

Annex 4C - Example of a safety inspection record (LGV)

Vehicle Reg Mark:		Odometer Reading:	
Make and Model Type:		VIN:	
Date of Inspection:	ISO Wk No.:	Inspection organisation:	
Operator:		Location of inspection:	

Notes	'Serviceable' (col 4)- enter the appropriate code:			
'IM Ref' (col 2)- for more details on each item listed, look under this reference number in the DVSA Inspection Manual There may be other requirements or Local Authority standards that are not included in this document. E.g. ULEZ	✓	= Satisfactory	R	= Repair Required
	✗	= Safety Item Defect	N/A	= Not Applicable
	M	= Monitor (possible maintenance required before next SI)		

Part 1 - Inspection

A: Inside vehicle					
Check no.	IM Ref	Item Inspected	Serviceable	Defect Found	Rectified By
1	6	Seats			
2	7	Seat Belts and Supplementary Restraint Systems			
3	3	Mirrors and Indirect Vision Devices			
4	3	Glass and View of the Road			
5	3	Windscreen Washers and Wipers			
6	7	Speedometer / Tachograph			
7	7	Horn			
8	4	Driving Controls / Switches / Warning Lamps			
9	2	Steering Control			
10	1	Service Brake Pedal			
11	1	Service Brake Operation (inc ABS/EBS)			
12	1	Brake servo operation			
13	1	Park Brake / Electronic Park Brake Control			
14	7	Electronic Stability Control (ESC)			
15		OBD - Diagnostic trouble code (DTC) check (Inc ADAS)			

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B: Ground level and under vehicle					
16	6	Doors / Bonnet / Steps			
17	0	Registration Plates / VIN			
18	6	Cab Security			
19	6	Security of Body / Crane Support Legs			
20	6	Condition of Body / Vehicle Structure / Roof Rack			
21	8	Exhaust Emissions / MIL			
22	5	Road Wheels and Hubs			
23	5	Size and Type of Tyres			
24	5	Condition of Tyres			
25	6	Sideguards, Rear Under-Run Devices and Bumper Bars			
26	6	Spare Wheel and Carrier			
27	6	Condition of Chassis			
28	6	Vehicle to Trailer Coupling / Towbar			
29	6	Wings and Wheel Arches			
30	7	Speed Limiter			
31	4	Electrical Wiring and Equipment			
32	6	Engine and Transmission Mountings			
33	8	Oil Leaks			
34	6	Fuel Tanks and System			
35	6	Exhaust System / Nuisance			
36	2	Steering System			
37	5	Suspension			
38	5	Axles, Stub Axles and Wheel Bearings			
39	6	Transmission / Drive Shafts			
40	1	Brake Systems and Components			
41	4	Markers and Reflectors			
42	4	Lamps			
43	4	Direction Indicators and Hazard Warning Lamps			
44	4	Aim of Headlamps			
45		Other dangerous defects			
46		Safety recall check			

IM5 Condition of tyres as presented (enter N/A if not applicable)		
Ck No 47	Axle 1	Axle 2
o/s outer	mm	mm
	psi	psi
o/s inner		mm
		psi
n/s inner		mm
		psi
n/s outer	mm	mm
	psi	psi

C: Braking performance assessment				D: Brake temperature assessment		
Date of assessment: _____				Ambient air temperature: _____°C		
Laden – (measured weight) / unladen						
(roller brake test* / decelerometer test + temp./ EBPMS**)						
* RBT printout attached (yes/no) – If an RBT report is attached to the safety inspection form the RBT results table can be left blank						
** If EBPMS is used the report needs to be attached to the safety inspection						
Check No	IM Ref	Item inspected	Efficiency	Side	Axle 1	Axle 2
48	1	Service Brake Performance	%	N/S	°C	°C
49	1	Parking Brake Performance	%	O/S	°C	°C
Axle RBT results*	Imbalance kg	Time Lag (pass / fail)	Fluctuation / Grab (Pass / fail)	Bind kg	Max Force kg (Indicate if locked)	Parking kg (Indicate if locked)
Axle 1 - weight		N/S				
		O/S				
Axle 2 - weight		N/S				
		O/S				
Overall Result: (Satisfactory / Unsatisfactory)			Inspector comments:			

Part 2 - Comments on faults found

Check No	Fault No	Fault details
Faults numbered here are Drivers Defect Report items.		
Signature of inspector:		
Name of Inspector:		

Part 3 - Action taken on faults found

Check No	Fault No	Action taken on fault	Rectified By

Part 4 - Declaration

“I consider that the above defects have been rectified satisfactorily and this vehicle or trailer is now in a safe and roadworthy condition.”

Defects rectified by: _____

Position: _____

Signature: _____

Date: _____

Note: It is always the responsibility of the operator to ensure that the vehicle or trailer is in a roadworthy condition before being used on the road