



British
Consulate-General
Barcelona

MARITAL STATUS CERTIFICATE - ANDORRA

(for getting married or registration of a same-sex civil
partnership) ¹

APPLICATION PACK

Prepared by
British Consulates General, Madrid and Barcelona

In this pack you will find:

1. Application Form
2. Checklist of Supporting Documents and Instructions
3. Frequently Asked Questions

¹ **This application pack cannot be used for *Unió Estable de Parella* (cohabitation registration for both same-sex and opposite sex).** If you require a Marital Status Certificate to register a *Unió Estable de Parella* or for another reason, please refer to our website <https://www.gov.uk/guidance/notarial-and-documentary-services-guide-for-spain>

APPLICATION FORM

Marital Status Certificate for Marriage or same-sex Civil Partnership registration in Andorra

All applicants must complete every section of this form and send it together with photocopies of the relevant supporting documents either by email or by post to the British Consulate-General in Barcelona. Failure to fill in the application pack correctly may delay your application.

Please note you will need to attend an appointment at the British Consulate-General in Barcelona and we will contact you to arrange this on receipt of your application by post or email. On the day of your appointment you will need to bring with you all the original documents you previously sent us by email/post. You will be charged two consular fees: ([Fee 2ii](#)) for the consular certificate and a separate fee ([Fee 4](#)), for your declaration of marital status that the consulate will provide for you. Payment can be made in cash or by credit card (Visa/MasterCard) at the consulate on the day of the appointment.

1. Applicant's full name(s) and surname(s):

2. Current address:

3. E-mail:

4. Contact telephone number(s):

5. Applicant's gender:

Female Male

6. Applicant's marital status:

Single Divorced (if you are divorced, you are **not** single) Widowed

Annulled Civil Partnership Dissolved Civil Partnership

INFORMATION ABOUT YOUR MARRIAGE OR CIVIL PARTNERSHIP REGISTRATION:

7. Place of intended marriage/civil partnership registration:

.....

8. Name of authority in Andorra (civil registry, court, etc.) requesting the certificate from the British Consulate-General:

.....

For questions 9 and 10, you **MUST** input at least a month and year in the corresponding box:

<p>9. Date of appointment to submit paperwork to the relevant authority to get married/register your civil partnership: (If you have not made an appointment, write an approximate date)</p>	
<p>10. Date of intended marriage/registration of civil partnership: an approximate month and year is required</p>	

Feedback

We welcome your views on the **Marital Status Certificate** service. If you agree to be contacted by answering "Yes" below, you will be consenting to share your personal data - name, email address, telephone number and service received - with our independent partner research agency, IFF Research. You may withdraw your consent at any stage by emailing Consular.research@fcdo.gov.uk. For more details on how your data will be handled in relation to feedback please see the [research privacy policy](http://www.gov.uk/fcdo/tell-fcdo) at www.gov.uk/fcdo/tell-fcdo.

Can our partner contact you for feedback to help improve this service? Please tick Yes No

If **yes**, how do you prefer to be contacted? Phone E-mail

Disclaimer

"I understand and accept that it is my responsibility to ensure that any document provided as a result of this consular service is acceptable to the requesting authority and that if the document is to be presented outside of the UK, Spain or Andorra, the signature of the Consular Officer will be recognised by the requesting authority. Refunds cannot be given where the incorrect service is requested. I request the British Consulate-General in Barcelona accept receipt of my Marital Status Certificate application by email or post/courier. I understand and accept that if I applied by post and my application is sent back to me for any reason, I may be charged for postage. In doing so, I fully understand and accept that the Foreign, Commonwealth & Development Office assumes no legal or other responsibility for any loss, damage or misplacement of the said property whilst in transit to or from the British Consulate-General in Barcelona."

"Entiendo y acepto que es mi responsabilidad asegurarme que el documento objeto de este servicio consular y la firma del Oficial Consular serán reconocidos en el país y por la autoridad requirente del mismo. Los servicios notariales solicitados incorrectamente no serán reembolsados. Por el presente, requiero al Consulado-General Británico en Barcelona que acepte mi solicitud de Certificado de Estado Civil por correo/mensajero y que me lo devuelva por mensajero el certificado y documentos originales. Entiendo y acepto que si mi solicitud es devuelta por cualquier motivo, se me cobrarán los gastos de envío. Con esta petición entiendo y acepto que la Foreign, Commonwealth & Development Office no asume ninguna responsabilidad legal por la pérdida, daños o extravío de los documentos arriba mencionados durante el transporte desde o hacia el Consulado-General Británico en Barcelona."

