

NOTICE OF MARRIAGE GUIDANCE

Print out the notice and fill in your details by hand. It's your responsibility to make sure the document is correct.

Do not change the format or layout of the notice. If you do, the embassy or consulate will ask you to complete a new version and get it notarised, delaying your application.

Enter your details on the first row and your partner's details on the second row of the notice.

Enter name, nationality, gender/sex and date of birth exactly as they appear on your UK passport. Enter your partner's details exactly as they appear on their passport – or national identity card if they're not a British national.

AFFIRMATION GUIDANCE

Print out the affirmation and fill in your details by hand.

Make sure your details match what you've entered in your notice of marriage, for example, your name and address. It's your responsibility to make sure the document is correct.

Do not change the format or layout of the affirmation. If you do, the embassy or consulate will ask you to complete a new version and get it notarised, delaying your application.

NOTICE FOR REGISTRATION OF CIVIL PARTNERSHIP UNDER LOCAL LAW

AVVISO DI REGISTRAZIONE DI UNIONE CIVILE IN CONFORMITÀ CON LA LEGISLAZIONE LOCALE

To the Registration Officer at the British Embassy in Rome
All'attenzione del funzionario competente presso l'Ambasciata Britannica di Roma

I HEREBY GIVE YOU NOTICE, that a civil partnership under the local law of Italy
CON LA PRESENTE SI NOTIFICA che in conformità con la legislazione locale in Italia, un'unione civile

is intended to be registered at ... **Town**... (town) ... **Date Month Year (if exact date unknown, please add approximate date)** ... (date of registration) between

*verrà registrata presso **Citta'** (luogo) ... **Giorno Mese Anno (inserire data approssimativa se non si ha la data esatta)** (giorno della registrazione)*

me and the other Party herein named and described (that is to say) / *tra il sottoscritto e l'altra parte qui nominata e descritta (ovverosia)*

Name and Surname <i>Nome e cognome</i> Enter name as it shows on your passport, including middle names, if any	Nationality <i>Nazionalità</i>	Condition (single or otherwise) <i>Stato civile</i>	Profession <i>Occupazione</i>	Age <i>Età</i>	Address <i>Indirizzo</i> Enter address in Italy even if staying in Italy temporarily. For example address of temporary accommodation, including hotel address.
John STONE	British	Single	Architect	40	Via Scala 50, 00154, Velletri (RM), Italy
David Mark BROWN	British	Previous civil partnership dissolved	Teacher	40	Via Scala 50, 00154, Velletri (RM), Italy Enter official address where partner is resident, either in Italy or abroad. If partner is a British national applying for a certificate of no impediment in Italy, please enter Italian address

Witness my hand, this **Date**.....day of ..**Month**.....20...**Year**.....

In fede*in data***Data**.....

Signature of British national giving notice) (*Firma del cittadino britannico presentante l'avviso*) .. **Leave blank- do not sign your notice until you are in front of the notary..**(

... **Leave Blank- to be signed by Notary/Firma del notaio**....Signature and official seal of Consular Officer or Notary Public/*Firma or sigillo ufficiale dell'Ufficiale Consolare o del Notaio*

DECLARATION FOR FORMATION OF CIVIL PARTNERSHIP UNDER LOCAL LAW
DICHIARAZIONE PER LA COSTITUZIONE DI UN'UNIONE CIVILE IN CONFORMITÀ ALLA LEGISLAZIONE LOCALE

I / Il sottoscritto

... **John STONE**.....

of (address in Italy) / (indirizzo in Italia)

Enter address in Italy even if staying in Italy temporarily. For example address of temporary accommodation, including hotel address.

Via Scala 50, 00154, Velletri (RM), Italy.....

