

## Form AN

### Application for naturalisation as a British citizen

To be used by people in the Channel Islands, Isle of Man and British overseas territories, and by people who live elsewhere and want to apply by post.

Use this form if you are applying on or after 21 May 2024.

The Home Office will use the personal information you provide to consider your application. We may also share your information with other public and private sector organisations in the UK and overseas. For more detail please see the Privacy Notice for the Border, Immigration and Citizenship system at [www.gov.uk/government/publications/personal-information-use-in-borders-immigration-and-citizenship](https://www.gov.uk/government/publications/personal-information-use-in-borders-immigration-and-citizenship). This also sets out your rights under the Data Protection Act 2018 and explains how you can access your personal information and complain if you have concerns about how we are using it.

# Application for naturalisation as a British citizen

Before completing this form, you should read Guide AN. Fill in those parts of the form that apply to your application. If there is not enough space for your answer, use page 23 to provide additional information.

If you want help to complete your application form, you may wish to contact a competent adviser, for example, a solicitor or agent registered with the Office of the Immigration Services Commissioner (see Guide AN which accompanies this form for details).

We recommend that you keep a completed copy of this application.

Ensure that you read the Guide AN. You should ensure that you understand the criteria for naturalisation before submitting your application. Full fees cannot be returned for applications that fail.

Write in block capitals using black ink. Please enter all dates as dd/mm/yyyy, for example 21/09/2021.

Each individual applying for naturalisation must complete a separate application form. Therefore husbands, wives and civil partners wishing to naturalise, must complete separate forms. Family applications should include separate forms for each child, either an AN Form where the child is now an adult or an MN1 Form for a minor. **We do not need applications for adults or minors who are already British.**

Before making your application, you may wish to check whether you are eligible to apply under the Windrush Scheme. If you are covered by the scheme you should not apply for British citizenship on this form. For more information, and to access the Windrush Scheme application form, see: [www.gov.uk/guidance/windrush-scheme](http://www.gov.uk/guidance/windrush-scheme)

If you are acting as the responsible adult for someone who is not of sound mind and unable to make and understand their own application (see Sound Mind in Guide AN), you must take full responsibility for the accuracy of the information provided and sign the declaration on behalf of the applicant. This includes liability in law.

# 1. Personal Information

1.1 Give any reference numbers used in your immigration applications:

1.2 Current passport/travel document number:

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1.3 Date you were given indefinite leave to enter/remain, including indefinite leave to enter or remain granted under the EU Settlement Scheme (referred to as “settled status”), where you wish to use this to support your application. If you are an Irish national, you do not need to complete this section.

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1.4 Title - please select:

Mr

Mrs

Miss

Ms

Other (state)

1.5 State your name as it appears on your passport:

Surname/family name:

Other names:

You must provide evidence of this name, such as a marriage certificate, civil partnership certificate or deed poll. It is your responsibility to ensure that the information you provide is correct. Any suspicion of deception will be investigated.

We will not normally issue a certificate of registration or naturalisation in the name that is different from a person’s official documents. A British passport will not be issued in a different name from the one in a person’s foreign passport or travel document.

If you do not have a passport, state the name used on your official documents (Home Office travel document, national identity card, biometric residence permit).

1.6 If the name stated above is not the name you use for all purposes, state:

The surname/family name that you use:

Other names used:

The reason why this is different from the name on your passport or other official documents:

I am aware that the name used on my Naturalisation certificate is different to the name in my foreign passport. I must change my name in my foreign passport, before applying to Her Majesty’s Passport Office, for a British passport.



# Contact Details

Daytime/mobile telephone number:

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Evening telephone number:

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Email address:

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For validation purposes, write your e-mail address again in the box below:

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1.17 Provide your addresses for the past 5 years (continue on page 23 if necessary):

From:

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## Knowledge of language/life in the UK

If you cannot provide evidence of knowledge of language and life in the UK, nor can you provide evidence of exemption from meeting this requirement, your application may be refused.

