

**Statement of Local Authority claimed entitlement to
Housing Benefit subsidy for financial year ending March 2024**

Authority name										001
Authority reference number										002

Important:
 1. Please read the guidance notes before you fill in this form.
 2. Incorrectly completed forms may have to be returned and errors may result in payment being delayed.
 3. Deadline for receipt is **30 April 2024**; deadline for receipt of the auditor-certified claim is **30 November 2024**.

Final subsidy claim for Housing Benefit – FYE March 2024		
Subsidy claimed for rent rebates (cell 036s + cell 076s)	£	003
Subsidy claimed for rent allowance (cell 129s)	£	004
Administration subsidy received	£	005

Total reduction for prior year uncashed payments (cell 179s)	£	006
Total subsidy claimed Cells (003+004+005) – (006)	£	007

Less interim benefit subsidy	£	008
------------------------------	---	-----

Balance now owed to or by (-) authority (Cell 007 – cell 008)	£	009
---	---	-----

Please provide a local authority contact:
 Name:
 Telephone No. (+STD) Ext

Completed final claim should be returned by e-mail to:
HBSubsidy@dwp.gov.uk

<p>Department for Work and Pensions Local Authority Funding Team Local Authority Partnership Engagement & Delivery Housing Benefit Unit (Room B120D) Warbreck House BLACKPOOL FY2 0UZ</p>	<p>Telephone: 01253 337972 01253 337763 01253 337975 01253 337979</p>
--	--

FOR DEPARTMENT USE ONLY	
Input by Date	<input type="text"/>
Authorised Date	<input type="text"/>

Cell 010 - Spare

Rent rebates (tenants of non-housing revenue account properties)

Total expenditure
(Benefit Granted)

£

011

Expenditure

Rate

Subsidy

Temporary board and lodging and non-self-contained licensed accommodation where the LA are the landlord

Expenditure **up to** the current limit
Details of limits are available
In the subsidy guidance manual.

£

012

1.00

£

012S

Expenditure **above** the current limit
Details of limits are available
In the subsidy guidance manual.

£

013

Nil

£

013S

Temporary non-housing revenue account (HRA) leased and self-contained licensed accommodation where the LA is the landlord

Expenditure up to the current limit
Details of limits are available
In the subsidy guidance manual.

£

014

1.00

£

014S

Expenditure above the current limit
Details of limits are available
In the subsidy guidance manual.

£

015

Nil

£

015S

Cells 016 to 020 - Spare

Cell 021 – Scotland only

Extended payments

Total extended payments of non-HRA
rent rebates.

£

022

1.00

£

022S

Non-HRA rent rebate expenditure attracting full-rate subsidy which is included in cell 011 but not otherwise separately identified in this section

£

023

1.00

£

023S

Overpaid (non-HRA) rent rebates (current year)

DWP error overpayments recovered.

£

024

Nil

£

024S

DWP error overpayments not
recovered.

£

025

1.00

£

025S

£

026

Nil

£

026S

LA error and administrative delay overpayments.

Technical overpayments.

£	027	Nil	£	027S
---	-----	-----	---	------

Eligible overpayments.

£	028	0.40	£	028S
---	-----	------	---	------

Overpaid (non-HRA) rent rebates (prior years)

DWP error overpayments recovered.

£	029	Nil	£	029S
---	-----	-----	---	------

DWP error overpayments not recovered.

£	030	1.00	£	030S
---	-----	------	---	------

LA error and administrative delay overpayments.

£	031	Nil	£	031S
---	-----	-----	---	------

Technical overpayments.

£	032	Nil	£	032S
---	-----	-----	---	------

Eligible overpayments.

£	033	0.40	£	033S
---	-----	------	---	------

Total subsidy claimed at full rate

Cell 034S = (012S+014S+022S+023S+025S) – (029+031+032+033).

£	034S
---	------

Total subsidy claimed at reduced rates

Cell 035S = 028S+033S.

£	035S
---	------

Total non-HRA rent rebate subsidy claimed

Cell 036S = 034S+035S+208S.

