

SQP CS01

Confirmation statement for a Scottish qualifying partnership



Companies House

A fee may be payable with this form

Please see 'How to pay' on the last page.

✓ **What this form is for**
You may use this form to confirm that a Scottish qualifying partnership which has registered with Companies House has filed up to date. You must file a confirmation statement at least once every year.

✗ **What this form is NOT for**
You cannot use this form to tell us of any changes to partnership or PSC details.

For further information, please refer to our guidance at: gov.uk/companieshouse

Before you start

You can check your partnership details for free on our online service: companieshouse.gov.uk/info

Other changes

If you need to make any changes to:

- partnership information
- information about people with significant control

you must do this separately before or at the same time as this confirmation statement.

1 Partnership details

Registered number	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Partnership name in full	<input type="text"/>								

→ **Filling in this form**
Please complete in typescript or in bold black capitals.

2 Confirmation date

Please give the confirmation statement date. You must deliver this form within 14 days of this date. Please check your partnership records for the date of your confirmation statement.

Confirmation date ①	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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① **Check when your confirmation statement is due**
To check your confirmation statement date: companieshouse.gov.uk/info
You can make a statement at any time during the confirmation period. This will change your next confirmation date.

3 Confirmation statement

I confirm that all information required to be delivered by the Scottish qualifying partnership pursuant to regulation 35(1)(a) of the Scottish Partnerships (Register of People with Significant Control) Regulations 2017 in relation to the confirmation period ending on the confirmation date above either has been delivered, or is being delivered at the same time as this statement.

Name ②	Enter your printed name. You do not need to include a signature. <input type="text"/>
	This form may be authenticated by: Partner

② **Authentication**
This will appear on the public record.

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Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Company name

Address

Post town

County/Region

Postcode

Country

DX

Telephone



Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- The partnership name and number match the information held on the public Register.
- You have checked the partnership information that we hold.
- You have notified us of any relevant changes by filing the appropriate form(s) before or at the same time as this confirmation statement.
- You have authenticated the form.
- You have enclosed the correct fee if appropriate.



How to pay

You must include a £62 fee with the first Confirmation Statement you file each period of 12 months (starting with the registration date). Further Confirmation Statements made in the same 12 month period don't require a fee.

Make cheques or postal orders payable to 'Companies House.'



Important information

Please note that all information on this form will appear on the public record.



How to send your form

You can upload certain forms to Companies House instead of sending them by post.

If you need to post your form, you must send it to the correct address.

For more information on where to send the form visit:

gov.uk/companies-house/offices



Further information

For further information, please see the guidance notes on the website at gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on our website: **gov.uk/companieshouse**