

## FIRST-TIER TRIBUNAL PROPERTY CHAMBER (RESIDENTIAL PROPERTY)

Case Reference	:	CHI/24UJ/PHI/2023/0486
Property	:	53B The Copse, The Copse Caravan Park, Bourne Lane, Woodlands, Hampshire, SO40 7GJ
Applicant	:	General Estates Company Limited <u>james@general-estates.co.uk</u>
Representative	:	
Respondent	:	Mr L Given Ms C Barnes <u>carolinebarnes449@yahoo.co.uk</u>
Representative	:	
Type of Application	:	Review of Pitch Fee: Mobile Homes Act 1983 (as amended)
Tribunal Members	:	Regional Judge Whitney Mr P Turner-Powell FRICS
Date of Hearing	:	18 January 2024
Date of Decision	:	11 March 2024

# DECISION

#### Summary of Decision

- 1. The Tribunal determines that the pitch fee for 53B The Copse, The Copse Caravan Park, Bourne Lane, Woodlands, Hampshire SO40 7GJ is £265.05 per month with effect from 1<sup>st</sup> February 2023.
- 2. The Respondents shall reimburse the Applicant for the application fee paid, being £20.00.

#### **Background and procedural history**

- 3. On 23<sup>rd</sup> April 2023, the Applicant site owner applied for a determination of a revised pitch fee payable by the Respondents with effect from 1 February 2023 in respect of 53B The Copse, The Copse Caravan Park, Bourne Lane, Woodlands, Hampshire SO40 7GJ ("the Pitch").
- 4. The Copse Caravan Park ("the Park") is a protected site within the meaning of the Mobile Homes Act 1983 ("the 1983 Act"). The definition of a protected site in Part 1 of the Caravan Sites Act 1968 includes a site where a licence would be required under the Caravan Sites and Control of Development Act 1960 if the exemption of local authority sites were omitted. The licence is dated 22<sup>nd</sup> March 2002 and a copy was included in the bundle [18-27].
- 5. The Respondents are entitled to station their park home on the Pitch by virtue of an agreement under the 1983 Act entered into on 26<sup>th</sup> November 2021 [28-63], which includes the statutory implied terms referred to below.
- 6. A Pitch Fee Review Notice with the prescribed form proposing the new pitch fee was served on the occupiers dated 19 December 2022 [64-72], proposing to increase the pitch fee by an amount which the Applicant says represents an adjustment in line with the Retail Prices Index ("RPI").
- 7. The review date in the agreement is 2<sup>nd</sup> January in each year. This was a late review said to take place on 1<sup>st</sup> February 2023. The pitch fee at the date of service was £232.10 per month. The RPI was 14.2% taking "the RPI Adjustment", as described, as the percentage increase in the RPI over 12 months for October 2022. No recoverable costs or relevant deductions were applied.
- 8. The Respondents did not agree to the increase.
- 9. The Tribunal issued Directions. The Respondent's indicated they objected to the increase and further directions were issued including for provision of a bundle and listing the matter for hearing. References in [] are to pdf pages of the electronic bundle.

10. A hearing took place at Havant Justice Centre. Immediately prior to the hearing the Tribunal inspected the site.

## **Inspection**

- 11. The Tribunal inspected the site prior to the hearing. We parked in the visitors parking area at the entrance to the site. Blocks of garages were adjacent to this parking.
- 12. The Pitch was about half way up the roadway from the car park area. The roadway was in reasonable condition and allowed one way traffic only. At the pitch we met the Respondent's. No representative of the Applicant's attended the inspection.
- 13. The pitch is an unusual shape (see plan [33]). To the front is an unallocated parking area. We inspected the Pitch externally and viewed the home which was clearly relatively new.
- 14. Ms Barnes also took us to Plot 30 which we viewed externally with the occupiers permission. This was a substantially larger pitch which backed on to the public highway.
- 15. The site as a whole appeared to be reasonably maintained.

