



Advisory Board Action Log

R: action not completed by due date

A: action not yet due

G: action complete (or no longer being pursued)

Min Ref	Action	Owner	Deadline	Status	Update
Wednesday 24 May 2023					
23/085	Colleagues would share the technical report on Delivering Health Equity for Health Security Strategy in early 2024.	Susan Hopkins	15/04/2024	A	Report in progress with update expected to Board members by April 2024
23/085	The Advisory Board would receive an update on the Delivering Health Equity for Health Security Strategy.	Susan Hopkins	31/07/2024	A	Scheduled on the forward plan for July
Wednesday 19 July 2023					
23/107	A further update on the National Bio-surveillance Network would come to the Advisory Board at an appropriate time.	Steven Riley	13/05/2024	A	Scheduled on the forward plan for May
23/122	An update on surge/standing capacity to support risk appetite discussions with Ministers was expected at the November Board meeting.	Scott McPherson / Oliver Munn	31/03/2023	G	Information to be discussed in closed session of Advisory Board
Wednesday 13 September 2023					
23/138	A full briefing of activities and articulation of UKHSA's developing global health strategy would be added for a future Advisory Board.	Oliver Munn / Scott McPherson	31/05/2024	A	Scheduled on the forward plan for May
23/139	A discussion on UKHSA's remit and role in respect to climate change would be added to a future Advisory Board agenda	Isabel Oliver	31/03/2024	G	Scheduled on the forward plan for March

23/145	Progress on the overall antimicrobial resistance programme would be reported in twelve months.	Susan Hopkins	30/09/2024		Update scheduled on forward plan for September 2024
23/158	It was also recommended that the Advisory Board consider at a future meeting UKHSA's approach to public communications.	Lee Bailey	31/07/2024		Scheduled on the forward plan for July 2024 and linked to action 24/014
Thursday 30 November 2023					
23/176	The Civil Service People Survey results would be brought back for discussion in March and will include an analysis of attrition within UKHSA.	Jac Gardner	31/03/2024		Scheduled on the forward plan for March 2024
23/179	The Executive Committee would develop discussion on functional scientific skillsets, including use of apprenticeships.	Jac Gardner / Isabel Oliver	31/07/2024		Discussion planned on science skills at Science and Research Committee for February ahead of further discussion by Executive Committee. Work underway in People Group.
23/180	The Science and Research Committee would discuss the growth potential of UKHSA's science and research activities before a fuller discussion at the Advisory Board as part of an annual review on UKHSA's Science and Research activities	Jon Friedland / Isabel Oliver	31/05/2024		Scheduled on forward plan for Science and Research Committee
23/181	UKHSA was in the process of finalising its pathogen genomics strategy which would be presented to a future Advisory Board meeting.	Susan Hopkins	31/03/2024		Scheduled on forward plan for March
23/189	Further updates would return to the Advisory Board on AI strategy development a) A short update in January to note the conclusions on use cases; b) A longer update on the AI strategy later in the year. This should consider points raised in the meeting around stakeholder approach and involvement of public, commercial partnerships and context within the wider government ecosystem.	Steven Riley	31/05/20214		Update on use cases scheduled in January closed session due to commercially sensitive data Strategy update scheduled on May agenda
23/192	The next Annual Summary of Major Incident Learning should include feedback discussed in the meeting.	Oliver Munn	30/11/2024		Scheduled on the forward plan for November 2024

23/193	Progress on implementing Covid-19 lessons and addressing system capability would be discussed at the Advisory Board in January 2024.	Oliver Munn / Scott McPherson	31/05/2024		In agreement with Chair, discussion would be deferred until May 2024
23/197	A general discussion on the landscape for vaccines would be added to the Advisory Board for discussion alongside NHS strategy for vaccinations.	Susan Hopkins	31/05/2024		Scheduled on forward plan for May
Wednesday 31 January 2024					
24/003	Following the recent interest in the appointment processes and declarations of interest for non-executive members of the Advisory Board, members were in the process of updating their declarations of interest, adopting a wider approach to disclosure than standard Government policy. The updated disclosures would be published on the UKHSA gov.uk page.	Governance team	09/02/2024		Updated disclosures received and publishing on gov.uk
24/014	Discussion noted that multiple sets of data used different reporting methods which could present a challenge for to greater public understanding on the health messages. There was opportunity to move towards consistency of products from analytical pipelines. A more detailed item was on the forward look to discuss public health communications which would include these areas of consideration.	Lee Bailey	31/07/2024		Scheduled on the forward plan for July 2024
24/017	The preparedness paper would remain a critical annual update for the Advisory Board.	Susan Hopkins	31/01/2025		Scheduled on the forward plan for January 2025
24/021	An update would be added to the Advisory Board forward look in twelve months with the People and Culture Committee to pick up further discussion on the following key topics: a) hybrid working b) influencing leadership beyond the boundaries of UKHSA; and c) development for first time line managers.	Jac Gardner	31/01/2025		Scheduled on the forward plan for January 2025 and additional topics under review for People and Culture Committee