

Higher Education Short Course Loans

UK Passport Details Form

Your details

Customer Reference Number

Full Name

We can't accept your passport details if your passport has expired before we receive this form.
If your passport has expired, send us:

- Your original Birth or Adoption Certificate

Passport details

Provide the following details from your **valid** UK passport:

Passport number

Forename(s)

Surname

Date of issue (DDMMYYYY)

 / /

Date of expiry (DDMMYYYY)

 / /

Declaration

Our Privacy Notice sets out who will use the information provided on this form and what they will use it for. Before signing this form please read our Privacy Notice online at www.gov.uk/studentfinance. Alternatively, you can request a copy by writing to the Student Loans Company at 10 Clyde Place, Glasgow, G5 8DF or by calling us on **0300 100 0085**.

- I confirm that to the best of my knowledge and belief, the information I have provided is true and complete. If it is not I understand I may not receive financial support, any support I've had may be withdrawn and I could be prosecuted.
- I understand that if I have provided details of my UK passport, SLC will verify those details with HM Passport Office.

Uploading the form from your device sign here



All you need to do is type your Customer Reference Number, full name and today's date in the boxes provided.

Customer Reference Number

Your full name (in **BLOCK CAPITALS**)

Today's date (DDMMYYYY)

 / / 

Printing off and posting this form sign here



All you need to do is enter your Customer Reference Number, full name, today's date and provide your signature **in ink**, in the boxes provided.

Customer Reference Number

Your full name (**in BLOCK CAPITALS**)

Your signature (**in ink**)

Today's date (DDMMYYYY)

X

/ /

Uploading the form

- 1 – Save this form to your device (do not print the form and scan it)
- 2 – Go to your online account www.gov.uk/student-finance-register-login
- 3 – Go to the Higher Education Short Course section of your account
- 4 – Click on the evidence upload tool and select your saved file(s) and upload

Posting the form

Return your form

Send us your completed form as soon as possible to make sure your funding is in place for the start of your course.

Send it to:

HE Short Courses
PO Box 5610
Glasgow
G52 9DH