# Application for Planning Permission and for relevant demolition of an unlisted building in a conservation area. Town and Country Planning Act 1990

Please complete using block capitals and black ink.

1. Applicant Name and Address	2. Agent Name and Address					
Title: First name:	Title: First name:					
Last name:	Last name:					
Company (optional):	Company (optional):					
Unit: House House suffix:	Unit: House House suffix:					
House name:	House name:					
Address 1:	Address 1:					
Address 2:	Address 2:					
Address 3:	Address 3:					
Town:	Town:					
County:	County:					
Country:	Country:					
Postcode:	Postcode:					

**3. Description of the Proposal** Please describe the proposed development, including any change of use:

Has the building work or change of use already started?	☐ Yes	🗆 No	
If Yes, please state the date when building work, or use were started (DD/MM/YYYY):			(date must be pre-application submission)
Has the building work, or change of use been completed?	□ Yes	🗆 No	
If Yes, please state the date when the building, work or change of use was completed (DD/MM/YYYY):			(date must be pre-application submission)
Reference of permission in principle being relied on (technical details consent application only)			

4. Site Address Details				5. Pre-application Advice
Please provide the full postal address Units House Number: House name: Address 1: Address 2: Address 3: Town: County Postcode (optional) Description of location or grid refere (must be completed if postcode is not Easting: Not	Hou Suf	use fix:		Has assistance or prior advice been sought from the local authority about this application?       Yes       No         If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).       Please tick if the full contact details are not known, and then complete as much as possible:       Officer name:         Officer name:
Description:	Ϋ́			Details of pre-application advice received?
6. Pedestrian and Vehicle Acco	ess, Roa	ds and		7. Waste Storage and Collection
Rights of Way				Do the plans incorporate areas to store
Is a new or altered vehicle access proposed to or from the public highway?	☐ Yes		No	and aid the collection of waste? If Yes, please provide details:
Is a new or altered pedestrian access proposed to or from the public highway? Are there any new public roads to be	☐ Yes		No No	
provided within the site? Are there any new public rights of way to be provided within or	□ Yes		No	
adjacent to the site? Do the proposals require any diversions /extinguishments and/ or creation of rights of way?	☐ Yes		No	Have arrangements been made for the separate storage and collection of recyclable waste? If Yes, please provide details:
If you answered Yes to any of the abov details on your plan(s)/drawing(s) and plan(s)/ drawing(s)	-	-		

#### 8. Authority Employee / Member

It is an important principle of decision-making that the process is open and transparent. For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the local planning authority.

With respect to the Authority, I am: (a) a member of staff (b) an elected member (c) related to a member of staff (d) related to an elected member		
Do any of these statements apply to you and/or agent?	Yes	No
If Yes, please provide details of the name, role, and how you are related to them:		

### 9. Explanation For Proposed Demolition Work

Why is it necessary to demolish all or part of the building(s) and structure(s)?

<b>10. Biodiversity Net Gain</b> Do you believe that, if the development is granted planning permission, the Biodiversity Gain Condition (as	
set out in <u>Paragraph 13 of Schedule 7A of the Town and Country Planning Act 1990</u> ) would apply?	🗌 Yes 🗌 No
If No, please provide reasons, with reference to which exemptions or transitional arrangements you believe apply:	
If Yes, please provide information requested in 1-6 below:	
1. Please provide the date the pre-development biodiversity value of onsite habitat(s) have been calculated:	
(this should be one of the following dates: i) the date of this application; or ii) an earlier proposed date).	
2. Please provide the pre-development biodiversity value of onsite habitats on this date:	
If a date earlier than the date of the submission of the planning application has been specified in 1, please provid date has been used:	e reasons why this
3. Has there been any loss (or degradation) of any onsite habitat(s), resulting from activities carried out before	
the date specified in 1. either:	└ Yes
<ul> <li>on or after 30 January 2020 which were <u>not in accordance with a planning permission</u>; or</li> <li>on or after 25 August 2023 which were <u>in accordance with a planning permission</u>?</li> </ul>	🗆 No
If yes, please provide details including: the date immediately before this activity was carried out; the onsite biodiv date; and any supporting evidence (or reference to relevant document containing these details).	versity value on this
4. Please state the publication date of the biodiversity metric tool(s) used to calculate the onsite biodiversity valu	e(s) in 2. (and if
applicable 3.).	
5. Does the application site have irreplaceable habitat(s) (corresponding to the descriptions in The Biodiversity	_
Gain Requirements (Irreplaceable Habitat) Regulations 2024) which exist on land to which this application	☐ Yes
relates on the date specified in 1.	🗆 No
If yes, please provide a description of these and any further details (for example reference to relevant document)	:
6. Please confirm your application is accompanied by the following:	_
i. The completed biodiversity metric tool(s) showing the calculation of the pre-development biodiversity	□ Yes
value shown in 2. (and if applicable 3.) on the date specified in 1. (and if applicable 3.) ii. Plan(s), showing onsite habitat(s) existing on the date specified in 1.; and	
iii. If applicable, plan(s) showing onsite irreplaceable habitat(s) existing on the date specified in 1.	
Please provide details (for example reference to relevant document):	
Note: Plans must be drawn to an identified scale, and showing the direction of North.	