1.22 How do you intend to satisfy the requirement to have sufficient knowledge of language and life in the UK? See the accompanying Guide AN for further information:

[www.gov.uk/government/publications/form-an-guidance](http://www.gov.uk/government/publications/form-an-guidance).

Have you passed the Life in the UK test?  Yes  No

Enter your Life in the UK test unique reference number:

### Language requirement

Being able to communicate in English, Welsh or Scottish Gaelic is an essential part of living in the UK. If you cannot demonstrate you meet one of the following criteria, your application may be refused. Please tick which option applies to you.

I have a speaking and listening qualification in English at B1 CEFR or higher, that is on the Home Office's list of recognised tests and was taken at an approved test centre (go to question 1.23).

**Or**

I have obtained an academic qualification (Bachelor's or Master's degree or PhD) in the United Kingdom.

**Or**

I have obtained an original degree certificate that was taught or researched in a majority English speaking country and:

- an Academic Qualification Level Statement (AQUALS) from Ecctis (formally UK NARIC) confirming the qualification is equivalent to a UK qualification

**Or**

an original degree certificate that was taught or researched in a non-majority English speaking country and both:

- an Academic Qualification Level Statement (AQUALS) from Ecctis (formally UK NARIC) confirming the qualification is equivalent to a UK qualification
- English Language Proficiency Statement (ELPS) from Ecctis (formally UK NARIC) showing that the degree was taught in English

**Or**

I met the knowledge of language requirement to qualify for settlement on or after 28th October 2013.

**Or**

I am a national of a majority English speaking country. (You must check the list of acceptable countries that are considered "a majority English speaking country", to meet this requirement).

**Or**

I wish to claim exemption on the basis of my age.

**Or**

I wish to claim an exemption on the basis of a physical and/or mental condition (applying on this basis may not automatically lead to exemption. You should provide reasons on page 23. Your application may fail and the fee be retained if sufficient reasons for exemption are not provided).









## 2. Residence requirements

2.1 Date and place of first arrival in the United Kingdom (see pages 5 - 7 of the Guide):

Date:

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Place:

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2.2 Give details of all absences from the United Kingdom during the last 5 years. If you are married or in a civil partnership to a British citizen, give details for the last 3 years only (see section on Residence Requirements in the Guide). List the absences in date order, ending with the most recent one.

Failure to complete this may result in a delay to your application. If necessary, please continue on page 23 of this application form.

| Country visited | Reason, for example holiday, business, visiting relatives | Date of departure from the United Kingdom/territory |   |   |   |   |   | Date of return to the United Kingdom/territory |   |   |   |   |   | Total number of days absent |
|-----------------|---|---|---|---|---|---|---|--|---|---|---|---|---|-----------------------------|
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More absences shown on page 23:    Yes        No   

Total number of days absent (including any shown on page 23):

If you have been absent for more than 90 days in the last 12 months your application may be refused.

The total number of days absence for the 3-year period should not exceed 270 if you are married to or in a civil partnership with a British citizen,

In other applications, you should not have been outside the UK for more than 450 days in the 5-year qualifying period.

Guide AN sets out when we would normally exercise discretion over excess absences:

[www.gov.uk/government/publications/nationality-forms-guide](http://www.gov.uk/government/publications/nationality-forms-guide)

2.3 Tell us in which country you intend to have your main home if you are naturalised:

If this country is outside the United Kingdom and i) you are not married to or the civil partner of a British citizen or ii) you intend to enter into or continue Crown service, service in an international organisation or employment with a company or association established in the United Kingdom, include a letter of explanation.

## Qualifying period

2.4 If you are the spouse or civil partner of a British citizen, you must have been in the UK on the date 3 years before making the application. Otherwise, you must have been in the UK on the date 5 years before making the application. To identify the start of the qualifying period you use the day after the application date minus the length of the qualifying period. So for an application made on the 1 September 2022, you must have been in the UK on the 2 September 2019 (spouse of GBR) or 2 September 2017 (others).

