



For use in the Land Registration Division

LRAPP4

## Application for copies of documents

Use this form if you are asking the tribunal to make an order that someone else must provide you with copies of specified documents.

**All sections of this form must be completed – read the notes below.**

The tribunal provided extracts of the Tribunal Procedure Rules and Practice Directions with its first letter or email to you. You should refer to them when completing this form. The Rules and Practice Directions are available online at [www.gov.uk/courts-tribunals/first-tier-tribunal-property-chamber/about](http://www.gov.uk/courts-tribunals/first-tier-tribunal-property-chamber/about).

You must tell all the other parties that you are going to make an application.

You do this by sending them a copy of your completed form and any attachments before you send it to the tribunal. You must ask the other parties if they agree to your application.

**If the other parties agree**, you must include their written confirmation of agreement with this form.

**If they do not agree**, you must tell them that they should send their objections in writing to the tribunal and to you and any other parties.

The tribunal will not consider your application unless you have sent a copy of your application to the other parties.

1. What is your tribunal case reference number?

R	E	F	/	2	0			/				
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or

R	E	C	/	2	0			/				
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2. Are you:

**The Applicant**

First Applicant

Second Applicant

Applicant

All Applicants together

**The Applicant's representative**

First Applicant's representative

Second Applicant's representative

Applicant's representative

Representative for all Applicants

**The Respondent**

First Respondent

Second Respondent

Respondent

All Respondents together

**The Respondent's representative**

First Respondent's representative

Second Respondent's representative

Respondent's representative

Representative for all Respondents

**Other**

Other - provide further details

3. What is the name of the person or representative firm or company completing this form?

4. What is the date of the last directions order made by the tribunal?

Day	Month	Year

5. Are there any future hearing dates?

Yes. The hearing dates are

No

6. Who are you asking to provide the documents?

7. What documents are you asking for?

You must ask for copies of specific documents.

If you are asking for more than one document, set out a numbered list.

**Note 7:** Your description should enable others to identify the documents. You should describe the type of document (such as, conveyance, plan, contract, email, photograph) and provide further identifying details. Such details might include the date of the document, the parties to the document, who produced it, and where it is referred to in existing documents, but not all of these will necessarily apply.

8. Why do you believe the person named in question 7 has the documents?

9. Why are you asking for the documents?

**Note 9:** You should explain why the documents are relevant to these proceedings. If there is insufficient room in this box, continue on a separate sheet.

10. What relevant supporting evidence, such as, other documents which reference the documents you are requesting, have you attached?

You must tell the other parties that you are going to make your application by sending them a copy of it before you send it to the tribunal.

11. Have you provided a copy of this application to the other parties and the person named in question 6?

Yes

No

12. Do the other parties and the person named in question 6 agree to the application?

**Yes.** Have you attached written confirmation?

Yes

No

**No.** Have you told the other parties and the person named in question 7 that they must send their objections in writing to the tribunal and to you and any other parties?

Yes

No

**13. Statement of truth**

The statement of truth must be signed and dated.

I believe that the facts stated in this application are true.

Signature

Date

Day      Month    Year

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**What you do next**

Send the completed form and any supporting documents by email to [landregistration@justice.gov.uk](mailto:landregistration@justice.gov.uk), showing that you have copied your email to all other parties by including them in the CC box.