

Pre-lodgement enquiry

This form is for use by probate practitioners only to ascertain what form and extent of evidence may be required in order to obtain a grant in a complex estate and/or what procedure would need to be followed.

1. What is the name of person who has died (the deceased)?

2. Date of death

Day

Month

Year

3. What is the country, state or province of domicile of the person who has died?

4. Case history

Note 4 – please state all relevant facts, such information about the type of application you are wanting to make, is there a will, who is applying, what problems are they having

5. What direction/order are you applying for and why?

6. Which of the following documents have you enclosed:

original or copy will/codicil

copy of foreign wills/codicils (and translations if necessary)

copy of former and or leading grants, entrusting documents
(and translations if necessary)

certificate of inheritance

court orders (e.g .Court of Protection order, parental
responsibility/residence order)

medical evidence (mental capacity cases)

decree absolute/judicial separation

draft affidavit

other – please state

Note 6 – Further information or documents may be required before any directions can be given.

Once you have completed your form, send it to:

Newcastle DPR
2nd Floor
Kings Court
Earl Grey Way
North Shields
NE29 6AR

Email: probateregistrarreferrals@justice.gov.uk