### Work out the date you need to have been in the UK:

| Questions   | Example          | Your answer |
|---|------------------|-------------|
| What is the date you are applying on?   | 1 September 2022 | a)          |
| If you go back 5 years, or 3 years if you are the spouse or civil partner of a British citizen, what is the date? | 1 September 2017 | b)          |
| Now add on one day.   | 2 September 2017 | c)          |

The answer in box (c) is the start of the qualifying period - to meet the requirements you must have been in the UK on this day.

2.5 Were you in the UK on the first day of your qualifying period?

Yes  No

If 'no' your application may be refused.

If you ticked "no" to question 2.5 and still wish to submit your application, please give reasons why you think your application should be considered **exceptionally** on page 23 of this application form.

## Free from restrictions on residing in the UK

2.6 If you do not have indefinite leave to enter or remain (including settled status issued under the EU Settlement Scheme), do you believe you are free from restrictions on the period you can reside in the UK on any other basis?

Yes  No

If you have answered yes, please give details in the box below. You should enclose evidence of this with your application. If you have answered no, you may wish to check that you meet all of the requirements for naturalisation before continuing with your application. We cannot overlook the requirement for you to be free of immigration time restrictions on the date of application.

### 3. Good Character Requirement

In this section you need to give information which will decide whether you are of good character. Checks will be made with the police and possibly other Government Departments, the Security Service and other agencies.

#### Personal History

This section asks about any criminal convictions, any civil judgements or civil penalties made against you and details of any involvement you may have had in war crimes, genocide, crimes against humanity or terrorism as well as any other behaviours which may mean you are not of good character. If you fail to answer all of these questions as fully and accurately as possible, your application may be refused.

It is an offence under Section 46(1) of the British Nationality Act 1981 to make a statement or representation which is known to be false or is not believed to be true. Information given will be checked with other agencies.

3.1 Have you been convicted of any criminal offence in the UK or any other country?

Yes  go to question 3.2

No  go to question 3.3

3.2 Give details below for each criminal conviction, starting with the most recent one. If you have received more than 2 convictions, photocopy this page and enclose it with this form.

We will carry out criminal record checks on all applicants. You must give details of all criminal convictions. This includes road traffic offences (including all drink driving offences).

Fixed Penalty Notices (such as speeding or parking tickets) do not form part of a person's criminal record and will not be considered in the caseworker's assessment of character unless either:

- you have failed to pay and there were criminal proceedings as a result
- you have received multiple fixed penalty notices

Please give full details in the box after 3.16 (below).

## Criminal conviction 1

Country where convicted:

Nature of offence:

Sentence given:

Date sentenced:

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If you were sentenced to a period of imprisonment, what was the length of the prison sentence (in months)?

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 months

## Criminal conviction 2

Country where convicted:

Nature of offence:

Sentence given:

Date sentenced:

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If you were sentenced to a period of imprisonment, what was the length of the prison sentence (in months)?

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 months

3.3 Do you have any civil judgments against you or any civil penalty under the UK Immigration Acts?

Yes  go to question 3.4

No  go to question 3.5

3.4 Give details for each civil judgment or any civil penalty under the UK immigration acts, starting with the most recent one.

If you have received more than 2 civil judgments and/or civil penalties under the UK Immigration Act, photocopy this page and enclose it with this form.

### Details of judgment or civil penalty 1:

Date of judgment or civil penalty:

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Country where judgment was made:

### Details of judgment or civil penalty 2:

Date of judgment or civil penalty:

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Country where judgment made:

You must answer questions 3.5 to 3.16 below even if you have answered no to question 3.1. For help in answering these questions, see the definitions in the Guide AN.

3.5 Have you received any cautions (simple or conditional), warnings or reprimands in the UK or any other country?

Yes  Give details below

No  go to question 3.7

3.6 Give details for each caution (simple or conditional), warning or reprimand starting with the most recent one.

If you have received more than 2 cautions (simple or conditional), warnings or reprimands, photocopy this page and enclose it with this form.

