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**This publication was withdrawn on 3 September 2024**

Applications for round 3 of the Infrastructure Scheme have now closed.

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Grant reference: DEFRA REF: C21956

## **UK Seafood Fund Infrastructure Scheme**

### **Application form - improve port infrastructure**

If you are applying for funding for multiple ports, you must submit a separate application for each port.

Once you have completed this form, upload it as a supporting document on page 10 of the [UK Fisheries Support System \(UKFSS\)](#).

#### **Applicant information**

First name

Last name

Name of organisation (if applicable)

Name of port

Name of your project

State the total cost of the project you are applying for

You must complete a project costing template. Contact the Marine Management Organisation (MMO) to request one: [UKFisheriesSupport@marinemanagement.org.uk](mailto:UKFisheriesSupport@marinemanagement.org.uk)

If your proposal exceeds £150,000 in total project costs, you must complete a business case document. Contact the MMO to request one:

[UKFisheriesSupport@marinemanagement.org.uk](mailto:UKFisheriesSupport@marinemanagement.org.uk)

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## **Project Information**

Provide a description of your project (word limit: 250 words)

The project must be completed by March 2025. Outline the timeframe of your proposal including start date, key milestones with estimated delivery dates, and the end date of the project.

## **Result Indicators**

Provide information for at least one of the following results indicators, choosing the ones most relevant for your project. This will help us determine what impact your project will have.

### **Change in annual profits**

State what annual profit your business recorded in the year before the project, and the annual profit you expect following your project.

### **Employment maintained**

State the number of employees working in your business before the project, and the expected number of employees working in your business following your project.

### **Number of people impacted by the project**

How many people do you estimate will be impacted by the project (for example, crew members that will benefit)?

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### **Change in the number of work-related injuries and accidents**

Please state the number of work-related injuries and accidents in the past 12 months for your business, and estimated number of work-related injuries and accidents you expect in the year following the completion of your project. Where possible please break this information down by:

- worker deaths (excluding suicides)
- specified injuries to workers as defined in RIDDOR 2013
- accidents where a worker was incapacitated for over 7 days
- accidents where a worker was incapacitated for over 3 days
- non-fatal accidents to non-workers (for example, members of the public)

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## **Social, economic and environmental benefits**

Provide information on how your project provides social, economic or environmental benefits. Where improvements are quantifiable, provide pre and post project numbers for the aspect you expect to change. Your proposal must align with at least one of these benefits.

### **Social and cultural benefits**

These could include improvements in quality of life or job satisfaction, health and wellbeing improvements, better equity, or examples of greater sector community.

### **Economic benefits**

These could include turnover or profit increases, local and wider area benefits, new employment opportunities, or reduced costs.

### **Environmental benefits**

These could include improvements to fish stocks, selectivity and marine environment conditions, or reductions in CO<sub>2</sub> emission.

## Value for money

What scale of benefits will your project realise? Choose a scale from those listed and consider how the project could support further take up within industry.

- **Business or organisation:** benefits will be realised by one or a small number of businesses or organisations. The businesses or organisations will likely be small or medium sized enterprises and most of the benefits will be at one site or location.
- **Local:** benefits will be realised in one community, which will tend to be an individual coastal settlement, its near surrounds and offshore environment. Multiple businesses, organisations or groups of people will benefit.
- **Regional:** benefits will be across several communities and perhaps across one or two entire regions. Benefits will extend beyond the businesses and organisations receiving funding, to wider beneficiaries.
- **National or international:** benefits will be near nationwide or at a larger scale. In addition to seafood businesses, wider society is likely to realise noticeable benefits.

If you selected local, regional or national, which groups, organisations or communities will benefit from your project?

## Grounds for exclusion

If your application is successful, you will be required to confirm if you or your organisation have been convicted anywhere in the world of:

- mandatory exclusion for public procurement within the last 5 years
- discretionary exclusions for public procurement within the last 3 years

Read the [detailed grounds for mandatory exclusion of an applicant or organisation](#).

If, within the past 5 years, you or your organisation have been convicted anywhere in the world of any mandatory exclusion, provide a brief description of the exclusion including the date of conviction:

Read the [detailed grounds for discretionary exclusion of an applicant or organisation](#).

If, within the past 3 years, you or your organisation have been convicted anywhere in the world of any discretionary exclusion, provide a brief description of the exclusion including the date of conviction:

Have you had a grant or contract from the UK government department terminated in the past 5 years owing to poor performance?

Are you listed by the flag State, the subsidising Party, the Food and Agriculture Organization (FAO) or a relevant Regional Fisheries Management Organisation, or Arrangement for illegal, unreported, and unregulated fishing?



