

Rye Harbour dues Direct Debit application form



Please complete the whole form in CAPITAL LETTERS and email it to rye.harbour@environment-agency.gov.uk or post to:

Environment Agency, Harbour Office, New Lydd Road, Camber, East Sussex, TN31 7QS.

For advice on completing this form please contact 01797 225225 or email rye.harbour@environment-agency.gov.uk

You only need to send us the first sheet.

The Direct Debit Guarantee sheet should be detached and retained by the payer.

1 Boat registration number and name

Boat registration number, if available _____

Boat name _____

2 Boat owner details

Boat owner name

Title (Mr, Mrs, Miss and so on) _____

First name _____

Last name _____

Address _____

_____ Postcode _____

Contact numbers, including the area code

Phone _____ Fax _____ Mobile _____

Email _____

3 Payment plan

Please indicate your preferred payment plan, by ticking the relevant box below. If you do not make a selection, or your selection is unclear, we will take one payment from your bank account. Please be aware that it can take time to process your application. If this happens, or you send your application in late, we may not have time to set up 10 payments. In this situation we will split the full cost over the remaining months to the end of January. For example, if we receive your request at the end of June it is likely your payment will be split over six months (July to January).

One payment

Six payments (April to October)

Ten payments (April to January)

4 Direct Debit instruction

Instruction to your bank or building society to pay by Direct Debit



Please fill in the whole form using a ball point pen and send to:

Environment Agency – Harbour Office, New Lydd Road, Camber, East Sussex, TN31 7QS.

| | |
|-----------------|--------------------------|
| To The Manager: | Bank or building society |
| Address | |
| | |
| | |
| Postcode | |

Service user number 411002

Reference

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Instruction to your bank or building society. Please pay the Environment Agency Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Environment Agency and, if so, details will be passed electronically to my bank/building society.

Banks and building societies may not accept Direct Debit instructions from some types of account. Please print the completed form then sign in the signature box below.

Name of account holder

Bank sort code

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Bank or building society account number

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Signature

Date (DD/MM/YYYY)

Direct Debit Guarantee

This Direct Debit guarantee should be retained by the payer.



The Direct Debit Guarantee

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit The Environment Agency will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request The Environment Agency to collect a payment, confirmation of the amount and date will be given to you at the time of your request.
- If an error is made in the payment of your Direct Debit, by The Environment Agency or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society.
 - If you receive a refund you are not entitled to, you must pay it back when The Environment Agency asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

