# Form AR27

# Trade Union and Labour Relations (Consolidation) Act 1992

# **Annual Return for an Employers' Association**

| ame of Employers' Association: National Trainers Federation          |  |
|--|--|
| Year ended:  | 31st December 2022   |
| List No:   |  |
| Head or Main Office:   | 9 High Street  |
|  | Lambourn   |
|  | Hungerford   |
|  | Berkshire  |
|  |  |
| F  | Postcode RG17 8XL  |
| Website address (if available)                                       | https://www.racehorsetrainers.org                              |
| Has the address changed during the year to which the return relates? | Yes No X ('X' in appropriate box)                              |
| General Secretary:   | Paul Johnson - Chief Executive p.johnson@racehorsetrainers.org |
| Contact name for queries regarding the completion of this return:    | Jill Crook   |
| Telephone Number:  | 01488 71719  |
| E-mail:  | j.crook@racehorsetrainers.org                                  |

# Please follow the guidance notes in the completion of this return

Any difficulties or problems in the completion of this return should be directed to the Certification Office as below or by telephone to: 0330 1093602

You should send the annual return to the following address stating the name of the union in subject:

returns@certoffice.org

# Contents

| Employers' Association's details                        | 1   |
|---|-----|
| Return of members                                       | 2   |
| Change of officers                                      | 2   |
| Officers in post  | 2a  |
| Revenue Account/General Fund                            | 3   |
| Accounts other than the revenue account/general fund    | 4-6 |
| Balance sheet   | 7   |
| Fixed Assets Account                                    | 8   |
| Analysis of investments                                 | 9   |
| Analysis of investements income (Controlling interests) | 10  |
| Summary sheet   | 11  |
| Summary Sheet (Only for Incorporated Bodies)            |     |
| Notes to the accounts                                   | 12  |
| Accounting policies                                     | 13  |
| Signatures to the annual return                         | 13  |
| Checklist   | 13  |
| Checklist for auditor's report                          | 14  |
| Auditor's report (continued)                            | 15  |
| Guidance on completion                                  | 16  |

# **Return of Members**

(see note 9)

|                  | Number of members at the end of the year |                   |  |        |  |
|------------------|--|-------------------|--|--------|--|
| Great<br>Britain | Northern<br>Ireland                      | Irish<br>Republic | Elsewhere Abroad<br>(Including<br>Channel Islands) | Totals |  |
| 462              |  |                   |  | 462    |  |

# **Change of Officers**

Please complete the following to record any changes of officers during the twelve months covered by this return.

| Position held        | Name of Officer ceasing to hold office | Name of<br>Officer appointed | Date of Change |
|----------------------|--|------------------------------|----------------|
| Council Member North | Ann Duffield                           | Rebecca Menzies              |                |
| Council Member North | Ruth Carr                              | Ben Haslam                   |                |
| Council Member East  | Rae Guest                              | vacant position              |                |
|                      |  |                              |                |
|                      |  |                              |                |
|                      |  |                              |                |
|                      |  |                              |                |
|                      |  |                              |                |

# Officers in post

(see note 10)

Please complete list of all officers in post at the end of the year to which this form relates.

Name of Officer Position held

| Ralph Beckett        | Presidential Triumvirate (President)   |
|----------------------|--|
| Nick Alexander       | Presidential Triumvirate               |
| Hugo Palmer          | Presidential Triumvirate               |
| Nick Alexander       | Council Member Scotland                |
| James Moffatt        | Council Member North                   |
| Rebecca Menzies      | Council Member North                   |
| Ben Haslam           | Council Member North                   |
| Henry Daly           | Council Member West Midlands and Wales |
| Matt Sheppard        | Council Member West Midlands and Wales |
| Ed de Giles          | Council Member West Midlands and Wales |
| Roger Varian         | Council Member East                    |
| Hugo Palmer          | Council Member East                    |
| Vacant               | Council Member East                    |
| Emma Lavelle         | Council Member South West              |
| Seamus Mullins       | Council Member South West              |
| Jamie Snowden        | Council Member South West              |
| Ralph Beckett        | Council Member Central South           |
| Eve Johnson Houghton | Council Member Central South           |
| Trelawney Hill       | Council Member Central South           |
| Roger Ingram         | Council Member South East              |
| Di Grissell          | Council Member South East              |
| Suzy Smith           | Council Member South East              |
| Jim Boyle            | Council Member - Co-opted              |
| John Gosden          | Council Member - Co-opted              |
|                      |  |
|                      |  |
|                      |  |
|                      |  |
|                      |  |
|                      |  |
|                      |  |
|                      |  |

# **Revenue Account / General Fund**

(see notes 11 to 16)