### Details of caution (simple or conditional), warning, or reprimand 1:

Date of caution, warning or reprimand:

|   |   |   |   |   |   |   |   |
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Country where caution, warning or reprimand received:

### Details of caution (simple or conditional), warning, or reprimand 2:

Date of caution, warning or reprimand:

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Country where caution, warning or reprimand received:



You must answer questions 3.7 to 3.13 below even if you have answered no to question 3.5. For help in answering these questions, see the definitions in the Guide AN.

3.7 Are your details recorded by the police in respect of certain sexual offences (on the “Sex Offenders Register”), or are you subject to a Notification Order, a Sexual Offences Prevention Order, a Foreign Travel Order, or a Risk of Sexual Harm Order (or equivalent order made in a British overseas territory or any other country)?

Yes  No

3.8 Have you ever been charged in any country with a criminal offence for which you have not yet been tried in court?

Yes  No

3.9 In times of peace or war have you ever been involved in, or suspected of involvement in, war crimes, crimes against humanity or genocide?

Yes  No

3.10 Have you ever been involved in, supported or encouraged terrorist activities in any country?

Yes  No

3.11 Have you ever been a member of, or given support to an organisation which has been concerned in terrorism?

Yes  No

3.12 Have you ever, by any means or medium, expressed views that justify or glorify terrorist violence or that may encourage others to terrorist acts or other serious criminal acts?

Yes  No

3.13 Are you, or have you ever been, the subject of an international travel ban?

Yes  No

3.14 Have you ever been declared bankrupt?

Yes  No

3.15 Have you ever engaged in any other activities which might indicate that you may not be considered a person of good character?

Yes  No

3.16 If you have answered yes to any of questions 3.7, 3.8, 3.9, 3.10, 3.11, 3.12, 3.13, 3.14 or 3.15, you must give further details in the space provided below. If you need more space, continue on a separate sheet and enclose it with this form.

For the purposes of answering questions 3.7 to 3.15 please refer to the Guide AN which provides guidance on actions which may constitute war crimes, crimes against humanity, genocide or terrorist activities.

For the purposes of answering question 3.16 you should include details of any activities which might indicate that you may not be considered a person of good character. This may, for example, include but not be limited to situations such as failing to pay taxes or accruing significant debt, engaging in activities that cast serious doubt on your standing in the local community, making false claims in order to obtain benefits.

## 4. Crown Service

4.1 Complete this section if your application is based on your Crown service, or your husband's, wife's or civil partner's Crown service, or specially designated service.

If not, please go to section 5.

Serving members of the Armed Forces will not automatically qualify under the Crown service provision (see Guide AN: Crown and designated service).

Please tick

Your Crown service?  Were you recruited In the United Kingdom? Yes  No

Your husband's/wife's/civil partner's Crown service or specially designated service?  Were you recruited In the United Kingdom? Yes  No

| Description of relevant service | Branch/regiment where serving | Length of Crown or other service (dates) | Staff/service or personal ID Number |
|---------------------------------|-------------------------------|--|-------------------------------------|
|                                 |                               |  |                                     |

## 5. Referees and Identity

Write your name and date of birth on the back of a photograph of yourself. This should then be glued into the space aside.

This part of the form is to be filled in by your referees once your photograph has been affixed aside as explained above. Your referees should read the section on 'referees and identity' in the Nationality Forms Guide to confirm that they are eligible. The guide can be found on our website at: [www.gov.uk/government/publications/nationality-forms-guide](http://www.gov.uk/government/publications/nationality-forms-guide). Checks will be carried out to ensure that referees meet the requirements below and their signatures are genuine, and we may contact them as part of our enquiries.

Affix passport size photo.  
See Nationality Forms Guide for information.

Name of applicant:

5.1 One referee should be a person of any nationality who has professional standing, such as a minister of religion, civil servant, or a member of a professional body such as an accountant or solicitor (who is not representing you with this application). The other referee must normally be the holder of a British citizen passport and either a professional person or over the age of 25.

