



# Partnership Trading and Professional Income

for the year ended 5 April 2024 (2023–24)

**EXTRA PAGES**

Fill in these pages if:

- you've ticked the 'Yes' box in Q3 on page 2 of the Partnership Tax Return (because your partnership business included a trade or profession at any time between 6 April 2023 and 5 April 2024), and
- the partnership carried on more than one trade or profession, or had accounts made up to more than one date in the year ended 5 April 2024

Give details of the first trade or profession (or account) in pages 2 to 5 of the Partnership Tax Return. Fill in a separate set of these extra pages for second (and more) trades or professions (or accounts).

## Partnership details

### Name of business

3.1

**Accounting period** - read the notes in the Partnership Tax Return Guide, go to [www.gov.uk/taxreturnforms](http://www.gov.uk/taxreturnforms)

### Description of partnership trade or profession

3.2

Start  
3.4  /  /

End  
3.5  /  /

- Date of commencement (if after 5 April 2023)  3.7 / /
- Date of cessation (if before 6 April 2024)  3.8 / /
- Tick box 3.9 if you used 'cash basis', money actually received and paid out, to calculate your income and expenses - [read the notes](#)  3.9

- Tick box 3.10 if you do not need to complete boxes 3.14 to 3.93 and boxes 3.99 to 3.115  3.10

- Tick box 3.11 if the partnership's accounts do not cover the period from the last accounting date (explain why in the 'Additional information' box, box 3.116, on page PT 3)  3.11

Boxes 3.12 and 3.13 not in use

## Capital allowances – summary

	Capital allowances	Balancing charges
• Annual Investment Allowance (include any balancing charges in box 3.17 below)	3.13A £ <input type="text"/>	
• Zero-emission goods vehicle allowance	3.14 £ <input type="text"/>	3.15 £ <input type="text"/>
• Capital allowances at 18% on equipment, including cars with lower CO2 emissions	3.14A £ <input type="text"/>	3.15A £ <input type="text"/>
• Capital allowances at 6% on equipment, including cars with higher CO2 emissions	3.16 £ <input type="text"/>	3.17 £ <input type="text"/>
• Zero-emission car allowance	3.16A £ <input type="text"/>	
• Electric charge-point allowance	3.18 £ <input type="text"/>	3.19 £ <input type="text"/>
• The Structures and Buildings Allowance	3.18A £ <input type="text"/>	
• Freeports, Investment Zones Structures and Buildings Allowance	3.18B £ <input type="text"/>	
• 100% and other enhanced capital allowances claimed (you must make separate calculations)	3.20 £ <input type="text"/>	3.21 £ <input type="text"/>
<b>Total capital allowances/balancing charges</b>	total of column above 3.22 £ <input type="text"/>	total of column above 3.23 £ <input type="text"/>

## Income and expenses for this accounting period

If your annual turnover was (or would have been if you had traded for the whole year):

- below £85,000, fill in boxes 3.24 to 3.26 instead of page PT 2
- between £85,000 and £15 million, ignore boxes 3.24 to 3.26 – now fill in page PT 2
- more than £15 million (combined annualised turnover from all of your activities), fill in boxes 3.24 to 3.26 and also send partnership accounts and computations

In all cases, complete box 3.83 or box 3.84 on page PT 3, and the other boxes on pages PT 3 and PT 4 if applicable.

• Turnover, including other business receipts, and goods taken for personal use (and balancing charges from box 3.23)	3.24 £ <input type="text"/>
• Expenses allowable for tax (including capital allowances from box 3.22)	3.25 £ <input type="text"/>
<b>Net profit for this accounting period (put figure in brackets if a loss)</b>	box 3.24 minus box 3.25 3.26 £ <input type="text"/>

## Trading and professional income for the year ended 5 April 2024 – continued

### Income and expenses for this accounting period

You must fill in this page if your annual turnover was between £85,000 and £15 million. If the combined annualised turnover from all of your activities was more than £15 million, fill in boxes 3.24 to 3.26 on page PT 1 and send in the partnership accounts and computations as well. In all cases, complete box 3.83 or box 3.84 on page PT 3, and the other boxes on pages PT 3 and PT 4 if applicable. Read the notes before filling in this section.

If you were registered for VAT, do the figures in boxes 3.29 to 3.64 include VAT?

3.27

or exclude VAT?

