



Form BC1 - Application for Biometric Retention under s.63G PACE

[See: BC2 Explanatory Notes for Completion]

1. Application Information	
Police URN	
PNCID	
Application Date	
In Time Application? (within 28 days of NFA date?) <input type="checkbox"/> Yes <input type="checkbox"/> No If "no" please state reasons why it is late:	
Is this s63G application linked to another s63G application made to OBSCC? <input type="checkbox"/> Yes <input type="checkbox"/> No If "yes", please state details of the linked application:	

2. Point of Contact	
Name and Rank	
Force	
Telephone	
Email	

3. Biometrics		
Date Biometrics Taken	Fingerprints	
	DNA	
S63G Biometric Retention End Date <i>(Three years from date that biometrics were taken)</i>		

4. Arrest Details		
Date of Arrest		
NFA Date		
No Previous Convictions	<input type="checkbox"/>	<i>Please tick to confirm the subject has no previous convictions, cautions, warnings or reprimands for any recordable offence.</i>

5. Preliminary Application	
Is there any information in this BC1 form that cannot be disclosed to the subject in your proposed notification letter? (To note – do not send proposed notification letter to the subject until approval received from the OBSCC)	<input type="checkbox"/> Yes <input type="checkbox"/> No If preliminary application has been approved by the OBSCC, enter date of approval _____



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6. Notification to subject regarding police's application

Form with fields: Date Notified, Method (By Post, In Person), Deadline for subject Representations, Notification Letter Attached (Actual, Proposed), and questions about adult notification for subjects under and over 18.

Please ensure a copy of the actual or proposed Subject Notification Letter is attached

7. Declaration

As responsible Chief Officer of Police I apply for consent to the retention of the above Subject's DNA profile [] Fingerprints [] .

For the reasons given below I consider that the criteria set out in:

- List of criteria from PACE* including Section 63G(2)(a), (b), (c) and Section 63G(3).

are met and that there are compelling reasons to believe that the public interest will be served by the retention of the material in the particular circumstances of this case.

I enclose relevant documentation with this application form and undertake to make available any additional information or documentation which may reasonably be requested by the Biometrics and Surveillance Camera Commissioner.

*(select appropriate section)

Signed and Date fields, and Name and Rank field (Must be of substantive NPCC rank)



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8. Subject Details

Title	
First Name(s)	
Surname	
Sex	<input type="checkbox"/> Male <input type="checkbox"/> Female
Date of Birth	
Address (if applicable, enter no fixed abode)	
Aliases	
Nationality	<i>[If they are not a UK national, please state if known when they came to the UK and if any checks have been done regarding any criminality abroad]</i>

9. Details of allegation

Offence for which Subject Arrested
<i>[The Subject must have been arrested for a 'qualifying' offence as defined at section 65A(2) of PACE. Please state offence, applicable legislation and CJS code]</i>

Detailed Account of Incident Leading to Arrest for which Biometric Retention is Sought

Please give a description of the circumstances leading to the arrest to which this application relates. Include references to relevant documents. The following points should be addressed, although forces should also provide additional evidence/information to further strengthen their application as they deem necessary:

What is the age and gender of the alleged victim? Are there any special characteristics relating to them eg mental health issues? If applicable, please specify how they meet s63(2) criteria.	
What is the age of the subject of this application? Are there any special characteristics relating to them eg mental health issues?	
Are the victim and subject known to each other – if yes, how?	



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What date/time did the alleged offence happen and where?	
What are the allegations that have been made and what were the circumstances surrounding the alleged offence?	
Was any evidence found which suggests the subject committed the offence such as forensics, CCTV, mobile phone footage/messages?	
Were there any witnesses? What did they state?	
How was the subject arrested? Did they make any significant points during their arrest or at interview?	
Reasons for NFA	
<i>[Please explain why it was decided not to charge the Subject. Include references to relevant documents]</i>	
Other Arrests / Contact with Police	
<i>[Please give brief details of any other arrests / relevant contact with UK police in chronological order with dates and how the case was concluded eg NFA, community resolution. Please state clearly if the alleged victim involved is the same as the primary complainant mentioned above or they are different alleged victims. The subject should be aware of previous allegations that have been made against them so that they can make a fair representation].</i>	



10. Reasons for Application

[Please provide detailed reasons to support your application. These should include references to any relevant documents and should show that in this particular case there are unusually compelling reasons to believe that the retention of the material at issue may assist in the prevention or detection of crime and would be proportionate.]

11. Relevant Documents Attached

- | | |
|--|---|
| <input type="checkbox"/> PNC | <input type="checkbox"/> MG5 |
| <input type="checkbox"/> OASIS Log | <input type="checkbox"/> SIO / IO Report |
| <input type="checkbox"/> Crime Report | <input type="checkbox"/> Intelligence Report(s) |
| <input type="checkbox"/> Custody Record | <input type="checkbox"/> Other (Give details below) |
| <input type="checkbox"/> MG3 (if CPS involved) | |

If relevant give details of additional documents attached below.

Please ensure a copy of the actual or proposed Subject Notification Letter is attached