| Previous Year     |                         |  | £               | £                 |
|-------------------|-------------------------|--|-----------------|-------------------|
|                   | Income                  |  |                 |                   |
| 612,827           | From Members            | Subscriptions, levies, etc   | 691,815         | 691,815           |
| 575               | Investment income       | Interest and dividends (gross) Bank interest (gross) Other (specify) | 821             | 821               |
|                   |                         |  |                 |                   |
|                   |                         | Total Investment Income  | 821             | 821               |
|                   | Other Income            | Rents received   |                 |                   |
| 6,587             |                         | Insurance commission   | 2,882           | 2,882             |
| 29,570            |                         | Consultancy fees Publications/Seminars                               | 26,105          | 26,105            |
| 20,010            |                         | Miscellaneous receipts (specify)                                     | _5,             | ,                 |
|                   |                         | Grants receivable  |                 |                   |
| 6,130             |                         | Gain on Investments  |                 |                   |
|                   |                         |  |                 |                   |
| 42,287            |                         | Total of other income  |                 | 28,987            |
| 655,689           |                         | Total income Interfund Transfers IN                                  |                 | 721,623           |
|                   |                         |  | ,               |                   |
|                   | Expenditure             |  | 200 700         | 000 700           |
| 404,981<br>12,030 | Administrative expenses | Remuneration and expenses of staff                                   | 332,760         | 332,760<br>13,258 |
| 6,129             |                         | Occupancy costs Printing, Stationery, Post                           | 13,258<br>7,658 | 7,658             |
| 6,072             |                         | Telephones   | 5,944           | 5,944             |
| 54,001            |                         | Legal and Professional fees  | 111,212         | 111,212           |
|                   |                         | Miscellaneous (specify)  |                 |                   |
| 6,512             |                         | Motor and travel   | 17,588          | 17,588            |
| 6,345             |                         | Management fee   | 4,532           | 4,532             |
|                   |                         | Loss on investment   | 12,443          | 12,443            |
| 496,070           |                         | Total of Admin expenses  |                 | 505,395           |
| 450,070           |                         | Total of Admin expenses  |                 | 300,000           |
| 453               | Other Charges           | Bank charges   | 182             | 182               |
| 7,285             |                         | Depreciation   | 13,886          | 13,886            |
| 1,463             |                         | Sums written off Affiliation fees                                    | -872            | -872              |
| 14,752            |                         | Donations  | 12,458          | 12,458            |
| 3,599             |                         | Conference and meeting fees  | 7,591           | 7,591             |
|                   |                         | Expenses Miscellaneous (specify)                                     |                 |                   |
|                   |                         | Badges   |                 |                   |
| 13,087            |                         | Audit and accountancy  | 11,231          | 11,231            |
| 204,000           |                         | Legal Assistance Scheme  | 205,078         | 205,078           |
| 244,639           |                         | Total of other charges   |                 | 249,554           |
| 1,003             |                         | Taxation   | 1,635           | 1,635             |
| 741,712           |                         | Total expenditure  |                 | 756,584           |
| ,                 |                         | Interfund Transfers OUT  |                 | ,-                |
| -80,730           |                         | Surplus/Deficit for year   |                 | -34,961           |
| 363,797           |                         | Amount of fund at beginning of year                                  |                 | 283,067           |
| 283,067           |                         | Amount of fund at end of year  |                 | 248,106           |

# Accounts other than Revenue Account/General Fund

(see notes 17 to 18)

| Account 2                           |   |                              | Fund Account |
|-------------------------------------|---|------------------------------|--------------|
| Name of account:                    |   | £                            | £            |
| Income                              |   |                              |              |
|                                     | From members  |                              |              |
|                                     | Investment income                                   |                              |              |
|                                     | Other Income (specify)                              |                              |              |
|                                     |   |                              |              |
|                                     |   |                              |              |
|                                     |   | Total Income                 |              |
|                                     | Interfund Transfers IN                              |                              |              |
|                                     |   |                              | T            |
| Expenditure                         | A1  |                              |              |
|                                     | Administrative expenses Other expenditure (experit) |                              |              |
|                                     | Other expenditure (specify)                         |                              |              |
|                                     |   |                              |              |
|                                     |   |                              |              |
|                                     |   |                              |              |
|                                     |   | Total Expenditure            |              |
|                                     | Interfund Transfers OUT                             |                              |              |
|                                     | Su  | rplus (Deficit) for the year |              |
| Amount of fund at beginning of year |   |                              |              |
|                                     | Amount of fund at the end o                         |                              |              |
|                                     |   |                              |              |

| Account 3        |                              |                              | Fund Account |
|------------------|------------------------------|------------------------------|--------------|
|                  |                              |                              |              |
| Name of account: |                              | £                            | £            |
| Income           |                              |                              |              |
|                  | From members                 |                              |              |
|                  | Investment income            |                              |              |
|                  | Other income (specify)       |                              |              |
|                  |                              |                              |              |
|                  |                              |                              |              |
|                  |                              | Total Income                 |              |
|                  | Interfund Transfers IN       |                              |              |
|                  |                              |                              |              |
| Expenditure      |                              |                              |              |
|                  | Administrative expenses      |                              |              |
|                  | Other expenditure (specify)  |                              |              |
|                  |                              |                              |              |
|                  |                              |                              |              |
|                  |                              | Total Expenditure            |              |
| /                | Interfund Transfers OUT      |                              |              |
|                  | Su                           | rplus (Deficit) for the year |              |
|                  | Amount of                    | fund at beginning of year    |              |
|                  | Amount of fund at the end of | f year (as Balance Sheet)    |              |

# Accounts other than Revenue Account/General Fund

(see notes 17 to 18)

| Account 4        |                             |                              |                              | Fund Account |
|------------------|-----------------------------|------------------------------|------------------------------|--------------|
| Name of account: |                             |                              | £                            | £            |
| Income           |                             |                              |                              |              |
|                  | From members                |                              |                              |              |
|                  | Investment income           |                              |                              |              |
|                  | Other income (specify)      |                              |                              |              |
|                  |                             |                              |                              |              |
|                  |                             |                              |                              |              |
|                  |                             |                              |                              |              |
|                  |                             |                              |                              |              |
|                  |                             |                              |                              |              |
|                  |                             |                              | Total Income                 |              |
|                  | Interfund Transfers IN      |                              |                              |              |
|                  |                             |                              |                              |              |
| Expenditure      |                             |                              |                              |              |
|                  | Administrative expenses     |                              |                              |              |
|                  | Other expenditure (specify) |                              |                              |              |
|                  |                             |                              |                              |              |
|                  |                             |                              |                              |              |
|                  |                             |                              |                              |              |
|                  |                             |                              |                              |              |
|                  |                             |                              |                              |              |
|                  |                             |                              |                              |              |
|                  |                             |                              | Total Expenditure            |              |
|                  | Interfund Transfers OUT     |                              |                              |              |
|                  |                             | Su                           | rplus (Deficit) for the year |              |
|                  |                             | Amount of                    | fund at beginning of year    |              |
|                  |                             | Amount of fund at the end of | f year (as Balance Sheet)    |              |
|                  |                             |                              |                              |              |