Do solemnly and sincerely affirm as follows/ *affermo solennemente e sinceramente quanto segue:*
Consapevole delle sanzioni penali nel caso di dichiarazioni non veritiere e falsità negli atti

(1) A civil partnership is proposed to be formed between me and/ *Chiedo che venga costituita un'unione civile tra me e*

David Mark BROWN

Of/residente a

Enter official address where partner is resident, either in Italy or abroad. If partner is a British national applying for a certificate of no impediment in Italy, please enter Italian address even if staying in Italy temporarily. For example address of temporary accommodation, including hotel address.

Via Scala 50, 00154, Velletri (RM), Italy

(2) I believe that there is not any impediment by reason of kindred or affinity, or other lawful hindrance of the above partnership / *Ritengo non vi siano impedimenti, di parentela o affinità, né ostacoli legali di alcun tipo all'unione civile in questione*

(3) I have for three days immediately preceding this date had my usual residence in Italy which is within the Consular district of the British Embassy in Rome / *Nei tre giorni immediatamente precedenti la data in oggetto ho mantenuto la mia residenza nel distretto consolare dell'ambasciata britannica in Italia*

(4) I am not under the age of 18 years [or I am under the age of 18 years, but the consent of the persons whose consent to the partnership is required by law has been obtained or I am under the age of 18 years, but there is no person whose consent of the partnership is required by law] / *Confermo di essere maggiorenne [o confermo di essere minorenni e di aver ottenuto il consenso necessario per poter costituire un'unione civile nel rispetto della legge; oppure confermo che per legge non è richiesto alcun consenso per poter costituire un'unione civile]*

(5) All forenames, including all middle names, and surname of father:

Nome e cognome del padre (compresi eventuali secondi nomi): ... **David Andrew STONE**

All forenames, including all middle names, and surname of mother:

Nome e cognome della madre (compresi eventuali secondi nomi):... **Mary Sarah STONE**

Mother's maiden name

Cognome da nubile della madre: ...**WHITE**.....

(Signature of deponent/ Firma)

(Signature of deponent/ Firma)

... **Leave blank- do not sign your affirmation until you are in front of the notary**.....

To be completed by notary/ parte riservata al notaio:

Sworn at **Leave blank**/ *Giuramento prestato a*.....

this **Leave blank**.....day of ... **Leave blank**..... 20 ... **Leave blank** / *il giorno*..... **Leave blank**.....

before me **Leave blank** / *avanti a me*..... **Leave blank**.....

at..... **Leave blank**...../ *presso* **Leave blank**.....

Signature and official seal of Consular Officer or Notary Public

/ Firma e timbro ufficiale dell'Ufficiale Consolare o del Notaio

..... **Leave blank**

NOTICE FOR REGISTRATION OF CIVIL PARTNERSHIP UNDER LOCAL LAW
AVVISO DI REGISTRAZIONE DI UNIONE CIVILE IN CONFORMITÀ CON LA LEGISLAZIONE LOCALE

To the Registration Officer at the British Embassy in Rome
All'attenzione del funzionario competente presso l'Ambasciata Britannica di Roma

I HEREBY GIVE YOU NOTICE, that a civil partnership under the local law of Italy
CON LA PRESENTE SI NOTIFICA che in conformità con la legislazione locale in Italia, un'unione civile

is intended to be registered at (town) (date of registration) between
verrà registrata presso (luogo) (giorno della registrazione)

me and the other Party herein named and described (that is to say) / *tra il sottoscritto e l'altra parte qui nominata e descritta (ovverosia)*

Name and Surname <i>Nome e cognome</i>	Nationality <i>Nazionalità</i>	Condition (single or otherwise) <i>Stato civile</i>	Profession <i>Occupazione</i>	Age <i>Età</i>	Address <i>Indirizzo</i>

Witness my hand, thisday of20.....

