



British Embassy
Baku

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Last updated 14 December 2016

**INFORMATION NOTE:
CERTIFICATE OF GOOD CONDUCT IN THE UK**

TO WHOM IT MAY CONCERN

The UK police do not issue 'certificates of good conduct, or similar certificates covering the absence or otherwise, of a criminal record, however, foreign ministries and embassies will generally accept a policy reply under the **subject access** provisions of the Data Protection Act 1998 as a suitable equivalent.

The Data Protection Act 1998 gives individuals the right to ask in writing whether there is any personal data that the Metropolitan Police holds or has processed about them. This is the right of Subject Access.

If personal data is held about an individual, they can be given a copy of the personal data held and the reasons for this. If the individual did not reside in the London Metropolitan area, the police authority nearest to where the individual lived in the UK can provide this information.

All police authorities apply for Access to Information held about individuals on the Police National Computer (PNC). The processing of these applications is carried out by the Association of Chief Police Officers Criminal Records Office (ACRO).

The information contained in this Note is general and should not be taken as a definitive statement of law'.

Consular Section of British Embassy
Baku, Azerbaijan