



Department for
Science, Innovation
& Technology

Call for Views on the Code of Practice for Software 2024 Privacy Notice

This notice sets out how we will process your personal data, and your rights. It is made under Articles 13 and/or 14 of the UK General Data Protection Regulation (UK GDPR).

This notice applies to the call for views survey that can either be completed through an online survey, by direct email or by postal response. For the purposes of the UKGDPR, DSIT are the Data Controller.

1. Your Data

We will process the following personal data:

- Contact details (name, name of organisation, email address)
- Job title
- Individual/organisation regional location
- Your opinions related to the policy matter.

Personal data will be collected directly from you, and we will not ask for any other personal information beyond those listed above. Free-text boxes are included within this survey where you are encouraged to provide an objective response and not volunteer any additional personal data. Additional personal data included within answers are not required and will be deleted appropriately.

Personal data contained within responses will be collected through electronic and postal submissions. Electronic responses will be received directly by DSIT by email or via a survey platform.

For postal responses received direct to DSIT, we will create an electronic record, transferring only necessary data, and securely dispose of the original. This data will be anonymised as appropriate.

If you opt to provide information through the survey platform, your data will be processed by our contracted survey platform provider Qualtrics. For the purposes of this activity, Qualtrics are a data processor, providing services under the instruction of DSIT (data controller).

Call for Views responses will be analysed, but the personal data held within them will not be.

Qualtrics separate privacy statement can be found here;
<https://www.qualtrics.com/privacy-statement>

Qualtrics full cookie statement here; <https://www.qualtrics.com/cookie-statement>

2. Purpose

The purposes for which we are processing your personal data is to enable us to carry out our functions as a government department. This includes:

- analysis of responses to the Call for Views to best design future policy
- If chosen by you, we may re-contact you by email to discuss your response.

Anonymised reporting of trends/answers submitted to the Call for Views may be created and shared. This will not link back to you or any answers you submit.

If you change your mind or are no longer happy to be re-contacted to discuss your response, please contact the cyber.resilience.consultations@dsit.gov.uk to be removed from this list.

3. Legal basis of processing

The legal basis for processing your personal data under Article 6 of the UK GDPR is:

1(e)Public task: Processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the data controller. This processing is necessary for the exercise of the functions of a government department (DPA Schedule 9, paragraph 5(d)). This survey provides ministers and government officials with information about businesses in order to inform future policy development.

4. Recipients

Your response, but not your personal data, may be shared with other government departments to aid cross-government policy development on related interventions. For example, with NCSC, Cabinet Office or Home Office to support the development of related implementation guidance, government procurement policy, skills initiatives or policy related to the prevention of cyber crime. Your personal data, however, will not be shared.

As part of our IT infrastructure, your personal data will be stored on systems provided by our data processors - Microsoft and Amazon Web Services. This does not mean we actively share your personal data with these entities;

rather, they are technical service providers who host infrastructure supporting our IT systems.

5. Retention

Relevant personal data will be kept by us for 2 years, in line with the departments retention policies.

If you opted in to be on the re-contact list and wish to be removed from the re-contact list prior to this policy, please contact the Digital Supply Chains team at: cyber.resilience.consultations@dsit.gov.uk

6. Automated decision making

Your personal data will not be subject to automated decision making.

7. International Transfers (include the relevant paras))

Your personal data will be processed in the UK.

8. Your Rights

You have the right to request information about how your personal data are processed, and to request a copy of that personal data.

You have the right to request that any inaccuracies in your personal data are rectified without delay.

You have the right to request that any incomplete personal data are completed, including by means of a supplementary statement.

You have the right to request that your personal data are erased if there is no longer a justification for them to be processed.

You have the right in certain circumstances (for example, where accuracy is contested) to request that the processing of your personal data is restricted.

You have the right to object to the processing of your personal data where it is processed for direct marketing purposes.

You have the right to withdraw consent to the processing of your personal data at any time.

To exercise your rights please contact the Data Protection Officer using the contact details below.

9. Contact Details

The data controller for your personal data is the Department for Science, Innovation and Technology (DSIT). You can contact the DSIT Data Protection Officer at:

DSIT Data Protection Officer
Department for Science, Innovation & Technology
22-26 Whitehall
London
SW1A 2EG

Email: dataprotection@dsit.gov.uk

If you are unhappy with the way we have handled your personal data, please write to the department's Data Protection Officer in the first instance using the contact details above.

10. Complaints

If you consider that your personal data has been misused or mishandled, you may make a complaint to the Information Commissioner, who is an UK independent regulator. The Information Commissioner can be contacted at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Telephone: 0303 123 1113
<https://ico.org.uk/make-a-complaint/>

Any complaint to the Information Commissioner is without prejudice to your right to seek redress through the courts.

11. Updates to this notice

If this privacy notice changes in any way, we will place an updated version on this page. Regularly reviewing this page ensures you are always aware of what information we collect, how we use it, and under what circumstances we will share it with other parties. The 'last updated' date at the bottom of this page will also change.

If these changes affect how your personal data is processed, we will take reasonable steps to let you know.

Last updated: 15/05/2023