



Office of the  
Public Guardian

Form

**GS4**

# Find out if someone has a guardian



Use this form to ask the Office of the Public Guardian to search the register of guardianship court orders.

## Where to send the completed form

Email: [customerservices@publicguardian.gov.uk](mailto:customerservices@publicguardian.gov.uk)

please write 'Guardian register search' as the subject

Fax: 0870 739 5780

Post to:

OPG Guardianship  
PO Box 10795  
Nottingham  
NG2 9TZ

To get this form in Welsh (Cymraeg), email OPG at: [customerservices@publicguardian.gov.uk](mailto:customerservices@publicguardian.gov.uk)

# Guidance

## Office of the Public Guardian registers

The Office of the Public Guardian (OPG) maintains a register for guardianship orders.

Anyone can apply for a search of this register.

## What you can find out

You can find out:

- whether a court order relates to the appointment of a guardian
- when a guardianship order became active
- the name of the person an order is about
- the date of birth of the person an order is about
- whether there are any restrictions in a court order (but not what they are)
- whether a court order is active, cancelled, revoked or expired
- a court order reference and OPG case reference number
- the expiry date of a guardianship court order

## What you cannot find out

We will not be able to tell you:

- the name of the guardian or guardians
- information about applications for guardianship orders that are still in progress

## What information you need to provide

You need to complete **sections 1 and 2** of this form.

We've put an asterisk (\*) next to information you must provide.

Section 3 of this form is optional. It only needs to be completed if you want to ask for additional information about someone.

## Additional information

In some cases we may consider an application for additional information we do not keep on the register.

To apply for additional information complete **section 3** of this form, stating:

- what information you need
- why you need this information

We'll consider each application on a case-by-case basis.

## How to get this form in an alternative format

To ask for this form in braille, audio or large print, email [customerservices@publicguardian.gov.uk](mailto:customerservices@publicguardian.gov.uk)

Please include:

- your name
- address
- telephone number
- the name or number of the form you want

## How to report a concern about a guardian

Do not use this form to report concerns about a guardian. If you're concerned that decisions made by a guardian are not in the best interests of the person they're acting on behalf of, please let us know by:

- **email:**  
[opg.safeguardingunit@publicguardian.gov.uk](mailto:opg.safeguardingunit@publicguardian.gov.uk)
- **telephone:** 0300 456 0300
- **textphone:** 0115 934 2778



In this form, we refer to the person you want to know has a guardian as 'the person'.

# Find out if someone has a guardian

## Section 1 Your details

Title\* \*required information

First names\*

Last name\*

Relationship to the person

Address\*

Postcode

Email

Telephone number

## Section 2 The persons' details

Title\* \*required information

First names\*

Last name\*

Date of birth\*  
    
Day Month Year

Last known address\*

Postcode

## Section 3 (optional) Additional information

What additional information do you need?

Why do you need this information?



### Please note

We will consider each request for additional information on a case-by-case basis



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