



British  
High Commission  
Accra

## INTERNSHIP – TECHNICAL WORKS GROUP

### PLUMBER APPRENTICE

<b>Start Date:</b>	01 October 2024
<b>Length of Contract:</b>	1 year
<b>Main Purpose of Job:</b>	Support the plumbers team of the Technical Works Group
<b>Roles and Responsibilities:</b>	<p>Assist with all plumbing duties, including reactive repairs, cyclical maintenance and associated works.</p> <p>Record completed works and maintain accurate record of work carried out, including measurements and calculations.</p> <p>Assist the Plumbing Team leader to ensure that plumbing services are delivered in accordance with agreed performance targets.</p> <p>Ensure that plumbing services are delivered in accordance with the policies and procedures of the Mission.</p> <p>Observe and comply with all relevant health &amp; safety regulations, policies &amp; procedures.</p> <p>Maintain regular contact with the line manager and colleagues to obtain instructions, gain experience and resolve working problems.</p> <p>Liaise and maintain a good working relationship with all relevant stakeholders.</p> <p>Any other related duties as may be assigned.</p>
<b>Behaviours:</b>	<p>Making Effective Decisions</p> <p>Working Together</p> <p>Delivering at Pace</p> <p>Managing Quality Service</p>
<b>Language requirements:</b>	Language: English

Level of language required: Advanced level proficiency in English Language (ability to understand, write and speak English language without any difficulty)

**Other Skills/Experience/Qualifications:**

**Essential on arrival:** A final year student from a recognised tertiary institution.  
Excellent command of English, oral and written communication.  
Knowledge in plumbing.

**Learning and Development:** Online e-learning  
On the job learning, job shadowing and mentoring  
Access to library  
Various development workshops

To apply for this, kindly send an email to [Recruitment.Accra@fcdo.gov.uk](mailto:Recruitment.Accra@fcdo.gov.uk), stating in the subject "TWG PLUMBER APPRENTICE" attaching your CV, and a cover letter of **not more than 300 words**, answering the questions below:

**Why are you applying for this job? What do you intend to gain from working at the British High Commission, and what will you bring to the table?**

<b>APPLICATION DEADLINE:</b>	<b>05 MAY 2024, 23:59GMT (ALL APPLICATIONS RECEIVED AFTER THE SAID DATE WILL NOT BE CONSIDERED)</b>
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