| Account 5        |                             | Fund Account |                             |   |
|------------------|-----------------------------|--------------|-----------------------------|---|
| Name of account: |                             |              | £                           | £ |
| Income           | From members                |              |                             |   |
|                  | Investment income           |              |                             |   |
|                  | Other income (specify)      |              |                             |   |
|                  |                             |              |                             |   |
|                  |                             |              |                             |   |
|                  |                             | •            | Total Income                |   |
|                  | Interfund Transfers IN      |              |                             |   |
| Expenditure      |                             |              |                             |   |
| Expenditure      | Administrative expenses     |              |                             |   |
|                  | Other expenditure (specify) |              |                             |   |
|                  |                             |              |                             |   |
|                  |                             |              |                             |   |
|                  | Interfund Transfers OUT     |              | Total Expenditure           |   |
|                  | Interrund Transfers OUT     | Sur          | plus (Deficit) for the year |   |
|                  | A                           |              | fund at beginning of year   |   |
|                  |                             |              | year (as Balance Sheet)     |   |
|                  |                             |              |                             |   |

# Accounts other than Revenue Account/General Fund

(see notes 17 to 18)

| Account 6        |                             |                              |                              | Fund Account |
|------------------|-----------------------------|------------------------------|------------------------------|--------------|
| Name of account: |                             |                              | £                            | £            |
| Income           |                             |                              |                              |              |
|                  | From members                |                              |                              |              |
|                  | Investment income           |                              |                              |              |
|                  | Other income (specify)      |                              |                              |              |
|                  |                             |                              |                              |              |
|                  |                             |                              |                              |              |
|                  |                             |                              |                              |              |
|                  |                             |                              |                              |              |
|                  |                             |                              |                              |              |
|                  |                             | •                            | Total Income                 |              |
|                  | Interfund Transfers IN      |                              |                              |              |
|                  |                             |                              |                              |              |
| Expenditure      |                             |                              |                              |              |
|                  | Administrative expenses     |                              |                              |              |
|                  | Other expenditure (specify) |                              |                              |              |
|                  |                             |                              |                              |              |
|                  |                             |                              |                              |              |
|                  |                             |                              |                              |              |
|                  |                             |                              |                              |              |
|                  |                             |                              |                              |              |
|                  |                             |                              |                              |              |
|                  |                             |                              | Total Expenditure            |              |
|                  | Interfund Transfers OUT     |                              | •                            |              |
|                  |                             | Su                           | rplus (Deficit) for the year |              |
|                  |                             |                              | fund at beginning of year    |              |
|                  |                             |                              |                              |              |
|                  |                             | Amount of fund at the end of | i yeai (as baiance Sheet)    |              |
|                  |                             |                              |                              |              |

| Account 7        |   | 1  | Fund Account |
|------------------|---|--|--------------|
| Name of account: |   | £  | £            |
| Income           | From members Investment income Other income (specify) |  |              |
|                  |   | Total Income   |              |
|                  | Interfund Transfers IN                                | L  |              |
| Expenditure      | Administrative expenses Other expenditure (specify)   |  |              |
|                  |   |  |              |
|                  |   |  |              |
|                  | Interfund Transfers OUT                               | Total Expenditure                                    |              |
|                  |   | Surplus (Deficit) for the year                       |              |
|                  |   | Amount of fund at beginning of year                  |              |
|                  |   | Amount of fund at the end of year (as Balance Sheet) |              |

# Balance Sheet as at [ 31st December 2022 ]

(see notes 19 and 20)

|              | (see                                    | notes 19 and 20)              |                   |         |
|--------------|---|-------------------------------|-------------------|---------|
| revious Year |   |                               | £                 | £       |
| 78,913       | Fixed Assets (as at Page 8)             |                               | 65,027            | 65,027  |
|              | Investments (as per analysis on page 9) |                               |                   |         |
|              | Quoted (Market value £                  | ) as at Page 9                |                   |         |
|              | Unquoted (Market value £                | ) as at Page 9                |                   |         |
|              |   | Total Investments             |                   |         |
|              | Other Assets                            |                               |                   |         |
| 7,237        | Sundry debtors                          |                               | 7,815             | 7,815   |
| 360,349      | Cash at bank and in hand                |                               | 302,337           | 302,337 |
|              | Stocks of goods                         |                               |                   |         |
|              | Others (specify)                        |                               |                   |         |
| 446,499      |   | Total of other assets         | 310,152           | 310,152 |
|              |   |                               | Total Assets      | 375,179 |
|              |   | ,                             |                   |         |
| 283,067      |   | Revenue Account/ General Fund | 248,106           |         |
|              |   |                               |                   |         |
|              |   |                               |                   |         |
|              |   | Revaluation Reserve           |                   |         |
|              |   |                               |                   |         |
|              |   |                               |                   |         |
|              |   |                               |                   |         |
|              |   |                               |                   |         |
|              | Liabilities                             |                               |                   |         |
| 163,432      | Creditors due within one year           |                               | 127,073           |         |
|              | ,                                       |                               | ·                 |         |
|              |   |                               |                   |         |
|              |   |                               |                   |         |
| 163,432      |   |                               | Total Liabilities | 127,073 |
| , -          |   |                               |                   |         |