## The relevant Law and the Tribunal's jurisdiction

- 16. One of the important objectives of the 1983 Act was to standardise and regulate the terms on which mobile homes are occupied on protected sites.
- 17. All agreements to which the 1983 Act applies incorporate standard terms which are implied by the Statute, the main way of achieving that standardisation and regulation. In the case of protected sites in England the statutory implied terms are those in Chapter 2 of Part 1 of Schedule 1 to the 1983 Act.
- 18. The principles governing a pitch fee increase are provided for in paragraphs 16 to 20 inclusive. The procedure is provided for in paragraph 17, which also makes reference to paragraph 25A.
- 19. A review is annual on the review date. In respect of the procedure, paragraph 17(2) requires the Owner to serve a written notice ("the Pitch Review Notice") setting out their proposals in respect of the new pitch fee at least 28 days before the review date. Paragraph 17(2A) of the 1983 Act states that a notice under sub-paragraph (2) is of no effect unless accompanied by a document which complies with paragraph 25A. Paragraph 25A enabled regulations setting out what the document accompanying the notice must provide. The Mobile Homes (Pitch Fees) (Prescribed Forms) (England) Regulations 2013 ("The Regulations") did so, more specifically in regulation 2. A late review can also take place, provided at least 28 days notice is given.

- 20. The Mobile Homes Act 2013 ("the 2013 Act") which came into force on 26 May 2013 strengthened the regime. Section 11 introduced a requirement for a site owner to provide a Pitch Review Form in a prescribed form to the occupiers of mobile homes with the Pitch Review Notice.
- 21. In terms of a change to the pitch fee, paragraph 16 of Chapter 2 provides that the pitch fee can only be changed (a) with the agreement of the occupier of the pitch or:

"(b) if the [appropriate judicial body], on the application of the owner or the occupier, considers it reasonable for the pitch fee to be changed and makes an order determining the amount of the new pitch fee."

- 22. Consequently, if the increase in the pitch fee is agreed to by the occupier of the pitch, that is the end of the matter. If the occupier does not agree, the pitch fee can only be changed (increased or decreased) if and to the extent that the Tribunal so determines.
- 23. The Tribunal is required to then determine whether any increase in pitch fee is reasonable and to determine what pitch fee, including the proposed change in pitch fees or other appropriate change, is appropriate. The original pitch fee agreed for the pitch was solely a matter between the contracting parties and that any change to the fee being considered by the Tribunal is a change from that or a subsequent level. The Tribunal does not consider the reasonableness of that agreed pitch fee or of the subsequent fee currently payable at the time of determining the level of a new fee.
- 24. The Tribunal is required to have regard to paragraphs 18, 19 and 20 of Part 1 of Schedule 1 of the 1983 Act when determining a new pitch fee. The implementation of those provisions was the first time that matters which could or could not be taken into account were specified.
- 25. Paragraph 18 provides that:

"18(1) When determining the amount of the pitch fee particular regard shall be had to-

- (a) any sums expended by the owner since the last review date on improvements ......
- (aa) and deterioration in the condition, and any decrease in the amenity, of the site .....
- (ab) any reduction in the services that the owner supplies to the site, pitch or mobile home and any deterioration in the quality of those services since the date on which this paragraph came into force (insofar as regard has not previously been had to that reduction or deterioration for the purposes of this sub- paragraph.
- 26. Paragraph 20A(1) introduced a presumption that the pitch fee shall not change by a percentage which is more than any percentage increase or decrease in the RPI since the last review date, at least unless that would be

unreasonable having regard to matters set out in paragraph 18(1) (so improvements and deteriorations/ reductions). The provision says the following:

"Unless this would be unreasonable having regard to paragraph 18(1), there is a presumption that the pitch fee shall increase or decrease by a percentage which is not more than any percentage increase or decrease in the retail price index calculated by reference only to-

- (a) the latest index, and
- (b) index published for the month which was 12 months before that to which the latest index relates."
- 27. A detailed explanation of the application of the above provisions is to be found in a decision of the Upper Tribunal in *Sayer* [2014] UKUT 0283 (LC), in particular at paragraphs 22 and 23 in which it explained about the 1983 Act and the considerations in respect of change to the pitch fee.
- 28. Notably the Deputy President, Martin Rodger KC said as follows:

"22. The effect of these provisions as a whole is that, unless a change in the pitch fee is agreed between the owner of the site and the occupier, the pitch fee will remain at the same level unless the RPT considers it reasonable for the fee to be changed. If the RPT decides that it is reasonable for the fee to be changed, then the amount of the change is in its discretion, provided that it must have "particular regard" to the factors in paragraph 18(1), and that it must not take into account of the costs referred to in paragraph 19 incurred by the owner in connection with expanding the site. It must also apply the presumption in paragraph 20(1) that there shall be an increase (or decrease) no greater than the percentage change in the RPI since the last review date unless that would be unreasonable having regard to the factors in paragraph 18(1). In practice that presumption usually means that annual RPI increases are treated as a right of the owner.