Both should declare that:

- they are not a relative, solicitor or agent of the applicant
- they are not employed by the Home Office
- they have not been convicted of an imprisonable offence in the last 10 years
- they have known the applicant personally for more than 3 years
- they are willing to give full details of their knowledge of the applicant
- they will advise the Home Office of any reason why the applicant should not be naturalised

### 1st Referee declaration

I declare that I am qualified to act as a referee. The photograph above is a true likeness of the applicant. I confirm each of the points in 5.1 above. I confirm that to the best of my knowledge the details given on page 3 of this form are correct.

5.2 Say how you know the applicant, and state your age and profession:

5.3 Date of birth:

5.4 1st referee full name:

5.5 Sex: Male  Female





**Further information not covered in other sections**

Empty rectangular box for providing further information.

## 6. Biometric enrolment

In accordance with British Nationality (General) (Amendment) (2) Regulations 2015 anyone applying for naturalisation or registration as a British citizen must register their biometric information. For more information about registering your biometric information, see the accompanying guidance notes, which you must read before completing this form.

If you have a current grant of leave on a biometric residence permit (BRP), you must provide your BRP for the application to be valid and complete.

6.1 Have you been issued with a BRP with a previous application for leave?

Yes  go to question 6.2

No  go to question 6.16

Give details of your BRP. For the application to be valid and complete, your current BRP must be provided, unless it is not available for one of the reasons specified below.

6.2 BRP number:

6.3 Issue date:

6.4 Expiry date:

6.5 Place of issue:

6.6 Nationality:

6.7 BRP enclosed? Yes  go to 6.11 No

If not enclosed then state the location of biometric residence permit:

Returned to Home Office  go to question 6.8

Lost  go to question 6.9

Stolen  go to question 6.10

Other  go to question 6.12



6.8 If the required BRP has already been returned to the Home Office, give details of the reason it was sent to us:

Date it was sent to us: 

|   |   |   |   |   |   |   |   |
|---|---|---|---|---|---|---|---|
| D | D | M | M | Y | Y | Y | Y |
|---|---|---|---|---|---|---|---|

6.9 If the BRP was lost please give the date this was reported to the Home Office card management service: 

|   |   |   |   |   |   |   |   |
|---|---|---|---|---|---|---|---|
| D | D | M | M | Y | Y | Y | Y |
|---|---|---|---|---|---|---|---|

6.10 If the biometric resident permit was stolen, give the police report number, crime reference number, the police station and the date reported to the police.

Police report number:

Crime reference number:

Police station:

Date reported to the Police: 

|   |   |   |   |   |   |   |   |
|---|---|---|---|---|---|---|---|
| D | D | M | M | Y | Y | Y | Y |
|---|---|---|---|---|---|---|---|

6.11 Do you want the Home Office to retain your BRP

Yes  I confirm that I do not require evidence of my immigration status. Should I subsequently require evidence of my status, I will need to apply for a replacement BRP at my expense.

No  I confirm that if granted British citizenship I must return the BRP to the Home Office within 5 days of receiving the grant of citizenship and if I fail to do so I may receive a financial penalty of up to £1,000.

6.12 If the required biometric residence permit (BRP) is not enclosed give details why you are unable to provide it:

If you do not submit your BRP with this application, you must return it to the Home Office no later than 5 days from the date you attended your Citizenship Ceremony or the date you were issued with a certificate of naturalisation, so that it can be securely destroyed. Details of how to return your BRP can be found in the 'returning your biometric residence permit' section of the Nationality Forms Guide, which can be found on our website at: [www.gov.uk/government/publications/nationality-forms-guide](http://www.gov.uk/government/publications/nationality-forms-guide) or you can find further information at: [www.gov.uk/biometric-residence-permits/report-problem](http://www.gov.uk/biometric-residence-permits/report-problem).

If you fail to return your BRP, or notify the department of the reasons for not being able to do so, you may receive a financial penalty of up to £1,000.

If you need to travel to and from the UK after being granted British citizenship you must apply for a British passport or for a certificate of entitlement to the right of abode to be placed in your foreign passport. Guidance on applying for a British passport can be found on GOV.UK. Following a grant of citizenship your BRP will be cancelled which means it may not be accepted as evidence that you are entitled to reside in the UK.

