

Minutes and Actions

The Euston Partnership Board



Meeting Details		Attendees			
Date	07/02/2023	Peter, Lord Henty of Richmond Hill (Chair)	NR	Shamit Gaiger	WCP
Time	10:00 – 11:30	Paul McKeown	TEP	Bek Seeley	LL
Location	Microsoft Teams	Jill Adam	DfT	Apologies	
Secretariat	[REDACTED]	Lucinda Turner	GLA	Georgia Gould	LBC
Reference	EPB29	David Rowe	TfL	Jenny Rowlands	LBC
		Elaine Holt	HS2	Alan Over	DfT
		Phil Gould	LL	Chris Rayner	HS2
		Laurence Whitbourn	HS2	Dave Penney	NR
		Patrick Cawley	NR	Delegates/Presenters	
		Neil Martin	LL	[REDACTED]	[REDACTED]
		Jules Pipe	GLA	[REDACTED]	[REDACTED]

Next meeting details: 09/03/2023 by correspondence

1. Welcome

The Chair welcomed all members of the Board, noting apologies from Chris Rayner, Dave Penney, Georgia Gould, Jenny Rowlands and Alan Over.

2. Review of Minutes & Actions

Paper Reference: EPB29.01

Minutes have been circulated in the usual way and were agreed as correct.

PMK took the Board through the open actions, noting the following update:

Action 3.01 (13/10/2022): TEP will continue to monitor ability to accelerate the work on pedestrian modelling. Action agreed as complete. The TEP team Continue to mitigate any impact or delay to the work.

Action 4.01 (13/10/2022): [REDACTED] to work with client teams to determine how this process would be managed in its application throughout the lifecycle design phase. Update given, two documents circulated to Partners, approved with note stated the Design Ambition should not directly impact cost and schedule. Action Closed.

Action 3.01 (08/12/2022): Meeting of Senior team to discuss [REDACTED] to be scheduled for Mid-January. Action remains open with work progressing.

See section 6. Action Table.

3. Management Information & Leadership Report

Paper Reference: EPB29.02

PMK introduced the item and took members through the progress items detailed within the TEP and Campus Activity update. In particular:

- Collaboration assessment workstream commenced; [REDACTED] [REDACTED] briefing to Delivery Partner senior representatives scheduled.
- Lean training and coaching underway to focus on control room set up
- Noted [REDACTED] has joined from HS2 as TEP Strategy and PMO Director
- Noted [REDACTED] joins in April as TEP Director of Communications & Engagement

NR update given by PC with particular note of the following:

- On target to issue OBC on 17th February; a number of submissions have been made to DfT
 - A number of issues are yet to be resolved within the wider campus which prevent a single option OBC to be determined, but the OBC will take that into account
 - [REDACTED]
[REDACTED]
[REDACTED]
 - SG requested briefing on OBC. PC confirmed and noted that a period of stakeholder engagement is scheduled. PC confirmed the team are not yet able to issue concept designs until wider campus issues are resolved.
Action 3.01: PC to schedule briefing with WCP team.
 - PG highlighted the criticality of timing and the requirement to [REDACTED], with principles of design established.
 - PC noted current work with HS2 has potential to provide opportunities for greater integration.
 - PMK supported, noting integrated passenger handling across campus.
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HS2 – LW highlighted a number of progress items;

- The IPT are working through the RIBA 3 submissions of deliverables with MDJV. Working closely with DfT to assess phasing of works following the Autumn statement, working closely with NR to review phasing of the Station.
- Busy period across site, in particular with the traction substation coming up to ground level, and Maria Fidelis fit-out underway.

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

The remaining progress items were reviewed by exception, with observations noted:

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

- DR highlighted concern of the requirement to vacate sidings by May and timings of the work. PC responded that positive progress has been made and he is confident the works can be delivered. He flagged the importance of Arriva conducting driver training, and noted schedule is on target and working group scheduled.

[REDACTED]

4. Euston Healthy Streets

Paper Reference: EPB29.03

[REDACTED] gave an update to the Board on the Euston Healthy Streets programme, having last presented to the Board in October 2021. [REDACTED] discussed what is needed going forward to maximise the outcome of the programme and shared plans for the year ahead.



6. Any Other Business

The Chair thanked everyone for their attendance and closed the meeting.





7. Action Table

Date	No	Action	Owner	Due	Status
13/10/2022	3.01	TEP will continue to monitor ability to accelerate the work on pedestrian modelling.	PM	31/12/2022	Complete
13/10/2022	4.01	██████ to work with client teams to determine how this process would be managed in its application throughout the lifecycle design phase.	██████	31/01/2023	Complete
08/12/2022	3.01	Meeting of Senior team to ████████████████████ to be scheduled for Mid-January. <i>Update: Proposal to close.</i>	PG	13/4/2023	Closed
07/02/2023	3.01	PC to schedule briefing with WCP team. <i>Update: Email issued. Action with WCP team to respond to NR.</i>	PC	31/03/2023	In Progress