

# Annex 4B - Example of a safety inspection record (PSV)

Vehicle Reg Mark:		Odometer Reading:	
Make and Model Type:		VIN:	
Date of Inspection:	ISO Wk No.:	Inspection organisation:	
Operator:		Location of inspection:	

Notes	'Serviceable' (col 4)– enter the appropriate code:			
'IM Ref' (col 2)– for more details on each item listed, look under this reference number in the DVSA Inspection Manual  There may be other requirements or Local Authority standards that are not included in this document. E.g. ULEZ	✓	= Satisfactory	R	= Repair Required
	✗	= Safety Item Defect	N/A	= Not Applicable
	M	= Monitor (possible maintenance required before next SI)		

## Part 1 - Inspection

A: Inside vehicle					
Check no.	IM Ref	Item Inspected	Serviceable	Defect Found	Rectified By
1	18	Driver's Seat			
2	3	Seat Belts and Supplementary Restraint Systems			
3	22	Mirrors and Indirect Vision Devices			
4	23	Glass and View of the Road			
5	24	Accessibility Features			
6	25	Windscreen Washers and Wipers			
7	26	Speedometer / Tachograph			
8	27	Horn			
9	28	Driving Controls / Warning Lamps (inc ADAS)			
10	30	Steering Control			
11	37	Service Brake Pedal			
12	38	Service Brake Operation (inc ABS/EBS & ESC)			
13	34	Pressure / Vacuum Warning and Build Up			
14	36	Hand Lever Operating Mechanical Park Brakes and Electronic Park Brake Control			
15	39	Hand Operated Brake Control Valves			
16	17	Driver's Accommodation			
17	21	Interior of Body, Passenger Entrance, Exit Steps and Platforms			
18		OBD - Diagnostic trouble code (DTC) check			

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<b>B: Ground level and under vehicle</b>					
19	16	Passenger Doors, Driver's Doors & Emergency Exits			
20	1	Registration Plates			
21	19	Security of Body			
22	20	Exterior of Body including Luggage Compartments			
23	5	Exhaust Emissions / MIL			
24	6	Road Wheels and Hubs			
25	7	Size and Type of Tyres			
26	8	Condition of Tyres (including age and date code)			
27	9	Bumper Bars			
28	10	Spare Wheel and Carrier			
29	41	Condition of Chassis			
30	14	Wings & Wheel Arches			
31	11	Vehicle to Trailer Coupling			
32	33	Speed Limiter			
33	42	Electrical Wiring and Equipment			
34	43	Engine and Transmission Mountings			
35	44	Oil and Waste Leaks			
36	45	Fuel Tanks and System			
37	46	Exhaust Systems and Nuisance			
38	54	Steering			
39	48	Suspension			
40	53	Axles, Stub Axles and Wheel Bearings			
41	57	Transmission			
42	58	Additional Braking Devices			
43	59	Brake Systems and Components			
44	62	Reflectors and Rear Markings			
45	63	Lamps			
46	66	Direction Indicators and Hazard Warning Lamps			
47	67	Aim of Headlamps			
48		Ancillary equipment			
49	74	Other dangerous defects			
50		Safety recall check			

IM8 Condition of tyres as presented (enter N/A if not applicable)				
Ck 51	Axle 1	Axle 2	Axle 3	Axle 4
o/s out	mm	mm	mm	mm
	psi	psi	psi	psi
o/s in		mm	mm	mm
		psi	psi	psi
n/s in		mm	mm	mm
		psi	psi	psi
n/s out	mm	mm	mm	mm
	psi	psi	psi	psi

C: Braking performance assessment				D: Brake temperature assessment				
Date of assessment: _____				Ambient air temperature: _____°C				
Laden – (measured weight) / unladen								
(roller brake test* / decelerometer test + temp./ EBPMS**)								
* RBT printout attached (yes/no) – If an RBT report is attached to the safety inspection form the RBT results table can be left blank								
** If EBPMS is used the report needs to be attached to the safety inspection								
Check No	IM Ref	Item inspected	Efficiency	Side	Axle 1	Axle 2	Axle 3	Axle 4
52	71	Service Brake Performance	%	N/S	°C	°C	°C	°C
53	72	Secondary Brake Performance	%	O/S	°C	°C	°C	°C
54	73	Parking Brake Performance	%		°C	°C	°C	°C
Axle RBT results*	Imbalance kg	Time Lag (pass / fail)	Ovality (Front steer)	Bind kg	Max Force kg (Indicate if locked)	Parking kg (Indicate if locked)		
Axle 1 - weight		N/S						
		O/S						
Axle 2 - weight		N/S						
		O/S						
Axle 3 - weight		N/S						
		O/S						
Axle 4 - weight		N/S						
		O/S						
EBPMS	Braking performance value:			Assessment period:				
<b>Overall Result:</b> (Satisfactory / Unsatisfactory)			Inspector comments:					

## Part 2 - Comments on faults found

Check No	Fault No	Fault details
Faults numbered here are Drivers Defect Report items.		
Signature of inspector: .....		
Name of Inspector: .....		

## Part 3 - Action taken on faults found

Check No	Fault No	Action taken on fault	Rectified By

## Part 4 - Declaration

“I consider that the above defects have been rectified satisfactorily and this vehicle or trailer is now in a safe and roadworthy condition.”

Defects rectified by: \_\_\_\_\_

Position: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Note: It is always the responsibility of the operator to ensure that the vehicle or trailer is in a roadworthy condition before being used on the road**