

# Application for transit and other simplifications

## Common Transit (for Great Britain) / Union Transit (for Northern Ireland), customs status and Transport International Routiers (TIR)

Complete questions 1 to 4 of this form.

From question 5 onwards, follow the instructions to determine whether each question applies. If any questions do not apply, cross them out.

For more information about transit and customs status simplifications, go to www.gov.uk/guidance/apply-for-transit-simplifications-consignor-or-consignee-status

You must read and sign the declaration before submitting your application.

Business name	
Ducinioso manie	
Contact address	
Postcode	
Contact name	
Telephone number	Email address
Are you VAT registered?	
Yes No	
If 'Yes', what is your VAT Registration Num	ber?
	r .: (500)
Economic Operator Registration and Identif	cication (EORI) number
GB	
Northern Ireland EORI, if applicable	
, , , , , , , , , , , , , , , , , , , ,	

Postcode			
General condit	ions for authorisation		
i. Approximately	y how often do you use Common or Union	Transit?	
Frequently – I ha	ave a transit guarantee in place		
Infrequently – I i	make less than 3 movements a year		
I have never use	ed Transit		
ii. In what capaditick the appropri	city do you currently use the transit arrange late boxes	ements? (Common/Union Tra	ansit or TIR only)
Principal	Exporter	Importer	
Agent	Authorised consignor	Authorised consignee	
Other			
If 'Other' give de	etails		
iii. Do you hold	an AEO Certificate for any of the following	?	
Customs simplif	ications (C)		
Security and sat	ety (S)		
Customs simplif	ications and security and safety (F)		
iv. Have you co	mmitted any offences against customs or t	ax legislation in the UK or ar	ny other countries?
Yes No			
	ails including the date of offences and (whe	ere appropriate) the name of	the convicting courts

v. Has a previous customs authorisation been revoked or suspended?
Yes No No
If 'Yes', please give details
Please provide a customs reference number
vi. Do you have in place an accurate record keeping system for auditing and customs control purposes?  Yes No  If 'Yes', please give details of the systems you have put in place If 'No' please indicate what plans you have for this
Authorisations applied for
Tick the appropriate boxes
i. Authorised consignor (transit) - Full NCTS  Do you wish to use your authorisations for locations in GB, NI or both?
GB Only  NI Only  Both
ii. Authorised consignee (transit) - Full NCTS  Do you wish to use your authorisations for locations in GB, NI or both?
GB Only NI Only Both
iii. Authorised consignee status (TIR)
Do you wish to use your authorisations for locations in GB, NI or both?
GB Only  NI Only  Both

5	Use of special loading lists (NCTS Business Continuity Procedure and customs status only)
	Only complete if applying for the use of special loading lists simplification.
	This authorisation can only be applied for if an existing authorisation is held for consignor/customs status or if a current application is being processed for any of these authorisations.
	Should not be applied for if none of the conditions outlined are met.
	i. Which type of list do you wish to be authorised to use as a special loading list?
	Loading list where I use an integrated electronic or automatic data processing system to keep my records
	Descriptive list drawn up for the purpose of carrying out dispatch or export formalities
	ii. Tick this box if you wish to be authorised to use your special loading lists for consignment containing only one item
	iii. Please confirm that you have included the paper copy of your loading or descriptive list, with this application
6	Use of seals of a special type Only complete if applying for the use of seals of a special type simplification
	i. Give details of the trader seals which you wish to use (for example, make or name)
	Sequential numbers of trader seals
	Sequential numbers of trader seals
	Sequential numbers of trader seals  ii. Give details of the measures that you have in place for the management of your trader seals

