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[Redacted]
By email: [Redacted]

Our ref: FOI2024/07401
22 April 2024

Dear [Redacted]

REQUEST FOR INFORMATION: Multi-functional devices

Thank you for your request for information of 4 April 2024 about multi-functional devices. We have handled your request under the Freedom of Information Act 2000 (FOIA).

Your information request and our response are set out below.

Please would provide details of your current contract covering reprographics/print arrangements as follows:

1. Number of MFDs (multi-functional devices) & photocopiers at Department for Environment, Food & Rural Affairs

772

2. Name of current supplier

Xerox

3. Start/end date of contract (if expired, when do you expect to revisit the marketplace)

Start date: Q4 2018

End date: Q4 2024

4. Details of any extension options

No further extensions possible. The original contract was 3+1+1, with +1 year as exception. Termination assistance period available for 30 months.

5. Total annual print/copy volumes for (a) Mono (b) Colour

a) 8,661,275

b) 26,540,284

6. What framework used

OJEU CPN

7. Number of regular/desktop printers (in addition to above)

Not applicable.

8. Is there a support contract on above, if yes state start/end date

Managed Print Service contains support within the contract; but no separate support contract.

9. Does DEFRA have a Print Room

No

10. If yes, name of supplier, number of devices and start/end date of contract, also details of any extension options

Not applicable.

11. What print software does the Trust run

Not applicable.

12. Name of person responsible for print at DEFRA

We confirm that Defra does hold the information that you have requested in relation to the contract officer, but we have decided that the procurement contact details of staff should be withheld under sections 40(2) and 40(3A) of the FOIA as the information constitutes personal data relating to persons other than you. These sections exempt personal information from disclosure if that information relates to someone other than the applicant, and if disclosure of that information would breach any of the data protection principles in Article 5(1) of the General Data Protection Regulation.

We consider that disclosure of this information is likely to breach the first data protection principle, which provides that personal data must be processed lawfully, fairly, and in a transparent manner. Disclosure would not constitute 'fair' processing of the personal data because the junior staff involved would not reasonably expect their name and contact details to be disclosed in relation to this request for information.

Information disclosed in response to this FOIA request is releasable to the public. In keeping with the spirit and effect of the FOIA and the government's Transparency Agenda, this letter and the information disclosed to you may be placed on [GOV.UK](https://www.gov.uk), together with any related information that will provide a key to its wider context. No information identifying you will be placed on the GOV.UK website.

We attach Annex A, explaining the copyright that applies to the information being released to you, and Annex B giving contact details should you be unhappy with the service you have received.

If you have any queries about this letter, please contact me.

Yours sincerely

[Redacted]

Information Rights Team

InformationRequests@defra.gov.uk

Annex A

Copyright

The information supplied to you continues to be protected by copyright. You are free to use it for your own purposes, including for private study and non-commercial research, and for any other purpose authorised by an exception in current copyright law. Documents (except photographs or logos) can be also used in the UK without requiring permission for the purposes of news reporting. Any other re-use, for example commercial publication, would require the permission of the copyright holder.

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Annex B

Complaints

If you are unhappy with the service you have received in relation to your request you may make a complaint or appeal against our decision under section 17(7) of the FOIA or under regulation 11 of the EIRs, as applicable, within 40 working days of the date of this letter. Please write to [Redacted], Head of Information Rights via email at InformationRequests@defra.gov.uk and he will arrange for an internal review of your case. Details of Defra's complaints procedure are on our website.

If you are not content with the outcome of the internal review, section 50 of the FOIA and regulation 18 of the EIRs gives you the right to apply directly to the Information Commissioner's Office (ICO) for a decision. Please note that generally the ICO cannot make a decision unless you have first exhausted Defra's own complaints procedure.

The ICO can be contacted using the following link:

<https://ico.org.uk/make-a-complaint/official-information-concerns-report/official-information-concern/>