Signature **Date**

2. CHECKLIST – Marital Status Certificate		<input checked="" type="checkbox"/>
1	Application Form (<u>signed and dated</u> under the disclaimer).	
REQUIRED SUPPORTING DOCUMENTS		
2	A photocopy of the details page of your current valid British passport	
3	A photocopy of the details page of your future spouse's/partner's valid passport or national identity document	
4	<p><u>If you are resident in Andorra</u>: Proof of residence for example a photocopy of your Andorran residence certificate or "<i>certificat d'empadronament</i>" (Town Hall "<i>Comuns</i>" registration certificate), bearing your current address,</p> <p><u>If you are not a resident of Andorra</u>: proof of your current address. Please submit a photocopy of one of the following documents or Andorran equivalent listed below.</p> <ul style="list-style-type: none"> • electoral role confirmation letter • utility bills (not printed off the internet) / building society/savings bank passbook • bank/building society / credit card statement (not ones printed off the internet) • mortgage statement /council tax demand / credit reference agency search • council tax demand / credit reference agency search • recent evidence of entitlement to state or local authority-funded benefit, tax credit, pension, educational or other grant. 	
5	A photocopy of your birth certificate which shows your parents' details (long form birth certificate). If you have not got this and you were born in the UK, you can obtain a certified copy from http://www.gro.gov.uk	
6	<p>If you have been married before and are now divorced, a photocopy of your decree absolute.</p> <p>If you are widowed or the surviving partner of a civil partnership, a copy of the death certificate of your late spouse or civil partner. Please also provide a photocopy of the marriage certificate. If you have previously registered a civil partnership, a photocopy of your certificate of dissolution/annulment of your previous civil partnership or same-sex marriage.</p>	

Please send scanned copies of your supporting documents and your application form by email to BarcelonaConsularEscalations@fcdo.gov.uk, or by Post to:

British Consulate General Barcelona
 Avda Diagonal 477-13
 08036 Barcelona

On receipt of your application we will contact you to arrange an appointment.

3. FREQUENTLY ASKED QUESTIONS

1. Will the certificate be issued in English?
 - A. No, the certificate will be issued in Catalan so there will be no need for you to have it translated for the Andorran authorities.

2. What will I have to do at my appointment?
 - A. You need to bring all your original documents to your appointment so they can be checked by a consular officer. Failure to do so may result in the appointment being cancelled. You will then be asked to complete, sign and affirm/swear an affirmation/affidavit regarding your marital status. Your Marital Status Certificate will be prepared while you wait.

3. Does the consular certificate need to be legalised (i.e. with an apostille)?
 - A. No. The signature of the Consular Officer on the certificate is accredited in Andorra.

4. How long will it take to get my appointment?
 - A. It can take up to 5 working days to process an application before you will receive your invitation to make an appointment. Appointments are subject to staff availability.

5. What other documents do I need to get married/register a civil partnership in Andorra?
 - A. You must check with the local authority where you are getting married/registering a civil partnership in Andorra to confirm which documents you will need to get married/register a civil partnership and also whether the documents need to be translated and legalised for use in Andorra.

6. What is my marital status if I am divorced?
 - A. Divorced (i.e. you are not single)

7. What is my marital status if I have registered a Unió Estable de Parella in Andorra?
 - A. A Unió Estable de Parella registration can be described as registering a common-law relationship. This means you have registered your cohabitation with your partner in Andorra **without** getting legally married or registering a civil partnership. Under English law a **cohabitation registration does not change your marital status**. If you are in a cohabitation registration in Andorra and you are single/divorced/widowed or your previous civil partnership has been annulled or dissolved, this is the marital status you need to indicate in question no. 6 in our application form. **Unió Estable de Parella i.e. cohabitation registration in Andorra is not the equivalent of UK Civil Partnership.** Civil Partnership registration in the UK is available for same-sex partners only and is regulated by English law. You will need to contact the authorities in Andorra regarding the cancellation of your Unió Estable de Parella after marriage/civil partnership registration.

8. The name and/or surname of my mother on my birth certificate is different to her name and /or surname now. Which name do I write on the affirmation/affidavit which will be given to me to complete at the consulate?
 - A. You must write the name and surname of your mother in the affirmation/affidavit **as it appears on your birth certificate** regardless of whether it has changed at any point since your birth certificate was issued.

9. Does my Andorran marriage/civil partnership need to be registered in the UK?
 - A. No, it is not possible to register your marriage/civil partnership either in the UK or at a British Consulate.