# **Fixed Assets account**

(see note 21)

|   | Land<br>and Buildings | Fixtures<br>& Fittings | Motor Vehicles<br>& Equipment | Total<br>£ |
|---|-----------------------|------------------------|-------------------------------|------------|
| Cost or Valuation                       |                       |                        |                               |            |
| At start of period                      | 58,447                | 29,039                 | 54,777                        | 142,263    |
| Additions during period                 |                       |                        |                               |            |
| Less: Disposals                         |                       |                        |                               |            |
| Less: Depreciation                      | -31,562               | -26,344                | -19,330                       | -77,236    |
| Total to end of period                  | 26,885                | 2,695                  | 35,447                        | 65,027     |
| Book Amount at end of period            | 26,885                | 2,695                  | 35,447                        | 65,027     |
| Freehold                                |                       |                        |                               |            |
| Leasehold (50 or more years unexpired)  |                       |                        |                               |            |
| Leasehold (less than 50 years unexpired |                       |                        |                               |            |
| Total of Fixed Assets                   | 26,885                | 2,695                  | 35,447                        | 65,027     |

# Analysis of Investments (see note 22)

|          | (see note 22)   |                |
|----------|---|----------------|
| Quoted   |   | Other<br>Funds |
|          |   |                |
|          | British Government & British Government Guaranteed Securities |                |
|          |   |                |
|          | British Municipal and County Securities                       |                |
|          |   |                |
|          | Other quoted securities (to be specified)                     |                |
|          |   |                |
|          | Total Quoted (as Balance Sheet)                               |                |
|          | Market Value of Quoted Investments                            |                |
|          |   |                |
| Unquoted | British Government Securities                                 |                |
|          |   |                |
|          | British Municipal and County Securities                       |                |
|          |   |                |
|          | Mortgages   |                |
|          |   |                |
|          | Other unquoted investments (to be specified)                  |                |
|          |   |                |
|          | Total Unquoted (as Balance Sheet)                             |                |
|          | Market Value of Unquoted Investments                          |                |
|          |   |                |

<sup>\*</sup> Market value of investments to be stated where these are different from the figures quoted in the balance sheet

# Analysis of investment income (Controlling interests) (see note 23) Does the association, or any constituent part of the association, have a controlling Yes No interest in any limited company? If Yes name the relevant companies: Company registration number (if not registered in England Company name & Wales, state where registered) **Incorporated Employers' Associations** Are the shares which are controlled by the association registered in the Yes No association's name If NO, please state the names of the persons in whom the shares controlled by the association are registered. Company name Names of shareholders **Unincorporated Employers' Associations** Are the shares which are controlled by the association registered in the names of the No Yes association's trustees? If NO, state the names of the persons in whom the shares controlled by the association are registered. Company name Names of shareholders

# Summary Sheet (see notes 24 to 33)

|   | All Funds         | Total Funds |
|---|-------------------|-------------|
|   | £                 | £           |
| Income  |                   |             |
| From Members  | 691,815           | 691,815     |
| From Investments  | 821               | 821         |
| Other Income (including increases by revaluation of assets) | 28,987            | 28,987      |
| Total Income  | 721,623           | 721,623     |
| Expenditure (including decreases by revaluation of assets)  |                   |             |
| Total Expenditure   | 756,584           | 756,584     |
| Funds at beginning of year (including reserves)             | 283,067           | 283,067     |
| Funds at end of year<br>(including reserves)                | 248,106           | 248,106     |
| ASSETS  |                   |             |
|   | Fixed Assets      | 65,027      |
|   | Investment Assets |             |
|   | Other Assets      | 310,152     |
|   | Total Assets      | 375,179     |
| Liabilities   | Total Liabilities | 127,073     |
| Net Assets (Total Assets less Total Liabilities)            |                   | 248,106     |

# **Summary Sheet** (see notes 24 to 33) All Funds **Total Funds** £ £ Income From Members From Investments Other Income (including increases by revaluation of assets) **Total Income** Expenditure (including decreases by revaluation of assets) **Total Expenditure** Funds at beginning of year (including reserves) Funds at end of year (including reserves) **ASSETS Fixed Assets Investment Assets** Other Assets **Total Assets** Liabilities **Total Liabilities** Net Assets (Total Assets less Total Liabilities)

# Notes to the accounts

(see note 34)

All notes to the accounts must be entered on or attached to this part of the return.

# **Accounting policies**

(see notes 35 & 36)

# Signatures to the annual return

(see notes 37 and 38)

Including the accounts and balance sheet contained in the return.

Please copy and paste your electronic signature here

|             | i icase copy and paste y | our Glootion | io dignataro noro                                   |
|-------------|--------------------------|--------------|---|
| Secretary's |                          | Chairman's   |   |
| Signature:  |                          | Signature:   |   |
|             |                          |              | (or other official whose position should be stated) |
| Name:       | Paul Johnson             | Name:        | Ralph Beckett                                       |
| Date:       |                          | Date:        |   |

# **Checklist**

(see note 39)

(please enter 'X' as appropriate)

| Is the return of officers attached? (see Page 2)                    | Yes | x | No |  |
|---|-----|---|----|--|
| Has the list of officers been completed? (see Page 2A)              | Yes | x | No |  |
| Has the return been signed? (see Note 37)                           | Yes |   | No |  |
| Has the auditor's report been completed?<br>(see Note 41)           | Yes |   | No |  |
| Is the rule book enclosed? (see Note 39)                            | Yes | x | No |  |
| Has the summary sheet been completed?<br>(see Notes 6 and 24 to 33) | Yes |   | No |  |

# Checklist for auditor's report

(see notes 41 to 44)

The checklist below is for guidance. A report is still required either set out overleaf or by way of an attached auditor's report that covers the 1992 Act requirements.