	Existing (where applicable)	Proposed	Not applicable	Don't Know
Walls				
Roof				
Windows				
Doors				
Boundary treatments (e.g. fences, walls)				
Vehicle access and hard-standing				
Lighting				
Others (please specify)				
	tional information on submitted plan(s)/drawing(s),			No
יידיא, אופאא אנגער פופ	rences for the plan(s)/drawing(s)/design and access s	נמנכחוכות.		

# 12. Vehicle Parking

Please provide information on the existing and proposed number of on-site parking spaces:

Type of Vehicle	Total Existing	Total proposed (includingspaces retained)	Difference in spaces
Cars			
Light goods vehicles/ public carrier vehicles			
Motorcycles			
Disability spaces			
Cycle spaces			
Other (e.g. Bus)			
Other (e.g. Bus)			

13. Foul Sewage	14. Assessment of Flood Risk							
Please state how foul sewage is to be disposed of:	Is the site within an area at risk of flooding? (Refer to the							
Mains sewer Cess pit	Environment Agency's Flood Map showing flood zones 2 and 3 and consult Environment Agency standing advice and your local planning authority requirements for information as necessary.)							
Septic tank Other	Yes No							
Package treatment plant	If Yes, you will need to submit a Flood Risk Assessment to consider the risk to the proposed site.							
Are you proposing to connect to the existing drainage system? Yes No	Is your proposal within 20 metres of a watercourse (e.g. river, stream or beck)? Yes No							
If Yes, please include the details of the existing system on the application drawings and state references for the plan(s)/drawing(s):	Will the proposal increase     the flood risk elsewhere?   Yes No							
	How will surface water be disposed of?							
	Sustainable drainage system Existing watercourse							
	Soakaway Pond/lake							
	Main sewer							
15. Biodiversity and Geological Conservation	16. Existing Use							
Is there a reasonable likelihood of the following being affected adversely or conserved and enhanced within the application site, or on land adjacent to or near the application site?	Please describe the current use of the site:							
a) Protected and priority species:								
Yes, on the development site	Is the site currently vacant? Yes No							
Yes, on land adjacent to or near the proposed development	If Yes, please describe the last use of the site:							
No No								
b) Designated sites, important habitats, or other biodiversityfeatures								
Yes, on the development site								
Yes, on land adjacent to or near the proposed development	When did this use end (if known)?							
No	DD/MM/YYYY (date where known may be approximate)							
c) Features of geological conservation importance	Does the proposal involve any of the following?							
Yes, on the development site	If yes, you will need to submit an appropriate contamination assessment with your application.							
Yes, on land adjacent to or near the proposed development No	Land which is known to be contaminated? Yes No							
Please see Section 10 for Biodiversity Net Gain	Land where contamination is suspected for all or part of the site? Yes No							
	A proposed use that would							
	be particularly vulnerable to the presence of contamination?							
17. Trees and Hedges Are there trees or hedges on the proposed development site? Yes No And/or: Are there trees or hedges on land adjacent to the proposed development site that could influence the development or might be important as part of the local landscape character? Yes No If Yes to either or both of the above, you may need to provide a Tree Survey, at the discretion of your local planning authority. If a Tree Survey is required, this and the accompanying plan should be submitted alongside your application. Your local planning authority should make clear on its website what the survey should contain, in accordance with the current 'BS5837: Trees in relation to design, demolition and construction - Recommendations'								
18. Trade Effluent	Yes No							
Does the proposal involve the need todispose of trade effluents or was If Yes, please describe the nature, volume and means of disposal of trade effluents or waste	;te?							

