



Read the VAT65A Notes before completing this form.

HM Revenue and Customs  
Compliance Centres  
VAT Overseas Repayment  
Unit  
S1250  
Benton Park View  
NEWCASTLE UPON TYNE  
NE98 1YX

Enter your Unique Reference Number (URN), only if this is not your first application

Is this form being completed by an agent on behalf of a trader? Enter 'X' if it is.

**1 Your forename(s) and surname or name of business**

  
  
 House name/number and street name  
  
  
 Place, for the UK this will be your town and county  
  
  
 Country  
  
  
 Postal reference, for the UK this will be your postcode  
  
  

**2 Nature of applicant's business**

  
  
  

**3 For the country in which you are established, or have your domicile, or have your normal place of residence, give the following**

 Tax/Business registration number  
  
  
 Name of the official authority  
  
  
  


Address of the official authority

  
  
  

**4** Period covered by this application MM YY  
 from   to

**5** Total amount of refund requested. See itemised schedules on page 3

£

**6** Enter details of the account where you would like to receive the payment of your requested refund

Non-UK bank account  UK bank account

Postal account

IBAN

  
  
  
 Currency of account  
  
 Bank SWIFT code  
  
  
 Bank identifier code

Account in the name of

Three horizontal lines for account name.

Name of bank

Three horizontal lines for bank name.

Address of bank

Three horizontal lines for bank address.

7 Number of items enclosed excluding itemised schedules

Documents

Input box for number of documents.

Invoices

Input box for number of invoices.

Import documents

Input box for number of import documents.

### Declaration

8 I hereby declare that:

- a) the goods or services specified on the itemised schedule(s) were used for the following business activities in the UK

Five horizontal lines for business activities.

- b) in the UK during the period covered by this application, I engaged in (put 'X' in the appropriate box)

no supply of goods or services

only the provision of services in respect of which tax is payable solely by the person to whom they are supplied

only the provision of certain supporting exempted transport services

- c) the details given in this application are true.

### I agree to pay back any monies wrongfully obtained

Signature

Signature line.

Date DD MM YYYY

Three input boxes for date (DD, MM, YYYY).

Place application signed

Two horizontal lines for signature location.

Contact phone number

Input box for contact phone number.

Fax number

Input box for fax number.

Email address

Three horizontal lines for email address.

### Corresponding with HMRC by email

We can only correspond by email if we have the claimant's consent. Read HMRC's guidance in [CC/FS72 DSC1](#) for information about the risks of using email. If you tell us below that you accept the risks of using email, we will contact you by email. You may opt out of using email at any time by letting us know, if you've opted out we'll contact you at the postal address provided.

#### If the claimant is completing the form

I have read the guidance and understand and accept the risks of using email

#### If an agent is completing the form

My client has read the guidance and understands and accepts the risk of using email

You must complete the itemised schedule at question 9 on page 3. If you need more space, use as many copies of the VAT65A(CS) as you need. You must send us 2 copies of each schedule.

Unique Reference Number (URN), if you have one

Input box for Unique Reference Number (URN).

**9 Itemised schedule of VAT amounts relating to the period covered by this application**

1. Each document submitted should be consecutively numbered starting with 1. The number should be inserted in the top right-hand corner. Enter details across the columns in respect of each invoice submitted. If you do not have enough space use the VAT65A(CS) or acceptable alternative version (see 'General' in the Notes). Attach this securely to the application form.
2. You are reminded that when tax is incurred by taxable persons who receive VAT group treatment, the group representative member must apply on behalf of all the members. As the supporting invoices produced will not necessarily be addressed to the representative member, the status certificate must also contain the names of those group members who incurred the tax.
3. Refunds of tax incurred may only be claimed subject to the rules in the UK. Brief details of supplies on which tax cannot be reclaimed are given in HMRC Notice 723A.  
 Tax incurred on the following supplies will not be refunded by the UK tax authority:
  - (a) supplies of goods which have been or are about to be exported
  - (b) supplies to travel agents which are for the direct benefit of travellers. Under this scheme the term 'travel agent' includes tour operators or any person who purchases or re-supplies services to travellers

Number	Nature of goods or services	Name of supplier	Address of supplier	VAT Registration Number	Date of invoice DD MM YYYY	Invoice number	Amount of tax £

Unique Reference Number, if you have one

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