| and Educati Notationio (consolidation) Fot 1002.  |               |
|---|---------------|
| <ul> <li>give a true and fair view of the matters to which they relate to.</li> <li>have been prepared in accordance with the requirements of the sections 28, 32 and 36 of the Trad and Labour Relations (consolidation) Act 1992.</li> </ul>  | e Union       |
| 3. Your auditors or auditor must include in their report the following wording: In our opinion the financial statements:  |               |
|   |               |
| Please explain in your report overleaf or attached.   |               |
| <ul> <li>a. kept proper accounting records with respect to its transactions and its assets and liabilities; and</li> <li>b. established and maintained a satisfactory system of control of its accounting records, its cash holdin receipts and remittances.</li> <li>(See section 36(4) of the 1992 Act set out in note 43)</li> </ul> | g and all its |
| 2. Are the auditors or auditor of the opinion that the union has complied with section 28 of the 1992 Act an  | nd has:       |
| Please explain in your report overleaf or attached.   |               |
| 1. In the opinion of the auditors or auditor do the accounts they have audited and which are conta return give a true and fair view of the matters to which they relate? (See section 36(1) and (2) of the and notes 43 and 44)   |               |
|   |               |

# Auditor's report (continued)

| Signature(s) of auditor or                       |   |  |
|--|---|--|
| auditors:  |   |  |
| Name(s):   | Caroline Webster FCA  |  |
|  |   |  |
| Profession(s) or Calling(s):                     | UHY Ross Brooke<br>Accountants  |  |
| Address(es)                                      | Suite I Windrush Court Abingdon Business Park Abingdon Oxfordshire OX14 1SY |  |
| Date:  |   |  |
| Contact name for enquiries and telephone number: | Caroline Webster<br>01235 251252  |  |

N.B. When notes to the accounts are referred to in the auditor's report a copy of those notes must accompany this return.

Annual Report and Financial Statements

for the Year Ended 31 December 2022

# Contents

| Information                                  | 1        |
|--|----------|
| Report of the Council                        | 2        |
| Council's Responsibilities Statement         | 3        |
| Independent Auditor's Report                 | 4 to 6   |
| Income and Expenditure Account               | 7        |
| Balance Sheet                                | 8        |
| Statement of Changes to the Accumulated Fund | 9        |
| Notes to the Financial Statements            | 10 to 16 |
| iXBRL Detailed Profit and Loss Account       | 17 to 18 |

## Information

President Ralph Beckett

Registered office 9 High Street

9 High Street Lambourn Hungerford Berkshire RG17 8XL

Auditors UHY Ross Brooke

Chartered Accountants and Statutory Auditor

Suite I Windrush Court Abingdon Business Park Abingdon

Abingdon Oxfordshire OX14 1SY

# Report of the Council for the Year Ended 31 December 2022

The Council presents its report and the financial statements for the year ended 31 December 2022.

#### President

The President of the Federation is:

Emma Lavelle (resigned 24 February 2022)

Ralph Beckett (appointed 25 February 2022)

### Principal activity

The principal activity of the Federation is to assist and represent its members, being racehorse trainers holding current licenses issued by the British Horseracing Authority. It is an employers association regulated under Part II of the Trade Union and Labour Relations (Consolidation) Act 1992.

#### Disclosure of information to the auditors

The members of the Council have taken steps that they ought to have taken in order to make themselves aware of any relevant audit information and to establish that the Federation's auditors are aware of that information. The Council confirms that there is no relevant information that it knows of and of which the auditors are unaware.

Approved by the Council on .................................. and signed on its behalf by:

Ralph Beckett President

## **Council's Responsibilities Statement**

We are required by law to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Federation and the surplus or deficit of the Federation for that period. In preparing these financial statements, we are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Federation will continue in business.

We are responsible for keeping adequate accounting records that are sufficient to show and explain the Federation's transactions and disclose with reasonable accuracy at any time the financial position of the Federation and enable us to ensure that the financial statements comply with the Trade Union and Labour Relations (Consolidation) Act 1992. We are also responsible for safeguarding the assets of the Federation and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# Independent Auditor's Report to the Members of National Trainers Federation

### Opinion

We have audited the financial statements of National Trainers Federation (the 'Federation') for the year ended 31 December 2022, which comprise the Income and Expenditure Account, Balance Sheet, Statement of Changes to the Accumulated Fund, and Notes to the Financial Statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 Section 1A 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the Federation's affairs as at 31 December 2022 and of its result for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
   and
- have been prepared in accordance with the requirements of the Trade Union and Labour Relations (Consolidation) Act 1992.

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Federation in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Council's use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Federation's ability to continue as a going concern for a period of at least twelve months from when the original financial statements were authorised for issue.

Our responsibilities and the responsibilities of the Council with respect to going concern are described in the relevant sections of this report.

#### Other information

The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

# Independent Auditor's Report to the Members of National Trainers Federation

### Matters on which we are required to report by exception

In the light of our knowledge and understanding of the Federation and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Council.

We have nothing to report in respect of the following matters where the Trade Union and Labour Relations (Consolidation) Act 1992 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- · the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

#### Responsibilities of the Council

As explained more fully in the Council's Responsibilities Statement (set out on page 3), the Council is responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Council determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Council is responsible for assessing the Federation's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Council either intends to liquidate the Federation or to cease operations, or have no realistic alternative but to do so.