<b>19. Residential U</b> Does your proposal ir If Yes, please complet	nclude th	ne gai	in. los	s or c	hange	of use of	resident ow:	ial units? 🛛 Yes		No					
	Proposed Housing								Exist	ing	Hou	sing			
Market	Not		Num	ber of	Bedro	ooms	Total	Market	Not		Num	ber of	Bedro	ooms	Total
Housing	known	1	2	3	4+	Unknown	Homes	Housing	known	1	2	3	4+	Unknown	Homes
Houses							a	Houses							a
Flats/maisonettes				ļ			b	Flats/maisonettes							b
Sheltered housing							d	Sheltered housing							d
Bedsit/studio							е	Bedsit/studio							е
Cluster flats							f	Cluster flats							f
Other							g	Other							g
		Tot	tals (a	+ b +	- c + d	+ e + f ) =	Α			Tot	als (a	+ b +	c + d	+ e + f ) =	А
														• ·	
Social, Affordable or Intermediate Rent	Not known	1	Num 2	ber of 3	Bedro 4+	ooms Unknown	Total Homes	Social, Affordable or Intermediate Rent	Not known	1	Num 2	ber of 3	Bedro 4+	ooms Unknown	Total Homes
Houses							a	Houses							a
Flats/maisonettes							b	Flats/maisonettes							b
Sheltered housing							d	Sheltered housing							d
Bedsit/studio							е	Bedsit/studio							е
Cluster flats							f	Cluster flats							f
Other							q	Other							q
		Tot	tals (a	+ h +	c + d	+e+f)=	A			Tot	als (a	+ h +	c + d	+ e + f ) =	A
			1010 10		C · G							71			
Affordable Home	Not		1	1	Bedro		Total	Affordable Home	Not		-	ber of	-		Total
Ownership	known	1	2	3	4+	Unknown	Homes	Ownership	known	1	2	3	4+	Unknown	Homes
Houses							a	Houses							a
Flats/maisonettes							b	Flats/maisonettes							b
Sheltered housing							d	Sheltered housing							d
Bedsit/studio							е	Bedsit/studio							е
Cluster flats							f	Cluster flats							f
Other							g	Other							g
		Tot	t <mark>als</mark> (a	+ b +	• c + d	+ e + f) =	Α	<b>Totals</b> ( <i>a</i> + <i>b</i> + <i>c</i> + <i>d</i> + <i>e</i> + <i>f</i> ) =				Α			
			Nume					Not Number of Bedrooms							
Starter Homes	Not known	1	Num 2	ber of	Bedro	Unknown	Total Homes	Starter Homes	Not known	1	Num 2	oer or 3	Beard 4+	Unknown	Total Homes
Houses		-	-				a	Houses		-	_			<u>onaro</u>	a
Flats/maisonettes							b	Flats/maisonettes							b
Bedsit/studio							е	Bedsit/studio							е
Other							q	Other							
other				tala	(a. 1. h.	( , , , , , , , )		Other			Ta			( a ( d)	g
				Judis (	u + D	+ c + d) =	A				10	itals (	u + D -	+ c + d) =	A
Self-build and	Not		Num	ber of	Bedro	ooms	Total	Self-build and	Not		Num	ber of	Bedro	ooms	Total
Custom Build	known	1	2	3	4+	Unknown	Homes	Custom Build	known	1	2	3	4+	Unknown	Homes
Houses							a	Houses							a
Flats/maisonettes							b	Flats/maisonettes							b
Bedsit/studio							е	Bedsit/studio							е
Other							g	Other							g
			Тс	otals (	′a + b	+ c + d) =	Α				То	tals (	a + b -	+ c + d) =	Α
Total proposed res	idential	unit	s (/	4 <i>+ B</i>	+ C + I	D + E) =		Total existing re	esidenti	al un	its	(F + 0	5 + H -	+ I + J) =	
TOTAL NET GAIN o	or LOSS	of RE	ESIDE	ΝΤΙΑ	LUNI	TS (Propo	osed Ho	using Grand Total - E	xisting I	lous	ing G	rand	Tota	I):	

