

Lock and weir fishing permit application form

16 June 2024 to 14 March 2025

(permit not for use during the closed season 15 March to 15 June)



Environment
Agency

Please write your answers clearly in the spaces provided.

It will take about 5 minutes to fill in this form.

If you have any questions, please phone our National Customer Contact Centre on 03708 506 506.

Contents

- 1 Applicant details
- 2 Payment enclosed
- 3 Payment method
- 4 Fishing sites
- 5 Permit conditions of use and issue
- 6 Privacy notice: how we use your personal data
- 7 Declaration

1 Applicant details

Name of applicant

Title (Mr, Mrs, Miss, other) _____

First name _____

Last name _____

Address

Postcode _____

Contact numbers, including the area code

Phone _____

Mobile _____

Email _____

Rod Licence number (current or previous)

Please note: The permit must be used in conjunction with a valid rod licence.

2 Payment enclosed

Adults

£37.00

Senior citizens over 60 years, juniors from 13 years up to and including 16 years and registered Blue Badge holders

£23.00

3 Payment method

Postal Order*

Cheque*

(*Payable to Environment Agency)

If you would like to pay by credit or debit card, call us on 03708 506 506.

We aim to process your application as quickly as possible but it can take up to 10 working days especially at busy times.

Send completed form and payment to:

Environment Agency, Rod Licensing Team, PO Box 544, Rotherham, S60 1BY.

4 Fishing sites

The fishing sites include:

- Buscot
- Grafton
- Rushey
- Shifford
- Pinkhill
- Eynsham
- Sandford
- Abingdon
- Culham
- Clifton
- Day's
- Benson
- Goring
- Shiplake
- Hurley
- Bell Weir
- Penton Hook
- Molesey

5 Permit conditions of use and issue

1. The fishing permit is not valid until the front of the permit is completed in full.
2. The permit remains the property of the Environment Agency and must be produced on the request of an authorised officer.
3. The availability of fishing spaces is not guaranteed and refunds are not available for non-use of the permit.
4. Children accessing the sites under the age of 16 must be continuously supervised by an adult and both adult and child must have a valid fishing permit.
5. The permit allows the use of up to two rods and lines when fishing for coarse fish and eels (where byelaws allow) and only one rod and line when fishing for other species.
6. The permit is not transferable and access is only permitted to the fishing site over authorised routes.
7. The Environment Agency reserves the right to suspend or cancel a permit, refuse entry to any site or require you to leave without notice and can refuse to grant or renew applications.
8. The permit holder enters Environment Agency property at their own risk and the Agency accepts no liability in respect of accidents, loss or injury arising out of the use of this permission.
9. Permits are issued subject to existing fishing or other rights and the normal closed seasons, the Thames Conservancy Acts and Orders (1932 to 1972), Thames Navigational and General Byelaws, the Fisheries Byelaws and such other Rules, Regulations, Byelaws and orders made from time to time by the Environment Agency.

6 Privacy notice: how we use your personal data

We are the Environment Agency and we run the Thames lock and weir fishing permit service. We are the data controller for this service. A data controller determines how and why personal data (personal information) is processed.

Our personal information charter (www.gov.uk/government/organisations/environment-agency/about/personal-information-charter) explains how we deal with your personal information. Go to GOV.UK and search 'Environment Agency personal information charter'.

The data we need

The personal data we collect about you includes:

- name
- address
- contact details (including email address)
- rod licence number

We are allowed to process your data in order to prepare for entering into a contract with you at your request. This contract gives you permission to fish at named sites owned by the Environment Agency, subject to certain conditions. The lawful basis for processing your personal data is that it is necessary for taking steps at your request prior to entering a contract and for performance of a contract.

If you do not give us all information requested then we will not be able to process your application or provide a permit and you will not be able to fish at the sites listed.

6 Privacy notice, continued

What we do with your personal data

The personal information you give us to process your application and issue your lock and weir fishing permit. We use your personal data you give us to contact you about our service.

We do not use your personal data to make an automated decision or for automated profiling.

We will not share or disclose your personal data to any party outside the Environment Agency without your explicit consent unless we are lawfully able to do so.

How long we keep your personal data

We will keep your personal data for 6 years from receipt of your application, in line with our standard information retention policy.

Where your personal data is processed and stored

We store and process your personal data on our servers in the UK.

We will not transfer your personal data outside the European Economic Area.

Contact details

Our Data Protection Officer (DPO) is responsible for independent advice and monitoring of the Environment Agency's use of personal information.

If you have any concerns or queries about how we process personal data, or if you would like to make a complaint or request relating to data protection, please contact our DPO using the following details:

Address: Data Protection Officer
Environment Agency
Horizon House
Deanery Road
Bristol
BS1 5AH

Email: dataprotection@environment-agency.gov.uk

You can find out about your personal data rights from the Information Commissioner's Office (ICO) at www.ico.org.uk. The ICO regulate the data protection legislation. You have the right to lodge a complaint with them at any time.

7 Declaration

I apply for permission to fish at the sites listed on this application for the duration of the permit, subject to the normal closed seasons. Access to these sites can be gained over the Environment Agency's authorised routes and paths.

Permission to fish is granted at the discretion of the Environment Agency subject to the conditions of use and issue listed in Section 5.

Signature

Name

Today's date (DD/MM/YYYY)