### Auditor Responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

## Detecting irregularities, including fraud

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below:

- the nature of the industry and sector, control environment and business performance including the federation's remuneration policy, bonus levels and performance targets;
- $\bullet$  the federation's own assessment, including assessments made by  $\bar{k}$ ey management, of the risks that irregularities may occur either as a result of fraud or error;
- any matters we identified having reviewed the federation's policies and procedures relating to:
  - identifying, evaluating and complying with laws and regulations and whether they were aware of any instances of non-compliance;
  - detecting and responding to the risks of fraud and whether they have knowledge of any actual, suspected or alleged fraud; and
  - the internal controls established to mitigate risks of fraud or non-compliance with laws and regulations:
- the matters discussed amongst the engagement team.

# Independent Auditor's Report to the Members of National Trainers Federation

As a result of these procedures, we considered the opportunities and incentives that may exist within the organisation for fraud and identified the greatest potential for fraud in the areas in which management is required to exercise significant judgement, such as the disclosure of adjusting items. In common with all audits under ISAs (UK), we are also required to perform specific procedures to respond to the risk of management override.

We also obtained an understanding of the legal and regulatory framework that the federation operates in, focusing on provisions of those laws and regulations that had a direct effect on the determination of material amounts and disclosures in the financial statements. The key laws and regulations we considered in this context were the Trade Union and Labour Relations (Consolidation) Act 1992 and tax legislation.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

### Use of our report

This report is made solely to the Federation's members, as a body, in accordance with the Trade Union and Labour Relations (Consolidation) Act 1992. Our audit work has been undertaken so that we might state to the Federation's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Federation and the Federation's members as a body, for our audit work, for this report, or for the opinions we have formed.

UHY Ross Brooke, Statutory Auditor

IAM Con from

Suite I Windrush Court Abingdon Business Park Abingdon Oxfordshire OX14 1SY

Date: 8/1/24

# Income and Expenditure Account for the Year Ended 31 December 2022

|   |      |           | (As restated) |
|---|------|-----------|---------------|
|   | Note | 2022<br>£ | 2021<br>£     |
| Income  |      | 720,802   | 648,984       |
| Administrative expenses   |      | (742,506) | (735,416)     |
| Operating deficit   |      | (21,704)  | (86,432)      |
| (Loss)/gain on financial assets at fair value through income and expenditure account $% \left( 1\right) =\left( 1\right) \left( $ |      | (12,443)  | 6,130         |
| Other interest receivable and similar income  |      | 821       | 575           |
|   |      | (11,622)  | 6,705         |
| Deficit before tax  | 6    | (33,326)  | (79,727)      |
| Taxation  | 3    | (1,635)   | (1,003)       |
| Deficit for the financial year  |      | (34,961)  | (80,730)      |

The above results were derived from continuing operations.

The Federation has no recognised gains or losses for the year other than the results above.

## Balance Sheet as at 31 December 2022

|  |      |           | (As restated) |
|--|------|-----------|---------------|
|  | Note | 2022<br>£ | 2021<br>£     |
| Fixed assets                                   |      |           |               |
| Tangible assets                                | 7    | 65,027    | 78,913        |
| Other financial assets                         | 8    | 106,176   | 118,619       |
|  |      | 171,203   | 197,532       |
| Current assets                                 |      |           |               |
| Debtors  | 9    | 7,815     | 7,237         |
| Cash at bank and in hand                       |      | 196,161   | 241,730       |
|  |      | 203,976   | 248,967       |
| Creditors: Amounts falling due within one year | 10   | (127,073) | (163,432)     |
| Net current assets                             |      | 76,903    | 85,535        |
| Net assets                                     |      | 248,106   | 283,067       |
| Capital and reserves                           |      |           |               |
| Accumulated fund                               |      | 248,106   | 283,067       |
| Total equity                                   |      | 248,106   | 283,067       |

Ralph Beckett President

# Statement of Changes to the Accumulated Fund for the Year Ended 31 December 2022

|                      | (As restated)            |
|----------------------|--------------------------|
|                      | Accumulated<br>fund<br>£ |
| At 1 January 2021    | 363,797                  |
| Deficit for the year | (80,730)                 |
| At 31 December 2021  | 283,067                  |
|                      | Accumulated<br>fund<br>£ |
| At 1 January 2022    | 283,067                  |
| Deficit for the year | (34,961)                 |
| At 31 December 2022  | 248,106                  |

# Notes to the Financial Statements for the Year Ended 31 December 2022

#### 1 General information

The address of the Federation's principal office is: 9 High Street
Lambourn
Hungerford
Berkshire
RG17 8XL

## 2 Accounting policies

# Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

#### Statement of compliance

These financial statements have been prepared in accordance with Financial Reporting Standard 102 Section 1A - The Financial Reporting Standard applicable in the UK and Republic of Ireland.

#### Basis of preparation

These financial statements have been prepared using the historical cost convention except that as disclosed in the accounting policies certain items are shown at fair value.

#### Going concern

The financial statements have been prepared on a going concern basis. The Committee considered the work performed by management in assessing the federation's ability to continue as a going concern and the steps taken to protect the NTF. As part of this review the Committee review management's 'worst case' cash burn scenario which showed the NTF has sufficient cash and headroom to continue for a period of greater than 12 months with reducing trainer subscriptions. This combined with the operating support received from Government and Local Councils where needed, therefore there is no material uncertainty around the NTF's ability to continue as a going concern and as such the disclosures in this area are appropriate.