(The amount in cell 036S is added to the amount in cell 076S and entered in cell 003.)

£	036S
---	------

In-year reconciliation

Cell 037 = total of cells (012 to 015) and (022 to 028).

this must equal the figure in cell 011.

£	037
---	-----

Backdated expenditure

£	038
---	-----

Cells 039 to 054 – Spare

Rent rebates (tenants of HRA properties)**Total expenditure
(Benefit Granted)**

£

055**Expenditure****Rate****Subsidy****HRA leased and self-contained licensed temporary accommodation where the local authority is the landlord**Expenditure up to the current limit
Details of limits are available
In the subsidy guidance manual.

£

056**1.00**

£

056SExpenditure above the current limit
Details of limits are available
In the subsidy guidance manual.

£

057**Nil**

£

057S**Cell 058 - Spare****Extended payments**Total extended payments of HRA
rent rebates.

£

059**1.00**

£

059S**Cell 060 – England only****HRA rent rebate expenditure attracting full-rate subsidy which is included in cell 055 but not otherwise separately identified in this section**

£

061**1.00**

£

061S**DRI deduction (Cell 190S)**

£

062S**Overpaid (HRA) rent rebates (current year)**

DWP error overpayments recovered.

£

063**Nil**

£

063SDWP error overpayments not
recovered.

£

064**1.00**

£

064SLA error and administrative delay
overpayments.

£

065**Nil**

£

065S

Technical overpayments.

£

066**Nil**

£

066S

Eligible overpayments.

£

067**0.40**

£

067S

Overpaid (HRA) rent rebates (prior years)

DWP error overpayments recovered.

£	068	Nil	£	068S
---	-----	-----	---	------

DWP error overpayments not recovered.

£	069	1.00	£	069S
---	-----	------	---	------

LA error and administrative delay overpayments.

£	070	Nil	£	070S
---	-----	-----	---	------

Technical overpayments.

£	071	Nil	£	071S
---	-----	-----	---	------

Eligible overpayments.

£	072	0.40	£	072S
---	-----	------	---	------

Total subsidy claimed at full rate

£	073S
---	------

Cell 073S = (056S+059S+061S+064S)
– (062S+068+070+071+072).

Total subsidy claimed at reduced rates

£	074S
---	------

Cell 074S = 067S+072S.

Subsidy limitation percentage

%	075
---	-----

Total HRA rent rebate subsidy claimed

£	076S
---	------

Cell 076S = (073S+074S+209S) x 075.
(The amount in cell 076S is added to the amount in cell 036S and entered in cell 003.)

In-year reconciliation

£	077
---	-----

Cell 077 = total of cells (056 to 061) and (063 to 067): this must equal the figure in cell 055.

Backdated Expenditure

£	078
---	-----

Cell 079 – England only

Cells 080 to 093 - Spare

Rent allowances

Total expenditure (Benefit Granted)

£	094
---	-----

Expenditure

Rate

Subsidy

Regulated tenancies

£	095	1.00	£	095S
---	-----	------	---	------

Total expenditure in respect of “Regulated tenancies” entered before de-regulation.

Expenditure under the rent officer arrangements:**Cases referred to the rent officer by 30 April 2024 as required (excluding expenditure made under payments on account under reg.93 of si 2006 no.213 or reg.74 of si 2006 no. 214)****Claims administered under the pre-1996 rules**

Total expenditure on that part of weekly eligible rent above the rent officer's determination on a claim where restrictions could not be made under Regs.13 or 13ZA.

£	096	0.60	£	096S
---	-----	------	---	------

Total expenditure on that part of weekly eligible rent above the rent officer's determination on a claim where restrictions could be made under Regs.13 or 13ZA. Exclude amounts in cell 096.

£	097	Nil	£	097S
---	-----	-----	---	------

Total expenditure on that part of weekly eligible rent at or below the rent officer's determination on a claim.

£	098	1.00	£	098S
---	-----	------	---	------

Maximum rent cases

Total expenditure up to the maximum rent.