INVOICE OF TRANSPO	neasures do you have in place to ensure the safekeeping of the special metal stamps or
Try old of transpe	ort documents or forms bearing the stamp of the office of departure or the special stamp?
b. Only complete	e section B if applying for authorised consignor status for transit
i. Full addresses,	including postcodes, of the places that you wish to use as authorised locations
Postcode	
Postcode	
Are these premise has not been pa	se more than 2 locations, please provide these on separate sheets and attach to this form.  ses authorised for the storage of goods on which VAT, customs or excise duty id?
Are these premishas not been pa Yes No If 'Yes', which typ	ses authorised for the storage of goods on which VAT, customs or excise duty id?  e of approval is held? For example, customs warehouse, temporary storage (for example, ETS)
Are these premishas not been pa Yes No If 'Yes', which typ	ses authorised for the storage of goods on which VAT, customs or excise duty id?
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Are these premishas not been parties. No If 'Yes', which typ Inland Clearance  Do you hold a Cteam? Tick the a	ses authorised for the storage of goods on which VAT, customs or excise duty id?  e of approval is held? For example, customs warehouse, temporary storage (for example, ETS Depot, Inward Processing  ommon or Union Transit Guarantee through the Customs Comprehensive Guarantee (CC opplicable box.
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Are these premishas not been particles and been par	ses authorised for the storage of goods on which VAT, customs or excise duty id?  e of approval is held? For example, customs warehouse, temporary storage (for example, ETS Depot, Inward Processing  common or Union Transit Guarantee through the Customs Comprehensive Guarantee (CC pplicable box.  Union Transit  Both  None  recently made an application for Common or Union Transit with the CCG team? e box.
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Are these premishas not been parties and been parties. No If 'Yes', which typ Inland Clearance  Do you hold a Cteam? Tick the are Common Transit If none, have you Tick the applicable Common Transit If 'None', to the quite the properties of the premise of the pr	ses authorised for the storage of goods on which VAT, customs or excise duty id?  e of approval is held? For example, customs warehouse, temporary storage (for example, ETS Depot, Inward Processing  common or Union Transit Guarantee through the Customs Comprehensive Guarantee (CC pplicable box.  Union Transit  Both  None  recently made an application for Common or Union Transit with the CCG team? e box.
Are these premishas not been particles and the particles and the particles are not been	ses authorised for the storage of goods on which VAT, customs or excise duty id?  e of approval is held? For example, customs warehouse, temporary storage (for example, ETS Depot, Inward Processing  ommon or Union Transit Guarantee through the Customs Comprehensive Guarantee (CC opplicable box.  Union Transit  Both  None  recently made an application for Common or Union Transit with the CCG team? e box.  Union Transit  Both  None  Union Transit  Both  None  uestions above, then you need to apply for Common or Union Transit guarantee. To apply, pleaters and the customs of the customs o
Are these premishas not been particles and been par	ses authorised for the storage of goods on which VAT, customs or excise duty id?  e of approval is held? For example, customs warehouse, temporary storage (for example, ETS Depot, Inward Processing  ommon or Union Transit Guarantee through the Customs Comprehensive Guarantee (CC opplicable box.  Union Transit  Both  None  Union Transit  Both  None  Union Transit  Both  None  uestions above, then you need to apply for Common or Union Transit guarantee. To apply, pleatidance/apply-for-a-customs-comprehensive-guarantee-to-cover-customs-debts
Are these premishas not been parents and	sees authorised for the storage of goods on which VAT, customs or excise duty id?  e of approval is held? For example, customs warehouse, temporary storage (for example, ETS Depot, Inward Processing  common or Union Transit Guarantee through the Customs Comprehensive Guarantee (CC opplicable box.  Union Transit  Both  None  recently made an application for Common or Union Transit with the CCG team? e box.  Union Transit  Both  None  uestions above, then you need to apply for Common or Union Transit guarantee. To apply, pleatidance/apply-for-a-customs-comprehensive-guarantee-to-cover-customs-debts  be authorised for Simplified Business Continuity Procedure?
Are these premishas not been particles and been par	sees authorised for the storage of goods on which VAT, customs or excise duty id?  e of approval is held? For example, customs warehouse, temporary storage (for example, ETS Depot, Inward Processing  common or Union Transit Guarantee through the Customs Comprehensive Guarantee (CC opplicable box.  Union Transit  Both  None  recently made an application for Common or Union Transit with the CCG team? e box.  Union Transit  Both  None  uestions above, then you need to apply for Common or Union Transit guarantee. To apply, pleatidance/apply-for-a-customs-comprehensive-guarantee-to-cover-customs-debts  be authorised for Simplified Business Continuity Procedure?

	Only complete section C if you need authorised consignor status for one or ore of the following: air/sea level 1 or customs status (paper documents)
i. '	Tick the box applicable to the type of authorisation you require
Do	ocuments bearing an imprint of the special stamp
Do	ocuments stamped and signed in advance by customs (declaration or copy 4)
Pr	inting of documents and special stamp on plain paper by laser printer
Se	elf-stamping of documents using a special metal stamp
or	Tick this box if you wish to be authorised not to sign air/sea paper manifests (level 1), customs status documents which bear the special stamp and which are made out by integrated electronic or automatic data processing system
d. by	Only complete section D for customs status (shipping company's manifest transmitted electronic data interchange).
	is simplification is a form of authorised consignor status available to international shipping companies only no meet certain conditions. For more information, go to GOV.UK
	Give details of the data exchange system used to submit your manifests from the ports of departure the ports of destination