# Notes to the Financial Statements for the Year Ended 31 December 2022

### Prior period errors

Adjustment for omitted staff pension increase

|                   | Relating to<br>the current<br>period<br>£ | Relating to<br>the prior<br>period<br>£ | Relating to<br>periods before<br>the prior<br>period<br>£ |
|-------------------|---|---|---|
| Expenses          | 5,013                                     | 5,013                                   | 74,364  |
| Accruals          | 84,390                                    | 79,377                                  | 74,364  |
| Accumulated funds | (84,390)                                  | (79,377)                                | (74,364)  |

| Impact of correction on reserves |                           |               |              |
|----------------------------------|---------------------------|---------------|--------------|
| 31 December 2020                 | As previously<br>reported | Adjustments   | As Restated  |
| Accumulated funds                | £<br>438,161              | £<br>(74,364) | £<br>363,797 |
| 31 December 2021                 | As previously reported    | Adjustments   | As Restated  |
|                                  | £                         | £             | £            |

#### Income recognition

Accumulated funds

Income comprises the fair value of the consideration received or receivable for racehorse trainers' subscriptions and provision of other services supplied during the year net of Value Added Tax. Income is recognised over the period to which subscriptions relate or when the service has been provided.

362.444

(79,377)

283,067

## Tax

The tax expense for the period comprises current tax payable.

The current tax charge is calculated on the basis of tax rates and laws that have been enacted or substantively enacted by the reporting date in the countries where the Federation operates and generates taxable income.

## Tangible assets

Tangible assets are stated in the balance sheet at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

The cost of tangible assets includes directly attributable incremental costs incurred in their acquisition and installation.

## Depreciation

Depreciation is charged so as to write off the cost of assets, other than land and properties under construction over their estimated useful lives, as follows:

| Asset class        | Depreciation method and rate |
|--------------------|------------------------------|
| Land and buildings | 2% straight line             |
| Motor vehicles     | 25% reducing balance         |
| Office equipment   | 25% reducing balance         |

# Notes to the Financial Statements for the Year Ended 31 December 2022

#### Investments

Investments are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date. Any change in fair value will be recognised in the income and expenditure account.

#### Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

#### **Trade Debtors**

Trade debtors are amounts due from customers for racehorse trainers' subscriptions performed in the ordinary course of business.

#### Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers.

#### Defined contribution pension obligation

A defined contribution plan is a pension plan under which fixed contributions are paid into a pension fund and the Federation has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised as employee benefit expense when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

#### 3 Taxation

|                 | 2022  | 2021  |
|-----------------|-------|-------|
|                 | £     | £     |
| Corporation tax | 1,635 | 1,003 |
| Deferred tax    | -     | -     |
|                 | 1,635 | 1,003 |

#### 4 Staff numbers

The average number of persons employed by the Federation during the year, was 5 (2021 - 5).

#### 5 Auditors' remuneration

|                                   | 2022<br>£ | 2021<br>£ |
|-----------------------------------|-----------|-----------|
| Audit of the financial statements | 5,000     | 5,000     |

# Notes to the Financial Statements for the Year Ended 31 December 2022

## 6 Deficit before tax

| Arrived at after charging/(crediting) |                            |                          |                |            |
|---------------------------------------|----------------------------|--------------------------|----------------|------------|
|                                       |                            |                          | 2022<br>£      | 2021<br>£  |
| Depreciation expense                  |                            | =                        | 13,886         | 7,285      |
| 7 Tangible assets                     |                            |                          |                |            |
|                                       | Land and<br>buildings<br>£ | Office<br>equipment<br>£ | Motor vehicles | Total<br>£ |
| Cost or valuation                     |                            |                          |                |            |
| At 1 January 2022                     | 58,447                     | 29,039                   | 54,777         | 142,263    |
| At 31 December 2022                   | 58,447                     | 29,039                   | 54,777         | 142,263    |
| Depreciation                          |                            |                          |                |            |
| At 1 January 2022                     | 30,393                     | 25,443                   | 7,514          | 63,350     |
| Charge for the year                   | 1,169                      | 901                      | 11,816         | 13,886     |
| At 31 December 2022                   | 31,562                     | 26,344                   | 19,330         | 77,236     |
| Carrying amount                       |                            |                          |                |            |
| At 31 December 2022                   | 26,885                     | 2,695                    | 35,447         | 65,027     |
| At 31 December 2021                   | 28,054                     | 3,596                    | 47,263         | 78,913     |

Included within the net book value of land and buildings above is £26,885 (2021 - £28,054) in respect of leasehold land and buildings.

# Notes to the Financial Statements for the Year Ended 31 December 2022

# 8 Other financial assets (current and non-current)

|   | Financial<br>assets at cost<br>less<br>impairment<br>£ | Total<br>£ |
|---|--|------------|
| Non-current financial assets  |  |            |
| Cost or valuation   |  |            |
| At 1 January 2022   | 118,619  | 118,619    |
| Revaluations  | (12,443)   | (12,443)   |
| At 31 December 2022   | 106,176  | 106,176    |
| Carrying amount   |  |            |
| At 31 December 2022   | 106,176  | 106,176    |
| The fixed asset investment represents amounts placed with Fidelity Investment | nts.   |            |
| 9 Debtors   |  |            |
|   | 2022   | 2021       |
| Current   | £  | £          |
| Trade debtors   | 60   | (212)      |
| Prepayments   | 7,693  | 7,389      |
| Other debtors   | 62   | 60         |
|   | 7,815  | 7,237      |

# Notes to the Financial Statements for the Year Ended 31 December 2022

#### 10 Creditors

Creditors: amounts falling due within one year

|                              |           | (As restated) |
|------------------------------|-----------|---------------|
|                              | 2022<br>£ | 2021<br>£     |
| Due within one year          |           |               |
| Trade creditors              | 6,592     | 3,037         |
| Taxation and social security | 23,238    | 30,812        |
| Other creditors              | 97,243    | 129,583       |
|                              | 127,073   | 163,432       |

#### 11 Related party transactions

## Summary of transactions with other related parties

The Racing Industry Accident Benefit Scheme (RIABS) is managed on a day to day basis by the National Trainers Federation (NTF). During the year, £7,000 (2021 - £7,000) was received from RIABS for the administration of the Scheme on behalf of NTF members and non members.

