



# Apply for out-of-pocket expenses for a cancelled driving test

## 1. Candidate details

First name

Second name

Address

City

Postcode

Email

Daytime telephone number

Can we leave a message with someone else?

Yes

No

**!** Fill in at least 2 of the 3 details marked (\*) below

\*Driver number

\*Theory test certificate number

\*Application reference number

Test centre

Test date

Day Month Year

Test time

Hour Minute am or pm

Date you were told your test was cancelled

Day Month Year

## 2. Instructor hourly rate (practical tests only)

**!** Ask your instructor or trainer to fill in this section or send us a receipt (see the [guidance notes](#))

I confirm that the candidate named in Section 1 paid: £

I confirm that my standard hourly rate for instruction is: £

Instructor's signature:

Instructor number:

Daytime phone number:

## 3. Claim details

**!** Tick the items that you are claiming for and enter the amounts in the box below.

I want to claim the following amount and have provided supporting evidence (see the [guidance notes](#)).

Amount paid to instructor  £

Theory test - travel arrangements  £

Practical test - travel arrangements  £

Loss of earnings  £

Other  £

**Total claim:** £

Refund my expenses to: Me  Other

Make my cheque payable to (print full name):

Address

City

Postcode

## 4. Candidate declaration

I agree that you can contact anyone named on this form to check my claim.

I agree that all the information provided is correct. My test was cancelled by the Driver and Vehicle Standards Agency at short notice and I want to claim the amount shown. I understand that filling in this form does not guarantee that I will receive a refund.

Your signature:

Date

Day      Month      Year

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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### Data protection

We collect, use and store your personal data so that we can assess eligibility for out-of-pocket expenses for a cancelled driving test.

We may share your personal data if we have a lawful reason, for example, as part of a criminal investigation or to prevent fraud.

Find out more at [www.gov.uk/dvsa/privacy](http://www.gov.uk/dvsa/privacy)