£	099	1.00	£	099S
---	-----	------	---	------

Expenditure under the rent officer arrangements:**Payments made on account under reg.93 of si 2006 no. 213 or reg.74 of si 2006 no. 214 and referral made to the rent officer by 30 April 2024**

Total expenditure arising from payments made on account under Reg.93 of SI 2006 No. 213 or Reg.74 of SI 2006 No. 214 in which a referral was made by 30 April 2024.

£	100	1.00	£	100S
---	-----	------	---	------

Expenditure under the rent officer arrangements:**Cases requiring referral but no referral made by 30 April 2024**

Expenditure where there is no current determination and no referral made by 30 April 2024.

£	101	Nil	£	101S
---	-----	-----	---	------

Expenditure under the rent officer arrangements:**Cases excluded from requirement to refer to the rent officer**

Total expenditure related to cases not requiring referral to the rent officer.

£	102	1.00	£	102S
---	-----	------	---	------

LHA expenditure

Total expenditure in claims administered under LHA rules.

£	103	1.00	£	103S
---	-----	------	---	------

Expenditure on board and lodging and non-self-contained licensed accommodation provided as temporary or short term accommodation where a registered housing association is the landlord

Expenditure up to the current limit Details of limits are available In the subsidy guidance manual.	£	104	1.00	£	104S
---	---	-----	------	---	------

Expenditure above the current limit Details of limits are available In the subsidy guidance manual.	£	105	Nil	£	105S
---	---	-----	-----	---	------

Expenditure on self-contained licensed accommodation and accommodation owned or leased by a registered housing association provided as temporary or short term accommodation where a registered housing association is the landlord

Expenditure up to the current limit Details of limits are available In the subsidy guidance manual.	£	106	1.00	£	106S
---	---	-----	------	---	------

Expenditure above the current limit Details of limits are available In the subsidy guidance manual.	£	107	Nil	£	107S
---	---	-----	-----	---	------

Cell 108 Spare

Extended payments Total extended payments of rent allowance.	£	109	1.00	£	109S
---	---	-----	------	---	------

Rent allowance expenditure attracting full-rate subsidy which is included in cell 094 but not otherwise separately identified in this section

£	110	1.00	£	110S
---	-----	------	---	------

Overpaid rent allowances (current year)

DWP error overpayments recovered.	£	111	Nil	£	111S
-----------------------------------	---	-----	-----	---	------

DWP overpayments not recovered.	£	112	1.00	£	112S
---------------------------------	---	-----	------	---	------

LA error and administrative delay overpayments.	£	113	Nil	£	113S
---	---	-----	-----	---	------

Eligible overpayments.	£	114	0.40	£	114S
------------------------	---	-----	------	---	------

Duplicate payments.	£	115	0.25	£	115S
---------------------	---	-----	------	---	------

Recovered overpayments resulting from the use of payments on account made under Reg.93 of SI 2006 No.213 or Reg.74 of SI 2006 No.214.	£	116	Nil	£	116S
---	---	-----	-----	---	------

Overpayments resulting from the use	£	117	1.00	£	117S
-------------------------------------	---	-----	------	---	------

of payments on account made under Reg.93 of SI 2006 No.213 or Reg.74 of SI 2006 No.214 which have not been recovered.

Overpaid rent allowances (prior years)

DWP error overpayments recovered.	£	118	Nil	£	118S
-----------------------------------	---	-----	-----	---	------

DWP overpayments not recovered.	£	119	1.00	£	119S
---------------------------------	---	-----	------	---	------

LA error and administrative delay overpayments.	£	120	Nil	£	120S
---	---	-----	-----	---	------

Eligible overpayments.	£	121	0.40	£	121S
------------------------	---	-----	------	---	------

Duplicate payments.	£	122	0.25	£	122S
---------------------	---	-----	------	---	------

Recovered overpayments resulting from the use of payments on account made under Reg.93 of SI 2006 No.213 or Reg.74 of SI 2006 No.214.	£	123	Nil	£	123S
---	---	-----	-----	---	------