23. Although annual RPI increases are usually uncontroversial, it should be noted that the effect of paragraph 20(1) is to create a limit, by reference to RPI, on the increase or decrease in the pitch fee. There is no invariable entitlement to such an increase, even where none of the factors referred to in paragraph 18(1) is present to render such an increase unreasonable. The overarching consideration is whether the RPT considers it reasonable for the pitch fee to be changed; it is that condition, specified in paragraph 16(b), which must be satisfied before any increase may be made (other than one which is agreed). It follows that if there are weighty factors not referred to in paragraph 18(1) which nonetheless cause the RPT to consider it reasonable for the pitch fee to be changed, the presumption in paragraph 20(1) that any variation will be limited by reference to the change in the RPI since the last review date may be displaced."

29. Those paragraphs therefore emphasise that there are two particular questions to be answered by the Tribunal. The first is whether any increase in the pitch fee at all is reasonable. The second is about the amount of the new pitch fee, applying the presumption stated in the 1983 Act but also other factors where appropriate (although the case pre-dated the 2013 Act changes).

30.In *Shaws Trailer Park (Harrogate) v Mr P Sherwood and Others* [2015] UKUT 0194 (LC), it was succinctly explained that:

"A pitch fee is defined by paragraph 29 as the amount which the occupier is required by the agreement to pay to the owner for the right to station the mobile home on the pitch and for the use of the common areas of the site and their maintenance."

31. In *Britaniacrest Limited v Bamborough* [2016] UKUT 0144 (LC), the wording used by the Upper Tribunal was that:

"The FTT is given a very strong steer that a change in RPI in the previous 12 months will make it reasonable for the pitch fee to be changed by that amount, but is provided with only limited guidance on what other factors it ought to take into account"

32. The Upper Tribunal went on in *Britaniacrest* to suggest that it could have expressed itself better in *Sayers*- and the Deputy President was again on that Tribunal, one of two members- and then continued (albeit in the context of whether the increase could be greater):

"31. ...The fundamental point to be noted is that an increase or decrease by reference to RPI is only a presumption; it is neither an entitlement nor a maximum, and in some cases it will only be a starting point of the determination. If there are factors which mean that a pitch fee increased only be RPI would nonetheless not be a reasonable pitch fee as contemplated by paragraph 16(b), the presumption of only an RPI increase may be rebutted.....

32. ..... If there are no such improvements the presumption remains a presumption rather than an entitlement or an inevitability."

Adding as relevant in that case:

"If there are other factors- not connected to improvement- which would justify a greater than RPI increase because without such an increase the pitch fee would not be a reasonable pitch fee then they too may justify an above RPI increase........"

although not suggesting that a pitch fee including a lower than RPI increase should be approached any differently to that.

- 33. More generally, the Upper Tribunal identified three basic principles which it was said shape the scheme in place- annual review at the review date, in the absence of agreement, no change unless the First Tier Tribunal considers a change reasonable and determines the fee and the presumption discussed above.
- 34. The Upper Tribunal (Lands Chamber) decision in *Vyse v Wyldecrest Parks Management Ltd* [2017] UKUT 24 (LC) HHJ Robinson said

"It is to be noted that, other than providing for what may or may not be taken into account for the purpose of determining any change in the amount of the pitch fee, there is no benchmark as to what the amount should be still less any principle that the fee should represent the open market value of the right to occupy the mobile home."

35. It was further re-iterated that:

"the factors which may displace the presumption are not limited to those set out in paragraph 18(1) but may include other factors."

And later that where factors in paragraph 18(1) apply, the presumption does not arise at all, given the wording and structure of the provision, and in the absence of such factors it does.

36. The Upper Tribunal identified that a material consideration as a matter of law "does not necessarily mean" that the presumption should be displaced. Further explanation was given in paragraph 50 that:

"If there is no matter to which any of paragraph 18(1) in terms applies, then the presumption arises and it is necessary to consider whether any 'other factor' displaces it. By definition, this must be a factor to which considerable weight attaches. If it were a consideration of equal weight to RPI, then, applying the presumption, the scales would tip the balance in favour of RPI. Of course, it is not possible to be prescriptive as to precisely how much weight must be attached to an 'other factor' before it outweighs the presumption in favour of RPI. This must be a matter for the FTT in any particular case. What is required is that the decision maker recognises that the 'other factor' must have sufficient weight to outweigh the presumption in the context of the statutory scheme as a whole."

