

# AR Material/Local Manufacture Register

<b>Work Order No.</b>														

<b>Task No.</b>	

REQUEST						RECEIPT				
Ser No.	Date	Part No.	Description	Sheet & Item No.		Name	Date	Document Serial No.	Name	Notes
									Signature	

**Local Manufacturer (LMF).** The Team Manager is to register each request for LMF and acknowledge receipt of each item issued to the task by completing the relevant blocks, entering the Document Serial Number (Local Workshop Task Number or Serviceable MOD Form 731) and signing.

**Material Requisition Form (MRF).** The Team Manager is to register each request for MRF and acknowledge receipt of each piece of material issued to task by completing the relevant blocks, entering the MRF number in the Document Serial Number block and signing. The MRF number is to consist of the Task Number, eg 71(IR) AR/1234/2006 followed by a numerical sequenced Serial Number: eg 71(IR) AR/1234/2006/1, 2006/2.

**Note:** Any entries for LMF/MRF which have subsequently not been used are to be lined through, initialled by the Team Manager and the reason for non-use recorded in the 'Notes' column. The unused item and associated documentation is to be returned to the 71(IR) Sqn Store for disposal action.

