



Homes England

Date: 17 January 2024

Our Ref: RFI4574

Tel: 0300 1234 500

Email: infogov@homesengland.gov.uk

██████████
By Email Only

Dear ██████████

RE: Request for Information – RFI4574

Thank you for your request for information which was processed in accordance with the Freedom of Information Act 2000 (FOIA).

You requested the following information:

I would be grateful if you would provide details of your current contract covering reprographics/print arrangements under the Freedom of Information Act 2000 as follows

- 1. Number of MFDs (Multi-functional devices) & photocopiers at Homes England**
- 2. Name of incumbent**
- 3. Start/end date of contract (if expired, WHEN do you expect to revisit the marketplace)**
- 4. Details of any extension options**
- 5. What framework / Route to market used**
- 6. Number of regular/desktop printers (in addition to above)**
- 7. Is there a support contract on above, if yes please state start/end date**
- 8. Does Homes England have a Print Room**
- 9. If yes, name of supplier, number of devices and start/end date of contract, also details of any extension options**
- 10. Total annual print/copy volumes including, if applicable your Print Room, for (a) mono (b) colour**
- 11. What Print software does Homes England run**
- 12. Your total annual spend on print**
- 13. Name of person at Homes England responsible for the running of MFDs and, if applicable, your Print Room**





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Response

We can confirm that we do hold some of the requested information. We will answer your queries in turn below:

1. Number of MFDs (Multi-functional devices) & photocopiers at Homes England

We can confirm there are currently 26 MFDs devices in total at Homes England.

2. Name of incumbent

We can confirm the devices are manufactured by Xerox Corporation.

3. Start/end date of contract (if expired, WHEN do you expect to revisit the marketplace)

We confirm we expect to revisit the market in January 2024.

4. Details of any extension options

We can confirm that we currently do not have a support contract for our MFD devices, so consequently there are no contractual extension options.

5. What framework / Route to market used

We can confirm the framework is entitled Print Service and has the code CCS RM3781, Lot 2

6. Number of regular/desktop printers (in addition to above)

7. Is there a support contract on above, if yes please state start/end date

8. Does Homes England have a Print Room

9. If yes, name of supplier, number of devices and start/end date of contract, also details of any extension options

We can confirm that we do not use any regular/desktop printers at Homes England. We only use Multi-function devices. Nor does the organisation have a Print Room. Consequently, we do not hold this information for the above queries.

To conclude that the information is not held, we have searched with our Facilities team who would have the requested information if held.





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The FOIA does not oblige a public authority to create information to answer a request if the requested information is not held. The duty under section 1(1) is only to provide the recorded information held.

The full text of section 1 in the legislation can be found here:

<https://www.legislation.gov.uk/ukpga/2000/36/section/1>

10. Total annual print/copy volumes including, if applicable your Print Room, for (a) mono (b) colour
As detailed above, we do not have a Print Room and so we do not hold this information.

11. What Print software does Homes England run

We can confirm we run Xerox supply XPS software (XML Paper Specification software)

12. Your total annual spend on print

We can confirm the total amount of spend on print is £45,000.

13. Name of person at Homes England responsible for the running of MFDs and, if applicable, your Print Room

There is no single staff member with responsibility for the running of the MFDs. Our in-house IT team support staff with day-to-day running of the MFDs.

Right to Appeal

If you are not happy with the information that has been provided or the way in which your request has been handled, you may request an internal review. You can request an internal review by writing to Homes England via the details below, quoting the reference number at the top of this letter.

Email: infogov@homesengland.gov.uk

Information Governance Team
Homes England
Windsor House
6th Floor

6th Floor
Windsor House
42 - 50 Victoria Street, Westminster
London, SW1H 0TL

0300 1234 500
@HomesEngland
www.gov.uk/homes-england





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42-50 Victoria Street
London
SW1H 0TL
United Kingdom

Your request for review must be made in writing, explain why you wish to appeal, and be received within 40 working days of the date of this response. Failure to meet this criteria may lead to your request being refused.

Upon receipt, your request for review will be passed to an independent party not involved in your original request. We aim to issue a response within 20 working days.

You may also complain to the Information Commissioner's Office (ICO) however, the Information Commissioner does usually expect the internal review procedure to be exhausted in the first instance.

The Information Commissioner's details can be found via the following link:

<https://ico.org.uk/>

Please note that the contents of your request and this response are also subject to the Freedom of Information Act 2000. Homes England may be required to disclose your request and our response accordingly.

Yours sincerely,

The Information Governance Team
For Homes England

