



HM Prison &
Probation Service

Action Plan Submitted: 08 August 2024

A Response to the HMIP Inspection: Close Supervision Centres

Report Published: 23 July 2024

INTRODUCTION

HM Inspectorate of Prisons (HMIP) and HM Inspectorate of Probation for England and Wales are independent inspectorates which provide scrutiny of the conditions for, and treatment of prisoners and offenders. They report their findings for prisons, Young Offender Institutions, and effectiveness of the work of probation, and youth offending services across England and Wales to Ministry of Justice (MoJ) and Her Majesty's Prison and Probation Service (HMPPS). In response to the report HMPPS / MoJ are required to draft a robust and timely action plan to address the priority and key concerns. Action plans provide specific steps and actions to address the priority and key concerns, that are clear, outcome focussed, measurable, achievable, and relevant with the owner and timescale of each step clearly identified. Action plans are sent to HMIP and published on the GOV.UK website. Progress against the implementation and delivery of the action plans will also be monitored and reported on.



1. No.	2. Concerns	3. Response Action Taken/Planned	4. Responsible Owner	5. Target Date
Priority concerns				
1	<p>There was little provision for education or training. Some prisoners were unable to meet targets set in their care and management plans that related to education and training.</p>	<p>All sites will confirm current Close Supervision Centres (CSC) prisoners have learning levels in place and will identify any gaps to education providers.</p> <p>All sites will introduce systems to identify learning levels on arriving onto CSC.</p> <p>Reading screeners for all CSC prisoners will be completed within a four-month assessment period. Prisoners with lower literacy will be flagged to the appropriate provider for support.</p> <p>Outreach provision within the education Annual Delivery Plan will allow access for CSC prisoners as required, this will be documented on the case management plan. Prisoners with educational needs on the case management plan will be flagged to the Activities Hub for appropriate sequencing.</p> <p>Case management documentation will be altered to allow tracking of educational progression, this will include Personal Development progression in line with Education, Skills and Work pathways.</p> <p>Sites will ensure that there is a secure interview space or equivalent to ensure tutors are safe and supported while on the CSC.</p> <p>A member of the Education provider or the HMPPS Education, Skills and Work team will be invited to contribute to reviews where prisoners are engaging with education/training, or it is part of care management plans.</p> <p>Qualification options will be explored for those CSC prisoners who are actively engaged in work/education to show progression.</p> <p>Library services will ensure books/ DVDs/CDs will be rotated on a minimum monthly basis in line with requests of CSC prisoners. A log will be created to ensure compliance in this area.</p>	Deputy Director Long Term & High Security Estate South	<p>October 2024</p> <p>October 2024</p> <p>November 2024</p> <p>January 2025</p> <p>October 2024</p> <p>March 2025</p> <p>March 2025</p> <p>January 2025</p> <p>September 2024</p>



2	<p>The physical environment and lack of adapted facilities at many of the centres did not meet the needs of prisoners with limited mobility. There was only one adapted cell across the six sites.</p>	<p>All sites will introduce systems to identify physical needs on arrival to CSC.</p> <p>The review of long-term prisoners will be discussed, and actions ratified at the Close Supervision Centres Management Committee.</p> <p>Reporting documentation will be altered to allow tracking of any identified individual physical needs.</p> <p>Healthcare will be invited to contribute to reviews where prisoners are identified as having additional physical health needs.</p> <p>A specific agenda item on prisoners' physical health will be introduced at Central Management Group (CMG), Close Supervision Centres Management Committee (CSCMC) and Independent Advisory Panel meetings to allow a greater focus and increased strategic planning for the central team.</p> <p>A revision of existing monitoring systems will take place to enable HMPPS to capture each prisoner's physical health needs and ensure systems can be put in place to meet these needs.</p> <p>A formal review of living accommodation will take place to identify potential easily adapted cells.</p> <p>Capital investment will be requested to create adapted cell's following a review of accommodation, if required.</p>	Deputy Director Long Term & High Security Estate South	<p>March 2025</p> <p>October 2024</p> <p>October 2024</p> <p>October 2024</p> <p>October 2024</p> <p>January 2025</p> <p>January 2025</p> <p>April 2025</p>
Key concerns				
3	<p>Not all centres allowed risk-assessed prisoners supervised access to the wider regime of the host prison. Prisoners we spoke to who had been allowed this opportunity said that it had helped them to progress and reintegrate.</p>	<p>Centrally, HMPPS will implement an opportunity for local multi-disciplinary teams to propose to the CSCMC individual prisoners accessing wider parts of the prison. This will be in line with local case management protocol (CMP), multidisciplinary dynamic risk assessment meeting (DRAM) processes and in accordance with Prison Rule 46 conditions.</p> <p>Prisoners who are deemed suitable for de-selection from CSC may have specific targets set to access the wider prison regime if deemed safe by the CSCMC and where this can be facilitated to safely manage transition out of CSC conditions.</p>	Deputy Director Long Term & High Security Estate South	<p>October 2024</p> <p>October 2024</p>



4	<p>Many CSC prisoners had been diagnosed with or were showing traits linked to neurodiverse conditions such as autism or ADHD. However, few adaptations had been made to the centres. A useful audit had been undertaken at Whitemoor to identify improvements needed, such as providing easy read information, introducing clear and visual signage around the centre, noise reduction and the provision of designated quiet spaces. There was a need for a similar audit at each centre to help identify adaptations which would improve prisoners' coping skills.</p>	<p>CMG will review the HMP Whitemoor Neurodiversity managers audit centrally and share as appropriate with other sites for completion.</p> <p>All sites will link in with their local Neurodiversity manager and complete a similar audit on all units.</p> <p>All sites will introduce systems to identify prisoners with Neurodiverse needs on arrival to CSC.</p> <p>All sites will ensure that prisoners with Neurodiverse needs are identified, and any potential adaptations required are reported through current reporting systems.</p> <p>Local mental health teams and local Neurodiversity managers will be invited to contribute to reviews where prisoners are identified as having Neurodiverse needs.</p> <p>All sites will continue to develop their environments with support from Enabling Environment contacts.</p> <p>CMG will monitor progress through site visits, and feedback on individual site reports.</p>	Deputy Director Long Term & High Security Estate South	<p>October 2024</p> <p>January 2025</p> <p>October 2024</p> <p>January 2025</p> <p>October 2024</p> <p>January 2025</p> <p>January 2025</p>
5	<p>Living conditions and facilities at the Wakefield CSC were poor.</p>	<p>A member of the unit staff has been identified as the single point of contact (SPOC) for the unit improvements. This includes decorating the unit as well as highlighting other specific areas of concern which will need more resource and/or professional assistance.</p> <p>A painting programme will commence to remove old paint, and to repaint areas of the unit. This will include interview rooms, visits rooms, the kitchen, the games room, cell doors and door frames, unit railings and walkways leading to areas on the unit.</p> <p>This will be completed by a combination of prisoners on the unit, as part of their purposeful activities (risk assessments are being created), as well as the works department.</p>	Deputy Director Long Term & High Security Estate South	<p>Completed</p> <p>December 2024</p>



		<p>Prisoners on the unit with an interest in painting/art will be providing artwork for the walls and walkways on the unit.</p> <p>New chairs for the interview rooms and visit's areas have been procured and are now in place.</p> <p>An action plan for improvements has been created and progress on the work will be monitored by the Unit Head of Function. This work will give the unit a fresher, more therapeutic feel, however HMP Wakefield are always going to be hampered by the physical layout and age of the unit.</p>		<p>December 2024</p> <p>Completed</p> <p>December 2024</p>
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