In fede *in data*

.....(Signature of British national giving notice)
(Firma del cittadino britannico presentante l'avviso)

.....Signature and official seal of Consular Officer or Notary Public/*Firma or sigillo ufficiale dell'Ufficiale Consolare o del Notaio*

[PAGE LEFT INTENTIONALLY BLANK FOR NOTARY SIGNATURE & SEAL]

DECLARATION FOR FORMATION OF CIVIL PARTNERSHIP UNDER LOCAL LAW
DICHIARAZIONE PER LA COSTITUZIONE DI UN'UNIONE CIVILE IN CONFORMITÀ ALLA LEGISLAZIONE LOCALE

I / Il sottoscritto

.....
of (address in Italy) / (indirizzo in Italia)

.....
Do solemnly and sincerely affirm as follows/ *affermo solennemente e sinceramente quanto segue:*
Consapevole delle sanzioni penali nel caso di dichiarazioni non veritiere e falsità negli atti

(1) A civil partnership is proposed to be formed between me and/ *Chiedo che venga costituita un'unione civile tra me e*

.....
Of/residente a

(2) I believe that there is not any impediment by reason of kindred or affinity, or other lawful hindrance of the above partnership / *Ritengo non vi siano impedimenti, di parentela o affinità, né ostacoli legali di alcun tipo all'unione civile in questione*

(3) I have for three days immediately preceding this date had my usual residence in Italy which is within the Consular district of the British Embassy in Rome / *Nei tre giorni immediatamente precedenti la data in oggetto ho mantenuto la mia residenza nel distretto consolare dell'ambasciata britannica in Italia*

(4) I am not under the age of 18 years [or I am under the age of 18 years, but the consent of the persons whose consent to the partnership is required by law has been obtained or I am under the age of 18 years, but there is no person whose consent of the partnership is required by law] / *Confermo di essere maggiorenne [o confermo di essere minorenni e di aver ottenuto il consenso necessario per poter costituire un'unione civile nel rispetto della legge; oppure confermo che per legge non è richiesto alcun consenso per poter costituire un'unione civile]*

(5) All forenames, including all middle names, and surname of father:

Nome e cognome del padre (compresi eventuali secondi nomi):

All forenames, including all middle names, and surname of mother:

Nome e cognome della madre (compresi eventuali secondi nomi):

Mother's maiden name

Cognome da nubile della madre:

(Signature of deponent/ *Firma*)

.....
Sworn at/ *Giuramento prestato a*.....

thisday of 20/ *il giorno*.....

before me / *avanti a me*.....

at...../ *presso*

Signature and official seal of Consular Officer or Notary Public

/ Firma e timbro ufficiale dell'Ufficiale Consolare o del Notaio

.....

[PAGE LEFT INTENTIONALLY BLANK FOR NOTARY
SIGNATURE & SEAL]



CNI application - documents to post

Once you've completed your online application, send your documents to:

British Embassy Rome
Via XX Settembre 80/a
00187 Rome
Italy

Write your application reference number (it will be in your confirmation email) on a piece of paper and include it with the documents you send.

For security, you should send your documents by courier or registered post. Your application will not be processed until the British Embassy Rome gets your documents.

Checklist of documents to post

- Notarised CNI affirmation
- Notarised notice of marriage
- Application reference number
- Parents' full names written down
- Proof of permanent address
- If you've been married before:
 - The document that proves any previous marriages or civil partnerships have ended, or a copy certified in the country where it was issued
 - If you only have a digital document to show your marriage or civil partnership ended, an email, letter or other document from the court confirming they issued the document
 - If your divorce or dissolution was outside the UK, evidence you or your ex-partner were a national of or resident in that country when the divorce or dissolution took place
 - If your relationship to your husband, wife or civil partner is not on their death certificate, your marriage or civil partnership certificate
- If your partner has been married before:
 - The document that proves their previous marriage or civil partnership has ended, or a copy certified in the country where it was issued
 - If they only have a digital document to show their marriage or civil partnership ended, an email, letter or other document from the court confirming they issued the document
 - If their relationship to their husband, wife or civil partner is not on their partner's death certificate, their marriage or civil partnership certificate