



Homes England

Date: 15 March 2024

Our Ref: RFI4636

Tel: 0300 1234 500

Email: infogov@homesengland.gov.uk

[REDACTED]
By Email Only

Dear [REDACTED]

RE: Request for Information – RFI4636

Thank you for your request for information which was processed in accordance with the Freedom of Information Act 2000 (FOIA).

You requested the following information:

FOI Salaries

Could you tell me:

- (1) How many people work in your FOI team (or team responsible for dealing with FOI requests)?**
- (2) What is the grade/salary band of the most senior person who writes FOI responses? (i.e. what grade are they and what salary range covers this grade)**
- (3) What is the grade/salary band of the most senior person who writes internal review responses?**
- (4) What is the grade/salary band of the most senior person who writes submissions for the ICO?**
- (5) What is the grade/salary band of the manager of the FOI team?**
- (6) In 2023, 2022 and 2021 respectively how many FOI and EIR requests did you deal with?**

Response

We can confirm that we do hold some of the requested information. We will address each of your questions below.

(1) How many people work in your FOI team (or team responsible for dealing with FOI requests)?

We can confirm that there are three members of staff who currently work in the Information Governance team, there is one vacant position.





Homes England

Date: 15 March 2024

Our Ref: RFI4636

Tel: 0300 1234 500

Email: infogov@homesengland.gov.uk

(2) What is the grade/salary band of the most senior person who writes FOI responses? (i.e. what grade are they and what salary range covers this grade)

Responses to requests for information are regularly written by Information Assistant's who are at Level 14 with a salary range of £31,473 - £42,528.

We can advise that responses to requests for information are sometimes, but not often, written by the Head of Information Governance. They are Level 18 with a salary range of £63,731 - £86,224.

(3) What is the grade/salary band of the most senior person who writes internal review responses?

The most senior person who writes internal review responses are Level 19-20 with a salary range of £78,361 - £106,018.

(4) What is the grade/salary band of the most senior person who writes submissions for the ICO?

We have interpreted your question to mean the most senior person who has regular responsibility for responding to enquiries from the ICO. Level 18 - £63,731 - £86,224

(5) What is the grade/salary band of the manager of the FOI team?

The Head of Information Governance. They are Level 18 with a salary range of £63,731 - £86,224.

(6) In 2023, 2022 and 2021 respectively how many FOI and EIR requests did you deal with?

Please see table below which sets out the number of requests for information dealt with in each year and under which legislation we responded.

	2021	2022	2023
FOI	284	191	222
EIR	11	26	30
Both	3	7	2

Right to Appeal

If you are not happy with the information that has been provided or the way in which your request has been handled, you may request an internal review. You can request an internal review by writing to Homes England via the details below, quoting the reference number at the top of this letter.

Email: infogov@homesengland.gov.uk

6th Floor
Windsor House
42 - 50 Victoria Street, Westminster
London, SW1H 0TL

0300 1234 500
@HomesEngland
www.gov.uk/homes-england





Homes England

Date: 15 March 2024

Our Ref: RFI4636

Tel: 0300 1234 500

Email: infogov@homesengland.gov.uk

Information Governance Team

Homes England

Windsor House

6th Floor

42-50 Victoria Street

London

SW1H 0TL

United Kingdom

Your request for review must be made in writing, explain why you wish to appeal, and be received within 40 working days of the date of this response. Failure to meet this criteria may lead to your request being refused.

Upon receipt, your request for review will be passed to an independent party not involved in your original request. We aim to issue a response within 20 working days.

You may also complain to the Information Commissioner's Office (ICO) however, the Information Commissioner does usually expect the internal review procedure to be exhausted in the first instance.

The Information Commissioner's details can be found via the following link:

<https://ico.org.uk/>

Please note that the contents of your request and this response are also subject to the Freedom of Information Act 2000. Homes England may be required to disclose your request and our response accordingly.

Yours sincerely,

The Information Governance Team

For Homes England

6th Floor
Windsor House
42 - 50 Victoria Street, Westminster
London, SW1H 0TL

0300 1234 500
@HomesEngland
www.gov.uk/homes-england

