



British
High Commission
Accra

INTERNSHIP – TECHNICAL WORKS GROUP
ELECTRICIAN APPRENTICE

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| Start Date: | 01 October 2024 |
| Length of Contract: | 1 year |
| Main Purpose of Job: | Support the electrician team of the Technical Works Group |
| Roles and Responsibilities: | <p>The Electrician Apprentice assists with and completes maintenance work requests on electrical equipment. This includes testing malfunctioning equipment, identifying defects, troubleshooting, repairing equipment and replacing defective parts.</p> <p>Collaborate together with Electrician and other electrical works staff to identify and solve problems.</p> <p>Assist the Electrician with installation work orders.</p> <p>Complete electrical wiring tasks, alignment adjustments, and calibration of equipment using manuals, schematics, diagrams, blueprints and equipment specifications.</p> <p>Responsible for learning all procedures for installing and maintaining electrical systems as well as local regulations and safety requirements.</p> <p>Ensure the right handling and storage of tools.</p> <p>Any other related duties as may be assigned.</p> |
| Behaviours: | Making Effective Decisions Working Together Delivering at Pace Managing Quality Service |
| Language requirements: | Language: English |

Level of language required: Advanced level proficiency in English Language (ability to understand, write and speak English language without any difficulty)

Other Skills/Experience/Qualifications:

- Essential on arrival:**
- A final year student from a recognised tertiary institution.
 - Excellent command of English, oral and written communication.
 - Should have completed or attained an electrical certificate from a recognized Electrical training institute
 - Should possess the ability to understand schematics and technical manuals
 - Demonstrate knowledge of electrical codes
 - Having some electrical service work experience

- Learning and Development:**
- Online e-learning
 - On the job learning, job shadowing and mentoring
 - Access to library
 - Various development workshops

To apply for this, kindly send an email to Recruitment.Accra@fcdo.gov.uk, stating in the subject "TWG ELECTRICIAN APPRENTICE" attaching your CV, and a cover letter of **not more than 300 words**, answering the questions below:

Why are you applying for this job? What do you intend to gain from working at the British High Commission, and what will you bring to the table?

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| APPLICATION DEADLINE: | 05 MAY 2024, 23:59GMT (ALL APPLICATIONS RECEIVED AFTER THE SAID DATE WILL NOT BE CONSIDERED) |
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