Overpayments resulting from the use of payments on account made under Reg.93 of SI 2006 No.213 or Reg.74 of SI 2006 No.214 which have not been recovered.	£	124	1.00	£	124S
---	---	-----	------	---	------

Total subsidy claimed at full rate Cell 125S = (095S+098S+099S+100S+102S+103S+104S+106S+109S+110S+112S+117S) – (118+120+121+122+123).	£				125S
---	---	--	--	--	------

Total subsidy claimed at reduced rates Cell 126S = 096S+114S+115S+121S+122S.	£				126S
--	---	--	--	--	------

Total rent allowance subsidy claimed Cell 127S = 125S+126S+210S.	£				127S
--	---	--	--	--	------

Modified scheme subsidy (This figure to be transferred from cell 216S.)	£				128S
---	---	--	--	--	------

Total subsidy Cell 129S = 127S + 128S. (The amount in cell 129S is entered in cell 004.)	£				129S
---	---	--	--	--	------

In-year reconciliation Cell 130 = total of cells 095 to 117. this must equal the figure in cell 094.	£		130		
---	---	--	-----	--	--

Backdated expenditure	£		131		
------------------------------	---	--	-----	--	--

Cells 132 to 178 - Spare

Subsidy additions and deductions

Uncashed payments

Subsidy reduction in respect of uncashed payments prior to 2023/2024.
(The amount in cell 179S is entered in cell 006.)

£	179S
---	------

Disproportionate rent increase

Disproportionate rent increase (DRI) calculation

No	Yes
----	-----

Is exemption sought under category A – Open and Transparent rent setting policies.

	180a		180b
--	------	--	------

Is exemption sought under category B – Increase by a common percentage or prior year penalty.

	181a		181b
--	------	--	------

Disproportionate increase in rent rebates 2022/2023.

%	182
---	-----

Disproportionate increase factor for 2022/2023.

		.					183
--	--	---	--	--	--	--	-----

Average weekly rent for LA tenants **in receipt** of rent rebate on 31 March 2024(b); and the average weekly rent for those properties on 31 March 2023(a).

(a)		(b)		184
£	p	£	p	

Average weekly rent for LA tenants **not in receipt** of rent rebate on 31 March 2024(b); and the average weekly rent for those properties on 31 March 2023(a).

(a)		(b)		185
£	p	£	p	

Increase factor for rebated rents.

		.					186
--	--	---	--	--	--	--	-----

Increase factor for non- rebated rents.

		.					187
--	--	---	--	--	--	--	-----

Disproportionate increase in rent rebate.

		.					188
--	--	---	--	--	--	--	-----

Base for deduction.

	189
--	-----

DRI deduction

(The amount in cell 190S is entered in cell 062S.)

£	190S
---	------

Cells 191 to 200 - Spare

Local authority error and administrative delay subsidy

Total expenditure attracting full subsidy
(Cells 034S+073S+125S.)

£	201
---	------------

Lower threshold (cell 201 x 0.48%).

£	202
---	------------

Upper threshold (cell 201 x 0.54%).

£	203
---	------------

Total la error and administrative delay Overpayments
(Cells 026+031+065+070+113+120).

£	204
---	------------

Subsidy calculation

Enter the figure from cell 204 if less than or equal to cell 202.
Otherwise enter "0".

£	205
---	------------

Enter the figure from cell 204 if more than cell 202 but less than
or equal to cell 203. Otherwise enter "0".

£	206
---	------------

LA error and administrative delay subsidy due
(Cell 205 + (cell 206 x 0.40)).

£	207S
---	-------------

La error and administrative delay subsidy apportionments

Rebates for non-HRA properties (cell 207S x ((cell 026+031) divided by
cell 204)). This figure to be included in cell 036S.

£	208S
---	-------------

Rebates for HRA properties (cell 207S x ((cell 065+070) divided by
cell 204)). This figure to be included in cell 076S.

£	209S
---	-------------

Rent Allowances (cell 207S x ((cell 113+120) divided by
cell 204)). This figure to be included in cell 127S.

