

Parental Responsibility Agreement

Section 4(1)(b) Children Act 1989

Keep this form in a safe place
Date recorded at The Central Family
Court:

Read the notes on the other side
before you make this agreement.

This is a Parental Responsibility Agreement regarding

the Child *Full Name* _____

Gender *Date of birth* *Date of 18th birthday*

Between

the Mother *Name* _____

Address

and the Father *Name* _____

Address

We declare that we are the mother and father of the above child and we agree that the child's father shall have parental responsibility for the child (in addition to the mother having parental responsibility).

Signed (**Mother**)

Signed (**Father**)

Date

Date

Certificate of witness

The following evidence of identity
was produced by the person signing above:

The following evidence of identity
was produced by the person signing above:

Signed in the presence of:
Name of Witness

Signed in the presence of:
Name of Witness

Address

Address

Signature of Witness

Signature of Witness

[A Justice of the Peace] [Justices' Clerk]
[An assistant to a justices' clerk] [An officer
of the court authorised by the judge to
administer oaths]

[A Justice of the Peace] [Justices' Clerk]
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Notes about the Parental Responsibility Agreement

Read these notes before you make the agreement.

About the Parental Responsibility Agreement

The making of this agreement will affect the legal position of the mother and the father. You should both seek legal advice before you make the Agreement. You can obtain the name and address of a solicitor from the Children Panel (020 7242 1222)

or from

- a local office of the family court
- a Citizens Advice
- a Law Centre
- a local library.

You may be eligible for legal aid.

When you fill in the Agreement

Please use black ink (the Agreement will be copied). Put the name of one child only. If the father is to have parental responsibility for more than one child, fill in a separate form for each child. **Do not sign the Agreement.**

When you have filled in the Agreement

Take it to a local office of the family court, or The Central Family Court (the address is below).

A justice of the peace, a justices' clerk, an assistant to a justices' clerk, or a court official who is authorised by the judge to administer oaths, will witness your signature and he or she will sign the certificate of the witness. **A solicitor cannot witness your signature.**

To the mother: When you make the declaration you will have to prove that you are the child's mother so take to the court the child's full birth certificate.

You will also need evidence of your identity showing a photograph and signature (for example, a photocard, official pass or passport). **Please note that the child's birth certificate cannot be accepted as sufficient proof of your identity.**

To the father: You will need evidence of your identity showing a photograph and signature (for example, a photocard, official pass or passport).

When the Certificate has been signed and witnessed

Make sufficient copies of the Agreement form for each person who has signed the form. You do not need to copy these guidance notes.

Sufficient copies of the Agreement form for each child, with copies of the original certificates (marriage, birth, name deed, death) need to be sent with the original form to: **The Central Family Court, First Avenue House, 42–49 High Holborn, London, WC1V 6NP.**

The Court will record the agreement and retain the original form. The copies will be stamped with the seal of the court and sent back to every person with parental responsibility who has signed the Agreement form and to the step-parent. The Agreement will not take effect until it has been received and recorded at The Central Family Court.

Ending the Agreement

Once a parental responsibility agreement has been made it can only end

- by an order of the court made on the application of any person who has parental responsibility for the child
- by an order of the court made on the application of the child with permission of the court
- When the child reaches the age of 18.