6.13 Date your fingerprints were taken: 

|   |   |   |   |   |   |   |   |
|---|---|---|---|---|---|---|---|
| D | D | M | M | Y | Y | Y | Y |
|---|---|---|---|---|---|---|---|

6.14 Give details where your fingerprints were taken, including the town or city and country:  

|  |
|--|
|  |
|--|

6.15 Give details of the British diplomatic post(s) involved if the application(s) was or were made abroad:  

|  |
|--|
|  |
|--|

6.16 Do you have a medical or physical condition which may require special arrangements for your biometric features to be recorded?

Yes  provide us with a letter from a doctor registered with the General Medical Council (GMC) giving details of the condition and/or special needs and explaining any arrangements that may be necessary.

No

6.17 Declaration

As required by British Nationality (General) (Amendment) (2) Regulations 2015, I confirm that I wish to register my biometric information.

Signature:  

|  |
|--|
|  |
|--|

Date: 

|   |   |   |   |   |   |   |   |
|---|---|---|---|---|---|---|---|
| D | D | M | M | Y | Y | Y | Y |
|---|---|---|---|---|---|---|---|

## 7. Declaration

Warning: to give false information on this form knowingly or recklessly is a criminal offence punishable with up to 3 months' imprisonment or by a fine not exceeding £5000 or both.

(Section 46(1) of the British Nationality Act 1981, as amended).

By submitting this application, I confirm that to the best of my knowledge and belief:

- the information in the application is correct and complete
- the information in the supporting documents is correct
- the photograph is an accurate likeness

I understand that the data I have given can be used as set out in the privacy policy. For more detail please see the Privacy Notice for the Border, Immigration and Citizenship system at [www.gov.uk/government/publications/personal-information-use-in-borders-immigration-and-citizenship](http://www.gov.uk/government/publications/personal-information-use-in-borders-immigration-and-citizenship).

I understand I needed to be physically present in the UK on the date calculated in 2.4 (above).

I understand the date of my application will be the date the Home Office receives it and calculations will normally be made on that basis. I consent to the Home Office using a later date to make calculations where this would benefit my application rather than refusing it.

I understand this may delay my application until I can meet the statutory requirements and it may result in me having to pay an additional fee should application fees increase in the meantime. For more guidance see Guide AN: [www.gov.uk/government/publications/form-an-guidance](http://www.gov.uk/government/publications/form-an-guidance).

I consent to organisations, including financial institutions, providing information to the Home Office when requested in relation to this application.

I understand that if false information is given the application can be refused and I may be prosecuted, and, if I am the applicant, I may be banned from the UK.

7.1 I confirm that either:

I am the applicant.

I am submitting the form on behalf of the applicant. I have discussed with them and confirmed that the contents of the application are correct and complete and that they understand that their data can be used as set out in the privacy policy and that they consent to organisations providing information to the Home Office in relation to this application.



7.9 I understand that a certificate of citizenship may be withdrawn if it is found to have been obtained by fraud, false representation or concealment of any material fact, or if on the basis of my conduct the Home Secretary considers it to be conducive to the public good.

7.10 Are there any additional facts or further information you would like us to take into account in support of your application? You should use the box below to tell us about any special circumstances why you think the Home Secretary should grant your application. Continue on a separate sheet of paper if necessary.

Sign below once you are satisfied you have completed the form correctly. Fees are not fully refundable for applications that fail. You are recommended to read the Guide AN, particularly those sections on how to qualify and the residence requirements.

Applicant's signature

Date

|   |   |   |   |   |   |   |   |
|---|---|---|---|---|---|---|---|
| D | D | M | M | Y | Y | Y | Y |
|---|---|---|---|---|---|---|---|

Representative's signature (if applicable)

Date

|   |   |   |   |   |   |   |   |
|---|---|---|---|---|---|---|---|
| D | D | M | M | Y | Y | Y | Y |
|---|---|---|---|---|---|---|---|

# Supporting Documents

Your application cannot be considered without certain evidence. You must provide documents to cover each of the sections shown below that are relevant to your application, and tick to indicate the type of evidence you have enclosed. We reserve the right to call for documents to satisfy ourselves as to their authenticity. Providing forged or fraudulent documents may result in prosecution leading to fines, imprisonment and/or deportation.

