

Case number

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**Statement in support of a request
to dispense with service of the
divorce/dissolution/(judicial)
separation/nullity application
on the respondent**

Name of applicant

Name of respondent

Read the notes for guidance carefully before answering the questions and exhibit to your statement all correspondence relating to the Respondent's whereabouts.

All questions must be answered

1. On what date and at what address did you and the respondent last live together?

Date

Day

Month

Year

Address

Building and street

Second line of address

Town or city

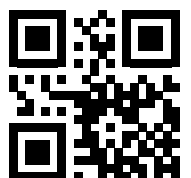
County (optional)

Postcode

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Note 1: You should state the date on and address at which you and the respondent last lived together. If the respondent on parting indicated where they were going, you should give details.

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2. Where did the respondent live after the parting?

Note 2: You should give all the information that you have to show that the respondent is no longer living at the stated address(es). This should include any letters addressed to the respondent that have been returned 'not known at that address' or 'gone away' and any enquiries that have been made of the neighbours.

Address

Postcode <table border="1"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table>								

The results of enquiries made the above address

Address

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The results of enquiries made the above address

3. When was the respondent last seen or heard of?

Date

Day

Month

Year

State the circumstances, including brief details of all enquiries made to trace the respondent as a result of this information.

Note 3: You should describe the last time that you saw (or heard of) the respondent, giving the source of your information and the enquiries you have made of that source.

4. What relatives or friends of the respondent are known to you?

Give their names, addresses and relationship and the enquiries you have made of each of them and with what result.

Note 4: You should contact known relatives (including children) and friends of the respondent, explaining that you have commenced an application for divorce/dissolution/nullity/(judicial) separation and need to know the respondent's address in order that the Court may send them a copy of the application and so inform the respondent of their rights.

5. If there are any children of the family, does the respondent, to your knowledge, have contact with any of them?

Yes. Give details below

No. Please state when the respondent, to your knowledge has had any contact with them.

6. Was the respondent in employment at or after the date of parting?

Yes. Give details below.

No

Name of respondent's last known employer

Address

Building and street

Second line of address

Town or city

County (optional)

Postcode

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Respondent's occupation

Result of your enquiry of the employer

Note 6: You should make enquiries of the respondent's last known employer enquiring whether the respondent is still employed there and whether the employer can assist you in tracing them or would be willing to forward to them a stamped envelope and to let you know when this has been done.

If the employer is willing to forward a letter, you should enclose in the envelope a copy application and accompanying documents which the Court will supply to you on request. You need not tell the employer about the enclosures.

7a. Had the respondent to your knowledge, a bank or building society account?

Yes. Give the details of the results of any enquiries that you have made of these bodies.

No

7b. Was the respondent a member of a trade union or professional organisation?

Yes. Give the details of the results of any enquiries that you have made of these bodies.

No

8. Is there a magistrates' court order for maintenance in force?

Yes. State the result of any enquiry you have made of that court relating to the respondent's whereabouts.

No

Note 7a and 7b: If, to your knowledge, the respondent had a bank or building society account, or was a member of a trade union or any other organisation or club, you should make enquiries of these bodies as in paragraph 5 above.

Note 8: If an assessment for Child Support maintenance is pending or has already been made by the Child Support Agency, an enquiry and request should be made to the Child Support Agency Centre dealing with your case.

9 Is there a Child Support Agency calculation for child maintenance in force?

Yes. State the result of any enquiries made to the respondent's whereabouts.

No

10. What other enquiries have you made, or information do you have concerning the whereabouts of the respondent?

Give brief details.

Note 9: All other enquiries that you have made, or information that you have, concerning the whereabouts of the respondent should be listed. In appropriate cases (e.g. where the Respondent has not been heard of for 2 years or more) you should have a search made in the decree absolute/final order index record maintained in the Principal Registry in London to ensure that the respondent has not already divorced/ended the civil partnership with you. To do this you should contact the Principal Registry of the Family Division (PRFD), First Avenue House, 42-49 High Holborn, London WC1V 6NP (020 7947 6000). You may have to pay a court fee. Please check with PRFD to determine the fee payable. You should, when making any such enquiry, give your full name, the respondent's full name, your date of marriage/civil partnership, the date or approximate date of separation, and your address at the time of separation.

Statement of truth

I understand that proceedings for contempt of court may be brought against anyone who makes, or causes to be made, a false statement in a document verified by a statement of truth without an honest belief in its truth.

I believe that the facts stated in this form and any continuation sheets are true.

The applicant believes that the facts stated in this form and any continuation sheets are true. **I am authorised** by the applicant to sign this statement.

Signature

Applicant

Applicant's legal representative (as defined by FPR 2.3(1))

Date

Day Month Year

Full name

Name of applicant's legal representative's firm

If signing on behalf of firm or company give position or office held

Address details for service of documents

Please only complete this section if you wish to change your address for service. The court will use the address for service you provided in your divorce, dissolution or (judicial) separation proceedings if you do not provide one here.

Do you wish to keep your contact details confidential from your spouse or civil partner?

- Yes. Please complete the separate **C8** form with your details in order to do this.
- No

If you want to keep your contact details confidential, **do not complete this question**. Please complete form **C8**.

Building and street

Second line of address

Town or city

County (optional)

Country

Postcode

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Email address

Phone number (optional)

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If the court needs to contact you, it will be able to do so more quickly if you provide your email address and phone number.

The email address should not be the same as the one given for your husband/ wife/civil partner.

Please return your form to:

HMCTS Divorce and
Dissolution service
PO Box 13226
Harlow
CM20 9UG

Email:
contactdivorce@justice.gov.uk

Phone: 0300 303 0642
Monday to Friday
10am to 6pm