



Companies House

RR09

Application by a public company for re-registration as a private company following a cancellation of shares

What this form is for

You may use this form to re-register a public company as a private company following a cancellation of shares.

A fee of £71 is payable on this form.

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Companies House

A fee is payable with this form.
Please see 'How to pay' on the last page.

✓ **What this form is for**
You may use this form to
re-register a public company as
a private company following a
cancellation of shares.

✗ **What this form is NOT for**
You cannot use this form to
re-register a public company as a
private limited company following a
court order reducing capital or due
to a redenomination of shares.

For further information, please
refer to our guidance at
www.companieshouse.gov.uk

1 Company details

Company number

Company name in full

→ **Filling in this form**
Please complete in typescript or in
bold black capitals.

All fields are mandatory unless
specified or indicated by *

2 Re-registration

The above company, having cancelled shares and reduced the nominal value of
its allotted share capital below the authorised minimum, applies to be
re-registered as a private company by the name of:

Full name of
re-registered company

① **Name**
Please insert the full name of the
company including the appropriate
name ending for a private limited
company.

and for that purpose delivers the following documents for registration:

1. Copy of the directors' resolution under section 662(1) of the Companies
Act 2006 (unless previously delivered).
2. A printed copy of the articles as altered by the directors' resolution.

3 Statement of Compliance ②

I am authenticating this form on behalf of the company and confirm that the
requirements of section 664 of the Companies Act 2006 as to re-registration as
a private company have been complied with.

Enter your printed name. You do not need to include a signature.

Name

② **Authentication**
This will appear on the public record.

③ **Societas Europaea**
If the form is being filed on behalf
of a Societas Europaea (SE) please
delete 'director' and insert details
of which organ of the SE the person
signing has membership.

This form may be authenticated by:
Director ③, Secretary, Person authorised ④, Administrator, Administrative receiver,
Receiver, Receiver manager, CIC manager.

④ **Person authorising**
Under either section 270 or 274 of
the Companies Act 2006.

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Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Company name

Address

Post town

County/Region

Postcode

Country

DX

Telephone



Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- The company name and number match the information held on the public Register.
- You have provided details in section 2 of the new company name following re-registration.
- You have enclosed a copy of the director's resolution under section 662(1) of the Companies Act 2006 (unless previously delivered).
- You have provided a copy of the company's articles as altered by the directors' resolution.
- You have authenticated the form.
- You have enclosed the correct fee.



Important information

Please note that all information on this form will appear on the public record.



How to pay

A fee of £71 is payable to Companies House in respect of an application to re-register. Make cheques or postal orders payable to 'Companies House'.



How to send your form

You can upload certain forms to Companies House instead of sending them by post.

If you need to post your form, you must send it to the correct address.

For more information on where to send the form visit:

gov.uk/companies-house/offices



Further information

For further information, please see the guidance notes on the website at gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on our website: gov.uk/companieshouse