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**1: Evidence of identity:** required for all applications, either:

If you were issued with a Biometric Residence Permit, you must provide/use it in support of your application, alongside:

- your passport\* or
- National identity\* card or
- Home Office travel document\* or
- Home Office entitlement card \* or
- Home Office ARC letter \* or
- your birth certificate or
- your photo driving licence\* or
- a bank, building society or credit card statement issued to you within the last 6 months

\*if you used one of these documents when you took the Knowledge of Life in the UK test you will be expected to use it again by enclosing it with your naturalisation application.

If the name you are currently using is different from the name on your passport or travel document, you must send evidence of the change of name.

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**2: Evidence of knowledge of Language and of Life in the UK:**

If you have **not** passed a speaking and listening qualification in English at B1 CEFR or higher, that is on the Home Office's list of recognised tests and was taken at an approved test centre, please provide:

- certificate showing that you have obtained an academic qualification deemed by Ecctis (formally UK NARIC) to meet the recognised standard of a Bachelor's or Master's degree or PhD in the United Kingdom and (i) Ecctis (formally UK NARIC) has confirmed that the qualification was taught or researched in English or (ii) the qualification was taught or researched in the UK or a majority English speaking country (other than Canada)
  - if you are awaiting graduation or no longer have your certificate and cannot get a new one you must send either:
    - an academic reference from the institution awarding the academic qualification that is on official letter headed paper and shows your name and the title of the award - the letter should also explain when the academic qualification was, or will be awarded; and state either the date that the certificate will be issued (if you have not yet graduated) or confirms that the institution is unable to reissue the original certificate of award
    - an academic transcript that is on official letter headed paper and shows your name, the name of the academic institution, the course title and provides confirmation of the award
  - your passport showing that you are a national of a majority English speaking country
  - a letter from a medical practitioner to show that you should be exempt on the grounds of poor physical and/or mental health
-

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### **3: Evidence you were physically present in the UK:**

- 3 years ago (if the applicant is married or in civil partnership with a British citizen), or
- 5 years ago (for all other applications)

For most applications this will be your passports but if your passports do not confirm this, letters from employers, educational establishments or other Government Departments indicating presence in UK.

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### **4: Evidence of freedom from immigration restrictions:** required for all applicants, either:

- your passport showing permission to remain permanently in the UK
  - your biometric residence permit or any other documents confirming your right to remain permanently in the UK
  - your 16-digit unique application number (UAN) (if you have been granted indefinite leave (also known as settled status) under the EUSS)
  - the Home Office letter by which you were given permission to remain permanently in the UK
  - if you came to the UK as an asylum seeker you should have evidence of appeal applications
  - evidence of being freely landed
  - if you are an Irish national you must provide your Irish passport
  - valid certificate of entitlement to Right of Abode
- 

### **5: Evidence of marriage or civil partnership to a British citizen** for applications made on that basis, both:

- your spouse's or civil partner's current passport or naturalisation/registration certificate showing that they are a British citizen - if you are making your application by post, you can send a copy of your spouse's or civil partner's current passport
  - the marriage certificate or civil partnership certificate
- 

### **6: Evidence of tax for self-employed applicants only**

- the most recent HM Revenue & Customs Self Assessment Statement of Account
- 

### **7: Evidence of Crown service for applications made on the basis of marriage to or civil partnership with a British citizen in Crown or designated service**

- a letter from the relevant employer confirming date and place of recruitment, position held, and the extent to which it would be in the employer's interests for the application to be granted
- 

### **8: Evidence of National Insurance contributions covering the relevant period:**

- payslips
  - P60's
  - letter or letters from your employer or employers confirming you have worked in their employment including start and finish dates
-