3.28

Sales/business income (turnover)

3.29 £

Disallowable expenses included in boxes 3.46 to 3.63

Total expenses

● Cost of sales	3.30 £	3.46 £
● Construction industry subcontractor costs	3.31 £	3.47 £
● Other direct costs	3.32 £	3.48 £

Gross profit/(loss)

3.49 £

box 3.29 minus (boxes 3.46 + 3.47 + 3.48)

Other income/profits

3.50 £

● Employee costs	3.33 £	3.51 £
● Premises costs	3.34 £	3.52 £
● Repairs	3.35 £	3.53 £
● General administrative expenses	3.36 £	3.54 £
● Motor expenses	3.37 £	3.55 £
● Travel and subsistence	3.38 £	3.56 £
● Advertising, promotion and entertainment	3.39 £	3.57 £
● Legal and professional costs	3.40 £	3.58 £
● Bad debts	3.41 £	3.59 £
● Interest and alternative finance payments	3.42 £	3.60 £
● Other finance charges	3.43 £	3.61 £
● Depreciation and loss/(profit) on sale	3.44 £	3.62 £
● Other expenses including partnership charges	3.45 £	3.63 £

Total expenses

3.64 £

boxes 3.51 to 3.63

Put the total of boxes 3.30 to 3.45 in box 3.66 below

Net profit/(loss)

3.65 £

boxes 3.49 + 3.50 minus 3.64

### Tax adjustments to net profit or loss for this accounting period

● Disallowable expenses	3.66 £
● Goods taken for personal use and other adjustments (apart from disallowable expenses) that increase profits	3.67 £
● Balancing charges (from box 3.23)	3.68 £

Total additions to net profit (deduct from net loss)

3.69 £

boxes 3.66 + 3.67 + 3.68

● Capital allowances (from box 3.22)	3.70 £
● Deductions from net profit (add to net loss)	3.71 £

3.72 £

boxes 3.70 + 3.71

Net business profit for tax purposes for this accounting period (put figure in brackets if a loss)

3.73 £

boxes 3.65 + 3.69 minus box 3.72

## Trading and professional income for the year ended 5 April 2024 – continued

### ■ Taxable profit or loss for this accounting period

- Adjustment on change of basis

3.82

£

Copy this figure to box 11A in the Partnership Statement

Net profit for this accounting period (if loss, enter '0' here) from box 3.26 or box 3.73

3.83

£

Copy this figure to box 11 in the Partnership Statement

Allowable loss for this accounting period (if profit, enter '0' here) from box 3.26 or box 3.73

3.84

£

Copy this figure to box 12 in the Partnership Statement

Tick box 3.93 if the figure in box 3.83 or box 3.84 is provisional

3.93

### ■ Subcontractors in the construction industry

- Deductions on payment and deduction statements from contractors – construction industry subcontractors only

3.97

£

Copy this figure to box 24 in the Partnership Statement

### ■ Tax taken off trading income

- Tax taken off trading income (excluding deductions made by contractors on account of tax)

3.98

£

Copy this figure to box 24A in the Partnership Statement

Read the notes if you are a 'CT Partnership'

### 3.116 Additional information

## Summary of balance sheet for this accounting period

Leave these boxes blank if you do not have a balance sheet or your annual turnover is more than £15 million.

<b>Assets</b>	● Plant, machinery and motor vehicles	3.99		
	● Other fixed assets (for example, premises, goodwill, investments)	3.100		
	● Stock and work in progress	3.101		
	● Debtors/prepayments/other current assets	3.102		
	● Bank/building society balances	3.103		
	● Cash in hand	3.104		
				<b>3.105</b> £
<b>Liabilities</b>	● Trade creditors/accruals	3.106		
	● Loans and overdrawn bank accounts	3.107		
	● Other liabilities	3.108		
				boxes 3.106 to 3.108
				<b>3.109</b> £
				box 3.105 minus box 3.109
<b>Net business assets</b> (put the figure in brackets if you had net business liabilities)				<b>3.110</b> £

## Represented by partners' current and capital accounts

● Balance at start of period*	3.111			
● Net profit/(loss)*	3.112			
● Capital introduced	3.113			
● Drawings	3.114			
				boxes 3.111 to 3.113 minus box 3.114
● Balance at end of period*				<b>3.115</b> £

\* If the capital account is overdrawn, or the business made a net loss, put the figure in brackets.

Box 3.116 'Additional information' is on page PT 3.

## Partnership trade charges

● Net partnership charges paid in the period 6 April 2023 to 5 April 2024 (not the accounting period)	<b>3.117</b>	£
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