	Authorised consignee status
	Only complete if you're applying to end transit movements at your premises.
	i. Please tell us which locations you wish to end transit movements at. If you're only storing goods for up to 6 days can use Authorised Consignee Temporary Storage (ACTS). If you need to store goods for up to 90 days you need hold an External Temporary Storage Facility (ETSF) approval for that location.
	For more information about storage of goods after a transit movement, go to www.gov.uk/guidance/apply-for-transit-simplifications-consignor-or-consignee-status
	Full addresses, including postcodes, of the places that you wish to use as authorised locations
	Postcode
	For this address I will operate Authorised Consignee Temporary Storage (ACTS)  Yes No
	If 'No', please confirm that you've already applied for, or hold an External Temporary Storage Facility approval (ET for the location – provide details and approval numbers.
	If you wish to end transit movements at more than one location, please provide the information above for each location on a separate sheet and attach to this form. If you intend to use ACTS, please confirm the premises meet the conditions.
	For more information, go to www.gov.uk/guidance/apply-for-transit-simplifications-consignor-or-consignee-status
	ii If you use activers to access NCTC to receive goods places confirm the name of your activers movides
	ii. If you use software to access NCTS to receive goods, please confirm the name of your software provider
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#### 9 Information for air or sea simplified procedures

#### This section only needs to be completed if you are an airline or shipping company

Enclose a completed paper copy of your manifest. Only complete question a. if applying for paper (was level 1) procedure.

Only complete question b. if applying for ETD (was level 2) procedure.

#### a. Paper manifest - simplified procedure

If you wish to use the authorised consignor procedure in conjunction with air or sea paper simplified procedures you must make sure that you've also completed questions 7a and 7d of this form.

i. Using the table below give details of the countries and airports or ports of departure and destination. If you need more space, you may complete one or more photocopies of this page and attach them to the application form.

For sea paper manifest (level 1) the nominated ports must also be named in your Certificate of Regular Shipping Services.

Airports or ports of departure		Airports or ports of destination			Airport or port
Country	Airport or port	Country	Airport or port	Representative	reference number

ii. Tick this box if	you wish to be autl	norised to send,	to each airpor	rt or port of depa	arture concerned,	
your own monthly	y lists of the manife	sts which you've	presented to	each airport or p	port of destination	

#### b. Electronic Transport Document (was level 2 simplified procedure)

i. Using the table below give details of the routes to be covered by the authorisation by giving, for each route, the country and airport or port of departure, the country and airport or port of destination and the frequency of the route, for example, daily, weekly, monthly. If you need more space complete one or more photocopies of this page and attach them to the application.

Airports or ports of departure		Airports or ports of destination			Airport or port	
Country	Airport or port	Country	Airport or port	Frequency	reference number	

	For sea ETD (was level 2) the nominated ports must also be named in your Certificate of Regular Shipping Services.  ii. Give details (for example, type of link) of the EDI system used to transmit your manifests from the offices of departure to the offices of destination.
10	Check list
	Please confirm that you have included the following documents with your application:
	For authorised consignor status the C1343a Annex V consignor questionnaire (if you ticked 4i and completed section 7 of this application form)
	For authorised consignee status the C1343b Annex VIII consignee questionnaire (if you ticked 4ii and completed section 8 of this application form)
	For authorised consignee (TIR) status the C1343c Annex VIII (a) consignee (TIR) questionnaire (if you ticked 4iii and completed section 8 of this application form)
	If you have applied for more than one location, please provide these on separate sheets and attach to this form
	The paper copy of your loading or descriptive list with this application (if you ticked 5i and 5ii and completed section 5 of this application form)
To the	aration  be best of my knowledge and belief, the information I've given in this document is accurate and any accompanying ments are authentic. If my application is accepted, I'll tell HM Revenue and Customs about anything arising after the risation has been granted which may influence its continuation or content.
Signa	ture Name in full use capital letters
Statu	s, for example, proprietor, partner, director, company secretary
Date	DD MM YYYY

### What to do now

Send the application and any other accompanying documents to:

Transit Authorisations Team BT-CCTO HM Revenue and Customs

BX9 1EH

Telephone: 0300 322 7905, then choose option 2.

You can choose to submit this form and any attachments by email to nationalsimplifications.ccto@hmrc.gov.uk

Please be aware there is an email data limit when sending emails to HMRC. If you're looking to send over 8MB you may need to split your submission over more than one email or compress the size of any data and attachments.