**Appendix B**

**Proposed**

**Transfer of Engagements**

**under the**

**Trade Union and Labour Relations (Consolidation) Act 1992 (as amended)**

**Notice to members**

**of the .........................**

**What is this notice about*?***

It is proposed that your employers’ association [**insert name**] should merge with [**insert name**] (“the receiving employers’ association”) by means of a transfer of engagements, in accordance with Chapter VII of Part I of the Trade Union and Labour Relations (Consolidation) Act 1992 (as amended).

You are now being given the opportunity to vote on whether this should happen. The merger can only take place if [**the majority of members who vote] / [if [ ] % of the members vote to accept**] in this postal ballot, vote in favour. In this ballot only members of your employer’s association are entitled to vote.

**Terms of the merger**

The full terms under which the merger will take place are set out in the attachedinstrument of transfer of engagements (“the instrument”) which is part of this notice and which you should read before voting.

If the merger takes place, your employers’ association will no longer be a separate employers’ association, and you will automatically become a member of the receiving employers’ association, from the date the Certification Officer registers the instrument or the date set out inthe instrument,if this falls after the day of registration.

**Voting**

Your voting paper is[**enclosed with**][**attached to**]this Notice.

Voting begins on [**insert date**] and your voting paper must be returned by [**insert date**] if it is to count. Voting papers returned before voting begins will be treated as having been received on the day voting began.

This notice and the instrument have been approved by the Certification Officer for Trade Unions and Employers’ Associations.

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