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## Application to remove material

### What this form is for

You may use this form to apply to the Registrar to remove a document or material within a document which was not properly delivered, and which was delivered under the Companies Act 2006 or associated legislation.

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# RP08

## Application to remove material



✓ **What this form is for**  
You may use this form to apply to the Registrar to remove a document or material within a document which was not properly delivered, and which was delivered under the Companies Act 2006 or associated legislation.

✗ **What this form is NOT for**  
You cannot use this form:  

- to apply to rectify the registered office address or
- for material delivered under the Companies Act 1985 or previous companies Acts

For further information, please refer to our guidance at: [gov.uk/companieshouse](https://gov.uk/companieshouse)

### 1 Applicant's name

Full forename(s)

Surname

→ **Filling in this form**

Complete in typescript or in bold black capitals.

All fields are mandatory unless specified or indicated by \*

### 2 Applicant's address

Building name/number

Street

Post town

County/Region\*

Postcode\*

Country\*

### 3 Applicant's email address

email address

### 4 Applicant's connection to entity

Connection to the registered entity (if any)

Give details of any current or past connection (if any) the applicant has or had with the entity which is the subject of this application.

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## Application to remove material

### 5 Entity details

Give the registered number and name of the entity whose record contains the material you want to remove.

Please use a continuation page if you need to list more entities.

Entity number

Entity name

### 6 Application reason

You can only use this application to request removal of:

- a document or material derived from a document which was accepted although not properly delivered
- unnecessary material

Please tick below. I wish to apply to remove:

A document or material derived from a document not properly delivered.  
 Unnecessary material.

### 7 Details of document(s) or material to be removed <sup>1</sup>

Please indicate the document(s) or material relevant to this application, and where it is on the register. Include the dates of registration at Companies House.

If any of the material you are applying to remove had legal consequence, explain your or the company's interest in having the information removed

You must include information which you want to rely on with your application.

<sup>1</sup> Please also indicate which of the material (if any) in your view falls under the reason ticked in section 6.

Examples of forms whose registration has legal consequence:

- IN01
- AD01
- NM01
- MR01
- Reduction of capital

See guidance for more information about material whose registration has legal consequence

Please attach any evidence you wish to support your application.

Form description

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Application to remove material

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**Authentication**

Enter your printed name. You do not need to include a signature.

Name

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## Application to remove material

### Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form.

Contact name

Company name

Address

Post town

County/Region

Postcode

Country

DX

Telephone

### Checklist

**We may return forms completed incorrectly or with information missing.**

**Make sure you have remembered the following:**

- You have completed all relevant sections of this form.
- You have given the grounds for the application and provided documents or information to support it.
- You have authenticated the form

### Important information

**The information on this form will not appear on the public record.**

### How to send your form

You can upload certain forms to Companies House instead of sending them by post.

If you need to post your form, you must send it to the correct address.

For more information on where to send the form visit:

**[gov.uk/companies-house/offices](http://gov.uk/companies-house/offices)**

### Further information

For further information, please see the guidance notes on the website at [gov.uk/companieshouse](http://gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

**This form is available in an alternative format. Please visit the forms page on our website: [gov.uk/companieshouse](http://gov.uk/companieshouse)**