#### Stable employees pension plan

The National Trainers Federation ("NTF") is the principal employer for the Stable Employees' Pension Plan ("the Plan"), an occupational pension scheme regulated by the Pension Regulator.

The Plan comprised of both defined benefit and defined contribution members and, under the Pension Regulator Rules, the scheme was under funded. As principal employer the NTF is legally responsible for the deficit.

The Council, in conjunction with the Plan's trustees, has taken expert advice to determine the most appropriate strategy to mitigate and/or resolve the position.

On 27 February 2006, the trustees of the Plan, by way of Deed of Amendment, converted the defined benefit section into benefits on a defined contribution basis. In signing the Deed of Amendment, the trustees relied upon a Section 67 Notice, signed by the Plan's actuary on 24 February 2006 confirming that their actions would not adversely affect any member of the Plan.

It is understood that the above action taken by the NTF and the Plan trustees following and based upon expert professional advice, has had the impact of fully funding the members' benefit entitlement.

The NTF has now served notice that it is terminating its participation in the Plan, which has the effect of determining the wind-up of the Plan with effect from 31 March 2019.

The Trustee of the Plan is now undertaking the process of tracing all members of the Plan to determine and settle the benefits to which they are entitled. This is a complex process and is likely to take several years before it is fully completed and it has been confirmed by the Trustee that all contributions due had been received before the wind-up process commenced.

#### Notes to the Financial Statements for the Year Ended 31 December 2022

#### 12 Horsemen's Group

The National Trainers Federation ("NTF") is a member of Horsemen Limited which is more commonly known as the Horsemen's Group ("HG"). The NTF is represented on the HG board by Paul Johnson. The other constituent members are the Racehorse Owners Association, Professional Jockeys Association, National Association of Racing Staff and Thoroughbred Breeders Association.

The objective of the HG is to represent the common interests of its constituent members as listed above.

It has been widely reported that the HG has required an injection of loan capital from its members in order to continue in business. The total amount agreed to be lent to the HG by the various lending bodies is £220,000, of which the NTF's agreed maximum share is £60,000.

As at 31 December 2012, the NTF had advanced £54,535. No further advances were made during the period to 31 December 2022.

Whilst it is hoped that the HG will be able to repay the loan from its members from future operating income, it is not possible to predict with any certainty that sufficient funds will be available for this purpose. Therefore recovery of the loan advanced by the NTF must be in some doubt. In these circumstances the Council resolved that the amount advanced on the NTF's loan to the HG should be provided for in full at 31 December 2012. Accordingly, £54,535 was charged to the income and expenditure account in that year.

During 2014, £27,268 of this loan previously provided for was recovered and was therefore credited to the income and expenditure account in that year. No further amounts were recovered in the current year and the amount due from Horsemen Limited at 31 December 2022 is £27,268.

# iXBRL Detailed Profit and Loss Account for the Year Ended 31 December 2022

|  | 2022<br>£ | 2021<br>£ |
|--|-----------|-----------|
| Turnover/revenue   | 720,802   | 648,984   |
| Cost of sales  |           |           |
| Opening stock/inventories                                      | -         | -         |
| Closing stock/inventories                                      | <u> </u>  |           |
| Gross profit   | 720,802   | 648,984   |
| Distribution costs   |           |           |
| Administrative expenses  |           |           |
| Audit and accountancy audit costs                              | (5,000)   | (5,000)   |
| Audit and accountancy other services                           | (6,231)   | (8,087)   |
| Audit and accountancy costs                                    | (11,231)  | (13,087)  |
| Advertising, promotions and marketing costs                    | (4,532)   | (6,345)   |
| Rent, rates and services costs                                 | (742)     | (126)     |
| Utilities costs  | (3,624)   | (1,264)   |
| Other repairs and maintenance costs                            | (7,642)   | (10,228)  |
| Depreciation of property, plant and equipment                  | (13,886)  | (7,285)   |
| Vehicle costs  | (17,588)  | (6,512)   |
| Other staff costs  | (13,733)  | (11,351)  |
| Wages and salaries excluding directors                         | (253,060) | (283,018) |
| Social security costs excluding directors                      | (39,185)  | (29,875)  |
| Pension costs defined contribution schemes excluding directors | (26,782)  | (80,737)  |
| Staff costs excluding directors                                | (319,027) | (393,630) |
| Consultancy costs  | (111,212) | (54,001)  |
| Bad debts and impairment losses                                | 872       | (1,463)   |
| Bank charges   | (182)     | (453)     |
| Legal Assistance Scheme  | (205,078) | (204,000) |
| Insurance costs  | (1,250)   | (412)     |
| Telecommunications   | (5,944)   | (6,072)   |
| Printing, postage and stationery                               | (7,658)   | (6,129)   |
| Charitable donations   | (12,458)  | (14,752)  |
| Other costs  | (7,591)   | (3,599)   |

# iXBRL Detailed Profit and Loss Account for the Year Ended 31 December 2022

|  | 2022<br>£ | 2021<br>£ |
|--|-----------|-----------|
| Other operating income   |           |           |
| Other items  |           |           |
| Gain from disposal of property, plant and equipment                                      | -         | 5,293     |
| Operating loss   | (21,704)  | (86,432)  |
| (Loss)/gain from fair value adjustment, investment property recognised in profit or loss | (12,443)  | 6,130     |
| Loss on ordinary activities before finance charges and interest                          | (34,147)  | (80,302)  |
| Bank interest and similar income receivable  | 821       | 575       |
| Loss on ordinary activities before taxation  | (33,326)  | (79,727)  |
| Tax on profit or loss on ordinary activities   | (1,635)   | (1,003)   |
| Loss for the financial year  | (34,961)  | (80,730)  |