£	210S
---	-------------

Cell 211 - Spare

Modified schemes subsidy

Total subsidy claimed before any addition in respect of the operation
of a local scheme. (Cells 036S+076S+127S)

£	212
---	------------

Enter 0.2% of cell 212.

£	213
---	------------

Expenditure due to the voluntary disregarding of War Disablement
Pensions or War Widows Pensions.

£	214
---	------------

Enter 75% of cell 214.

£	215
---	------------

Enter the lower of cells 213 and 215. This figure to be transferred to
cell 128S.

£	216S
---	-------------

Cells 217 to 224 – England only

Modified schemes

Total paid on increase in benefit arising from local schemes which allow some or all of a war disablement or war widow's pension to be disregarded.

Non-HRA Rent Rebate	HRA Rent Rebate	Rent Allowance	Total HB	
				225

Rent rebate subsidy limitation scheme

Total HRA rent rebates granted in 2023/24	£	226
---	---	-----

2023/24 weekly rent limit (specified amount 'O' plus guideline weekly rent increase 'P').	£	227
---	---	-----

Derogation from Rent Rebate subsidy limitation, if granted.	£	228
---	---	-----

Average actual weekly rent per dwelling for 2023/24	£	229
---	---	-----

Rental income for 2023/24	£	230
---------------------------	---	-----

Proportion of rental income rebated in 2023/24	£	231
--	---	-----

If cell 229 is less than or equal to cell 227 + cell 228, cell 232 = 100%.	£	232
--	---	-----

If cell 229 is greater than cell 227 + cell 228 and if cell 231 is less than or equal to 0.528, cell 232 = (cell 227 + cell 228)/cell 229.

If cell 229 is greater than cell 227 + cell 228 and if cell 231 is greater than 0.528, cell 232 = 1 - (((cell 229 - (cell 227 + cell 228))/cell 229) x (0.528/cell 231)).

(The percentage is transferred to cell 075.)

Local authority certificate

- * I apply on behalf of the authority for payment, in advance of certification by the Auditor General for Wales, of the amount shown at cell 009.
- * I undertake on behalf of the authority to pay on demand to the Secretary of State the amount shown at cell 009.

I certify that I have examined the entries within this form and that to the best of my knowledge and belief –

the entries are accurate.

the expenditure, on which the claim is based, has been properly incurred in accordance with the Social Security Contributions and Benefits Act 1992 and the instructions made or having force thereunder, in particular the Housing Benefit Regulations 2006.

this claim for subsidy is on the form required by the Secretary of State and the information given on it is in accordance with that Act and the instruments made or having force thereunder, in particular The Income- related Benefits (Subsidy to Authorities) Order 1998.

no amounts in this claim have been included in any claim by an authority or authorities* acting as an agent or agents* of this authority; and

the authority's administrative systems, procedures and key controls for awarding benefits operate effectively and the authority has taken reasonable steps to prevent and detect fraud.

Signed:

Date:

This signature, certifying this claim, must be that of the officer responsible pursuant to Section 151 of the Local Government Act 1972 (Responsible Finance Officer)

Name (block)

Position held:

.....

* Delete as necessary

Certificate of the Auditor General for Wales

The Statement of Responsibilities of grant-paying and receiving bodies, the Auditor General for Wales and the auditors who work under his arrangements for certifying claims and returns sets out the respective responsibilities of these parties. It also sets out the limitations of the responsibilities of the Auditor General for Wales and the auditors working under his arrangements.

I / We have examined the entries in this form (which replaces or amends the original submitted to me / us by the receiving body dated _____) * and the related accounts and records of the receiving body in accordance with Certification Instruction A01 and have carried out the tests in Certification Instruction number _____ and obtained such evidence and explanations as I / we consider necessary.

(Except for the matters raised in the attached qualification letter dated _____) *

I / we have concluded that nothing has come to our attention to indicate that the claim or return:

- is not fairly stated; and
- is not in accordance with the relevant terms and conditions.

Signature

Name (Block capitals) _____

(On behalf of the Auditor General for Wales)

Date

**Delete as necessary*