37. And in paragraph 51, the Upper Tribunal continued:

"On the face of it, there does not appear to be any justification for limiting the nature or type of 'other factor' to which regard may be had. If an 'other factor' is not one to which "no regard shall be had" but neither is it one to which "particular regard shall be had", the logical consequence is that regard may be had to it. In my judgment this approach accords with the literal construction of the words of the statute. Further, it is one which would avoid potentially unfair and anomalous consequences."

38.In addition, referring to the presumption of change, in line with RPI, it was said:

"56. ..... In my judgment there is good reason for that.

57. There are a substantial number of mobile home sites in England occupied pursuant to pitch agreements which provide for relatively modest pitch fees. The legislative framework for determining any change in pitch fee provides a narrow basis on which to do so which no doubt provides an element of certainty and consistency that is of benefit to site owners and pitch occupiers alike. The costs of litigating about changes in pitch fee in the FTT and in the Tribunal are not insubstantial and will almost invariably be disproportionate to any sum in issue. I accept the submission of Mr Savory that an interpretation which results in uncertainty and argument at many pitch fee reviews is to be avoided and that the application of RPI is straightforward and provides certainty for all parties."

39. Nevertheless, and recognising that the particular question which had been discussed was matters arising which did not fall with paragraph 18(1) because of a failing which had caused no prejudice, the Upper Tribunal also observed:

"58. ..... In circumstances where the 'other factor' is wholly unconnected with paragraph 18(1), a broader approach may be necessary to ensure a just and reasonable result. However, what is just or reasonable has to be viewed in the context that, for the reasons I have already given, the expectation is that in most cases RPI will apply."

40. The final relevant part in Vyse is:

"64. The pitch fee is a composite fee being payment for a package of rights provided by the owner to the occupier, including the right to station a mobile home on the pitch and the right to receive services, *Britanniacrest* (2016) paragraph 24. ..... Not all of the site owner's costs will increase or decrease every year, nor will they necessarily increase or decrease in line with RPI. The whole point of the legislative framework is to avoid examination of individual costs to the owner and instead to apply the broadbrush of RPI. Parliament has regarded the certainty and consistency of RPI as outweighing the potential unfairness to either party of, often modest, changes in costs."

41. We also note the decision of the Upper Tribunal in *Wyldecrest Parks Management Limited v Kenyon and others* (LRX/103/2016). In paragraph 31 it was said about the provisions in the 1983 Act that

"The terms are also capable of being interpreted more purposively, on the assumption that Parliament cannot have intended precisely to prescribe all of the factors capable of being taken into account. That approach is in the spirit of the 1983 Act as originally enacted when the basis on which new pitch fees were determined was entirely open."

- 42. The Upper Tribunal also addressed the question of the weight to be given to other factors than those in paragraph 18(1) at paragraph 45 of its judgment quoting paragraph 50 in *Vyse* The RPI presumption not being lightly displaced was emphasised and paragraph 57 of *Vyse* quoted.
- 43. The Upper Tribunal went on to summarise six propositions derived from the various previous decisions with regard to the effect of the implied terms for pitch fee reviews as follows:

"(1) The direction in paragraph 16(b) that in the absence of agreement the pitch fee may be changed only "if the appropriate judicial body ... considers it reasonable" for there to be a change is more than just a pre-condition; it

imports a standard of reasonableness, to be applied in the context of the other statutory provisions, which should guide the tribunal when it is asked to determine the amount of a new pitch fee.

(2) In every case "particular regard" must be had to the factors in paragraph 18(1), but these are not the only factors which may influence the amount by which it is reasonable for a pitch fee to change.

(3) No weight may be given in any case to the factors identified in paragraphs 18(1A) and 19.

(4) With those mandatory consideration well in mind the starting point is then the presumption in paragraph 20(A1) of an annual increase or reduction by no more than the change in RPI. This is a strong presumption, but it is neither an entitlement nor a maximum.

(5) The effect of the presumption is that an increase (or decrease) "no more than" the change in RPI will be justified, unless one of the factors mentioned in paragraph 18(1) makes that limit unreasonable, in which case the presumption will not apply.

(6) Even if none of the factors in paragraph 18(1) applies, some other important factor may nevertheless rebut the presumption and make it reasonable that a pitch fee should increase by a greater amount than the change in RPI."

44.Martin Rodger KC, the Deputy President, then made observations about the reference in the statute to a presumption. In particular, he observed:

"..... the use of a "presumption" as part of a scheme of valuation is peculiar".

45. He concluded his discussion of the law with the following, reflecting the observation in previous judgments:

58. ...... I adhere to my previous view that factors not encompassed by paragraph 18(1) may nevertheless provide grounds on which the presumption of no more than RPI increases (or decreases) may be rebutted. If another weighty factor means that it is reasonable to vary the pitch fee by a different amount, effect may be given to that factor."

- 46. The cases mentioned were primarily concerned with instances where the site owner sought to increase by more than RPI. The facts are not the same as this case.
- 47. The Tribunal considers that there is a rebuttable presumption and does not mean that the pitch fee determined will necessarily reflect the change in RPI.
- 48. The strong presumption of an increase or decrease in line with RPI is an important consideration. However, as referred to in the case authorities above, a presumption, where applicable is just that. Even in the absence of factors contained in paragraph 18, the Tribunal shall take account of such

other factors as it considers appropriate and give such weight to those factors as it considers appropriate, it being a matter of the Tribunal's judgment and expertise, in the context of the statutory scheme, to determine the appropriate weight to be given. There is no limit to the factors to which the Tribunal may have regard.

- 49. The pitch fee, will be the amount that the Tribunal determines taking account of any relevant matters, including any appropriate change determined from the current pitch fee at the time. That may still be the amount sought to be charged by the site owner or may be a different amount.
- 50. The parties did not make reference to any of the above case authorities. However, they are established ones on matters involved in this case and the Tribunal is required to apply the law and take account of decisions relevant to the decision to be made in this case.

## <u>The Hearing</u>

- 51. The application was heard on 19<sup>th</sup> January 2024 at Havant Justice Centre. Mr Percy, director appeared for the Applicants and the Respondents attended in person.
- 52. The below is a precis of the hearing only. The hearing was recorded.
- 53. Mr Percy accepted that the Respondent's had one of the smallest pitches on the site. He explained that he understood the process of buying the home by the Respondents took about 18 months and the Respondents had ample opportunity to question what they were buying.
- 54. The site itself has been established for about 40/50 years and many of the other pitch agreements on the site were entered into many years ago. In his submission the initial pitch fee entered into by the Respondents was at a market level.
- 55. Mr Percy commented that whilst the Respondents did not have an allocated parking space outside their home there were 4 parking spaces and he believed they would be able to park their car in one of these. He was not aware of any issues having been raised with the Applicant as to parking being an issue.
- 56. Mr Percy acknowledged he was aware of snagging issues having been raised as to the home itself. He submitted these were not matters which should have any bearing on the pitch fee determination.
- 57. Mr Percy explained that he had applied the RPI increase of 14.2%. He submitted that the companies costs had risen substantially. He explained the cost of recruiting new staff had involved offering significantly higher salaries to obtain new staff members. The salaries he said he had to offer

had increased by more than 20%. Maintenance costs, materials and costs of vehicles had also risen substantially. He believed the significant RPI increase was justified.

- 58. He believed the park as a whole was a pleasant and well maintained park.
- 59. The Respondents did not wish to question Mr Percy.
- 60.Ms Barnes spoke first for the Respondents.
- 61. She stated that she and her partner had not been aware of the pitch fee when they moved in. They took no advice and signed the agreement on the day they moved in.
- 62. She accepted that their Pitch did not include any designated parking. Equally she accepted their pitch was not big enough to have a car space.
- 63. Mr Given stated that his concern was that he was paying a higher rent than any other pitch on the site and yet it was a smaller pitch. He and his partner had spoken to the majority of owners who all paid lower amounts.
- 64. The Respondent's accepted the Applicant was entitled to seek an annual increase. On questioning by the Tribunal Mr Given accepted the RPI increase was correct and he took no issue with that figure.
- 65. The Respondents had also experienced various issues with their home. They accepted that the Applicant had initially tried to assist with these but felt communication had broken down.
- 66.Ms Barnes concluded by saying that if all the issues they had experienced were resolved they would not have argued about the increase.
- 67. In reply Mr Percy acknowledged had been some issues with their home. He was happy to try and have a discussion to assist the Respondents with resolving these with the home manufacturer.