## Economical and financial standing

We may require further information on the financial standing of your business to process an application. We will contact you directly to discuss this, if required.

## Conflict of interest

Are you aware of any actual or potential conflicts of interest which may actually or apparently, compromise the conduct of your proposed project?

If yes, give brief details of any conflicts and any proposed mitigation:

## Compliance requirements

By accepting an offer of funding, you agree:

- to comply with the [Modern Slavery Act 2015](#), which **if** you have an annual turnover of £36 million or more requires you to provide a Modern Slavery statement and a Modern Slavery policy, if you have one.
- you have insurance that complies with current legislation to deliver your proposed project.
- you have a Health and Safety Policy that complies with current legislation and that your staff understand and adhere to

Confirm that you have understood and agree to these conditions:

## Other related grants and grant funding applications

Have you applied or received funding for any other projects that potentially or actually overlap or link to this funding application?

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If yes, provide the name of the funding organisation, the application and award reference, the title of the project, the amount applied for and awarded, the start and end date of funding and whether the work funded has been completed.

This information will be provided to Devolved Administrations for them to perform checks for duplicate funding.

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We may contact you for further information about any grants you have received or have applied for.

## Terms of Agreement

I agree that:

- before executing the Agreement substantially, the formal acceptance of this Application by this Authority, together with the documents attached shall comprise a binding agreement between the Authority and Applicant.
- pursuant to the Electronic Communications Act 2000, the Agreement will be executed electronically using the Authority's UK Fisheries Support System.
- I am legally bound to comply with the confidentiality provisions set out in the applicant guidance.
- any other terms or conditions or any general reservation which may be provided in any correspondence sent to the Authority or Grant Administrator in connection with this application process shall not form part of this Application without the prior written consent of the Authority.
- this Application shall remain valid for 90 days from the date the completed application was provided.
- the Authority may disclose our information and documents (submitted to the Authority or Grant Administrator during the application period) more widely within the government for the purpose of ensuring effective cross-government grant processes, including value for money and related purposes.
- I will abide by the [Code of Conduct for Recipients of Government General Grants](#).
- I will be bound by our costs' proposal for the delivery of the project as included in our Application. I understand that in the case of costs increasing, additional funding may be available from the Authority.
- the Agreement is inclusive of any element of irrecoverable Value Added Tax and is for the full grant funding period.
- the costs proposed are made up as per the costs' schedules for individual sections of the goods and/or services as applicable.
- where the project costs increase because an error has been made as to the amount of VAT payable and not recoverable by the Applicant, the Authority shall be under no obligation to increase the grant funding awarded to meet any VAT liability.
- I will invoice the Authority against the agreed activity schedule for work done and the Authority will pay in accordance with the Agreement.
- If I materially breach one of the Terms and Conditions of funding, the Authority may seek to recover grant monies paid to me.

Confirm that you have understood and agree to these conditions:

**I undertake and it shall be a condition of the Agreement that:**

- the amount in the Application has not been calculated by agreement or arrangement with any person other than the Authority and will not be communicated to any person until after a decision has been made on the application and in any event not without the consent of the Authority, except where the disclosure, in confidence, of the approximate amount of the Application was necessary to obtain insurance premium quotations required for the preparation of the Application.
- I have not canvassed and will not, before the evaluation process, canvass or solicit any member or officer, employee or agent of the Authority in connection with the project and that no person employed by us has done or will do any such act.
- I have not made arrangements with any other party about whether or not they may submit an Application except for the purposes of forming a joint venture.

Confirm that you have understood and agree to these conditions:

**Declaration**

I have read and understood the relevant applicant guidance and the terms and conditions template for the scheme.

I declare that, to the best of my knowledge, the answers submitted and information contained in this document are correct and accurate.

I declare that, upon request and without delay, I will provide the certificates or documentary evidence referred to in this document.

I understand that the information will be used in the selection process to assess my organisation's suitability to participate further in this grant scheme.

I understand that the Authority may reject this submission in its entirety if there is a failure to answer all the relevant questions fully, or if false/misleading information or content is provided in any section.

I am aware of the consequences of serious misrepresentation.

I warrant that I am authorised to submit this application and confirm that this applicant has complied with all the requirements of the terms and conditions - read the [terms and conditions template](#).

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Confirm you understand and agree to all the conditions of this declaration:

## Privacy Notice

Confirm your agreement to the following:

I agree that I have read the [privacy notice](#) covering the use of the e-tendering system.

## Additional Notes

Use this space for any additional notes you might want to include: