

FOI 23/721

Dear

Thank you for your email.

Please find below answers to the questions you have raised.

1. *A document setting out the role and responsibilities of MHRA non-executive directors.*
2. *A document setting out the role of the MHRA Board Chairman.*

The Framework Document is available at the link below. This describes the roles and responsibilities of the MHRA Chair, and the Non-Executive Directors, in section 6.

<https://www.gov.uk/government/publications/dh-and-mhra-framework-agreement>

3. *A hyperlink to agenda and minutes of MHRA board meetings held in public.*

The agendas and minutes are available in the Board packs at this link:

<https://www.gov.uk/government/organisations/medicines-and-healthcare-products-regulatory-agency/about/our-governance#previous-board-meetings-and-public-sessions>

4. *A hyperlink to agenda and minutes of MHRA board meetings held in private.*

There is no hyperlink available for these documents.

If you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date you receive this response and addressed to: info@mhra.gov.uk
Please remember to quote the reference number above in any future communications.

If you were to remain dissatisfied with the outcome of the internal review, you would have the right to apply directly to the Information Commissioner for a decision. Please bear in mind that the Information Commissioner will not normally review our handling of your request unless you have first contacted us to conduct an internal review. The Information Commissioner can be contacted at:
Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Yours sincerely

MHRA Customer Experience Centre
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