#### **Decision**

- 68.The Tribunal thanks the parties for their submissions. We considered all that was said and the documents within the bundle.
- 69. The Respondents' right to station their mobile home on the pitch is governed by the terms of their Written Agreement with the Applicant and the provisions of the 1983 Act.
- 70. The Notice and prescribed form proposing the new pitch fee were served more than 28 days prior to the late review date of 1<sup>st</sup> February 2023. This date was later than the review date within the written agreement. The Application to the Tribunal to determine the pitch fee was made within the

statutory period. The form indicated that the Applicant had applied the RPI of 14.2% applying the RPI figure published in October 2022.

- 71. The Tribunal is satisfied that the Applicant has complied with the procedural requirements of paragraph 17 of Part 1 of Schedule 1 of the 1983 Act to support an application for an increase in pitch fee in respect of the pitch occupied by the Respondents.
- 72. We record that this Tribunal has no jurisdiction to change the original pitch fee set out in the Written Agreement. That is a matter of negotiation and agreement between the parties. It is often the case that different pitches on a site will pay differing figures and these may appear to have no bearing on the size of the pitch or other factors.
- 73. Also matters relating to snagging or deficiencies in respect of the home itself are not matters we can take account of when determining the pitch fee payable.
- 74. The Respondents had accepted the notice was served and they did not seek to challenge that this complied with the statutory requirements. We have considered the notice and we as a Tribunal are satisfied that the statutory requirements have been complied with.
- 75. Mr Percy gave evidence as to why the Applicant had chosen to increase the pitch fee by what is effectively the maximum amount. The Respondent's accepted this and did not challenge the imposition of an increase in accordance with the RPI figure.
- 76. We viewed the site and agree that it appears a well maintained and pleasant site. Certainly the Respondent's did not dispute this, in fact they told us this was why they had chosen to buy a home on the site.
- 77. The main issues raised by the Respondent's are not matters we can properly take account of in determining the correct pitch fee. The Respondent's took no issue with the increase per se. We are not satisfied that any ground has been raised which may be said to rebut the presumption of an RPI increase.
- 78. The Tribunal therefore determines the reasonable pitch fee for the Pitch is  $\pounds 265.05$  per month from 1<sup>st</sup> February 2023 as set out in the Pitch Fee Review Notice [65].

#### Costs/ Fees

- 79. The Tribunal may make an order requiring a party to reimburse to any other party the whole or part of the amount of any fee paid by the other party (which has not been remitted) pursuant to rule 13(2) of The Tribunal Procedure (First Tier Tribunal) (Property Chamber) Rules 2013.
- 80. The Applicant has sought reimbursement of the application fee of £20.00.

81. Whilst the Tribunal always has a discretion over costs we are satisfied that the fee should be paid by the Respondent's in the circumstances of this case.

## **RIGHTS OF APPEAL**

- 1. A person wishing to appeal this decision to the Upper Tribunal (Lands Chamber) must seek permission to do so by making written application by email to <u>rpsouthern@justice.gov.uk</u>
- 2. The application must arrive at the Tribunal within 28 days after the Tribunal sends to the person making the application written reasons for the decision.
- 3. If the person wishing to appeal does not comply with the 28 day time limit, the person shall include with the application for permission to appeal a request for an extension of time and the reason for not complying with the 28 day time limit; the Tribunal will then decide whether to extend time or not to allow the application for permission to appeal to proceed.

## **<u>Right to Appeal</u>**

1. A person wishing to appeal this decision to the Upper Chamber must seek permission to do so by making written application to the First-tier Tribunal at the Regional office which has been dealing with the case.

2. The application must arrive at the Tribunal within 28 days after the Tribunal sends to the person making the application written reasons for the decision. Where possible you should send your further application for permission to appeal by email to <u>rpsouthern@justice.gov.uk</u> as this will enable the First-tier Tribunal to deal with it more efficiently.

3. If the person wishing to appeal does not comply with the 28-day time limit, the person shall include with the application for permission to appeal a request for an extension of time and the reason for not complying with the 28-day time limit; the Tribunal will then decide whether to extend time or not to allow the application for permission to appeal to proceed.

4. The application for permission to appeal must identify the decision of the Tribunal to which it relates, state the grounds of appeal, and state the result the party making the application is seeking.