## **OPG100**

# Find out if someone has a registered attorney or deputy



Use this form to ask the Office of the Public Guardian to search:

- the register of lasting powers of attorney (LPA)
- the register of enduring powers of attorney (EPA)
- the register of deputyship court orders

#### Where to send the completed form

Email: customerservices@publicguardian.gov.uk

please write 'Registers' as the subject

Fax: 0870 739 5780

Post to:

Office of the Public Guardian PO Box 16185 Birmingham B2 2WH

To get this form in Welsh (Cymraeg), email OPG at: customerservices@publicguardian.gov.uk

#### Office of the Public Guardian registers

The Office of the Public Guardian (OPG) maintains registers of:

- lasting powers of attorney (LPA)
- enduring powers of attorney (EPA)
- · deputyship court orders

Anyone can apply for a search of these registers.

#### What you can find out

You can find out:

- if there is a registered lasting power of attorney (LPA), enduring power of attorney (EPA) or deputyship court order
- the registration date of the LPA or EPA, or date of court order
- the name of the person the LPA, EPA or deputyship order is about
- the date of birth of the person the LPA, EPA or deputyship order is about
- the names of attorneys or deputies
- whether decisions relate to property and finances or health and welfare
- whether there are any restrictions on the power of attorney or court order
- · how attorneys or deputies are appointed to act
- whether the LPA, EPA or deputyship order is registered, cancelled, revoked or expired
- the expiry date of deputyship orders, where relevant

#### What you cannot find out

You cannot find out about:

- LPAs or EPAs we are currently registering
- applications for deputyship court orders that are in progress

#### What information you need to provide

You need to complete **sections 1, 2 and 3** of this form.

We will only search the registers you tell us to. If you do not select an option, we will not perform a search.

We've put an asterisk (\*) next to information you must provide.

Section 4 of this form is optional. It only needs to be completed if you want to request additional information about someone.

#### **Additional information**

In some cases we may consider a request for additional information we don't keep on the registers.

To make this request complete **section 4** of this form, stating:

- · what information you need
- why you need this information
- what attempts you have made to get the information from the donor or client

We will consider each request on a case-by-case basis.

## How to get this form in an alternative format

To request this form in braille, audio or large print, email customerservices@publicguardian.gov.uk

Please include:

- your name
- address
- · telephone number
- · the name or number of the form you want

## How to report a concern about an attorney or deputy

If you're concerned that decisions made by an attorney or deputy are not in the best interests of a donor or client, please let us know. Email opg.safeguardingunit@publicguardian.gov.uk or telephone 0300 456 0300.

Textphone users should contact 0115 934 2778.



## Find out if someone has a registered attorney or deputy

## Section 1 Your details

Title*	*required information		
First names*			
Last name*			
Relationship to the donor or client			
Address*			
Postcode			
Email			
Telephone number			

## Section 2 **Donor or client details**

Title*	*required information
First names*	
Last name*	
Date of birth*  Day Month Year	
Address*	
Postcode	
Previous address	
Postcode	

Please complete section 3 on the next page before submitting this form

## Section 3

#### Register search

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Which register would you like us to search?*  Lasting powers of attorney  Enduring powers of attorney  Deputyship court orders	*Required information	We will only search the registers you tell us to. If you are not sure which register you would like us to search, you should ask us to search all of them
Section 4 (optional)  Additional information		
What additional information do you need?		Please note We will consider each request for additional information on a case-by-case basis
Why do you need this information?		Please note To report a concern about an attorney or deputy, call 0300 456 0300
What steps have you taken to get the information	n from the donor or client?	Please note Please say why you can't get the information directly from the donor or client