

2024 reception baseline assessment (RBA) quality monitoring visit form

School name				
School DfE number				
Date of visit				
Name of headteacher or				
delegated member of staff				
Number of Literacy,				
Communication and				
Language (LCL) observations				
Number of mathematics				
observations				
observations				
Question			Yes	No
Q1. Are RBA materials and s	ign in details being appropria	tely stored?		
Q2. Have all the staff adminis	tering the assessment famili	arised themselves with the		
training materials?		-		
Q3. Were the assessments o	bserved carried out without s	ignificant divergence from		
the administration guide?				
Record of feedback (if prov	ided):			
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Signature of headteacher o	r delegated staff member			
Signature of quality monito	r			

Observation notes (for use by Quality Monitor – see administration guide for full guidance)

	Task 1	Task 2	Task 3	Task 4	Task 5	Task 6	Task 7	Task 8	Task 9	General
Suitable environment										
Appropriate wording										
Appropriate pace										
Final answer recorded										
Repetition										
Delivery in English										
Use of resources										