20. All Types of Development: Non-residential Floorspace								
Does your proposal involve the loss, gain, or change of use of non-residential floorspace?  Yes  No								
If you have answered 'Yes' to the question above please add details in the following table:								
Use cl	ass/type of use		Not applicable	Existing gross internal floorspace (square metres)	Gross internal floorspace to be lost by change of use or demolition (square metres)	Total gross internal floorspace proposed (including change of use) (square metres)	Net additional gross internal floorspace following development (square metres)	
	General Industrial Tthan falling within C	class E)						
	torage and Distributi							
C1 – ⊦	lotels							
C2 – R	esidential Institution	IS						
C2A –	Secure Residential Ir	nstitutions						
	(a) retail (other	Shops						
	than hot food)	Net tradeable area:						
:e:	(b) sale of food and							
ervi	consumed on the p (c) (i) Financial servi							
Business and Service:	(c) (ii) Professional s (other than health c	services						
nes	(c) (iii) any other ser	rvice						
Busi	<ul> <li>(d) Indoor sports, recreation or fitness</li> <li>(e) medical or health services</li> <li>(f) creche, day nursery</li> <li>(g) (i) office (to carry out operational or administrative functions)</li> </ul>							
cial,								
nero								
- Comr	(g) (i) office (to carry or administrative fu							
ы	(g) (ii) research and products or process							
	(g) (iii) any industria carried out within a	• •						
	(a) Education							
-uot	(b) display works of	art						
nd r ituti	(c) museum							
ng a inst	(d) public library							
- Learning and non- idential institutions:	(e) public hall or exh							
F.1 - Learning and non- residential institutions:	(f) public worship or instruction	r religious						
цс	(g) law court							
- Local Community	<ul> <li>(a) Shop selling esset</li> <li>(premises not over squared and no oth 1000m radius)</li> </ul>	280 metres						
cal Cor	(b) hall or meeting p community (princip	al use)						
- Lo(	(c) outdoor sport or							
F.2	(d) indoor or outdoo or skating rink	or swimming pool						
Other	<ul> <li>Please Specify</li> </ul>							
	<b>T</b> _A 1							
	Total							

## 20. All Types of Development: Non-residential Floorspace (Continued)

In addition, for hotels, residential institutions and hostels, please additionally indicate the loss or gain of rooms.

Use Class/ Type of Use	Not Applicable	Existing Rooms to be lost by change of use or demolition	Total rooms proposed (including change of use)	Net additional rooms
C1 - Hotels				
C2 - Residential Institutions				
C2A - Secure Residential Institutions				
Other – Please specify:				

## 22. Hours of Operation

Please state the hours of opening for each non-residential use proposed:

Use	Monday to Friday	Saturday	Sunday and Bank Holidays	Not Known
	•	•	•	·

# 21. Employment

Please complete the following information regarding employees:

	Full-time	Part-time	Total full-time equivalent
Existing employees			
Proposed employees			

### 23. Site Area

Please state the site are in hectares (ha):

24. Industrial or Commercial Processes and Machinery							
Please describe the activities and processes be carried out on the site and the end produ plant, ventilation, or air conditioning. Please type of machinery which may be installed on	icts in e inclu	cluding					
Is the proposal a waste management develo	oment	? Yes,	No				
If the answer is Yes, please complete the follo	wing	table:					
명 이 이 이 이 이 이 이 이 이 이 이 이 이 이 이 이 이 이 이			ncity of the void in cubic metres, neering surcharge and making no cover or restoration material (or d waste or litres if liquid waste) Maximum annual operational throughput in tonnes (or litres if liquid waste)				
Non-hazardous landfill							
Hazardous landfill							
Energy from waste incineration							
Other incineration							
Landfill gas generation plant							
Pyrolysis/gasification							
Metal recycling site							
Transfer stations							
Material recovery/recycling facilities (MRFs)							
Household civic amenity sites							
Open windrow composting							
In-vessel composting							
Anaerobic digestion Any combined mechanical, biological and/ or thermal treatment (MBT)							
Sewage treatment works							
Other treatment							
Recycling facilities construction, demolition and excavation waste							
Storage of waste							
Other waste management							
Other developments							
Please provide the maximum annual opera	tional	throughput of th	e following waste	streams:			
Municipal							
Construction, demolition and e	excava	ation					
Commercial and indust	rial						
Hazardous							
If this is a landfill application, you will need to wasteplanning authority should make clear v				pplication can b	e determined. You	r	
25. Hazardous Substances							
Does the proposal involve the use or storage Yes No Not Appl		-	naterials in the quar	ntities stated be	low?		
If Yes, please provide the amount of each s	ubsta	nce that is involv	ed (tonnes):	_			
Acrylonitrile Ethylene oxide				Phosg	ene		
Ammonia H		Sulph	ur dioxide				
Bromine Liquid oxygen				Flour			
Chlorine Li	quid p	petroleum gas		Refine	d white sugar		
Other:			Other:				
Amount:			Amount:				

26. Ownership Certificates and	Agricultural I	Land Declaration	
One Certif		D, must be completed with this application TE OF OWNERSHIP - CERTIFICATE A	on form
I certify/The applicant certifies that on the owner* of any part of the land or building is part of, an agricultural holding**	e day 21 days bei to which the app	fore the date of this application nobody exc plication relates, and that none of the land	ept myself/ the applicant was the to which the application relates is, or
NOTE: You should sign Certificate B, C o application relates but the land is, or is	or D, as appropri s part of, an agr	ate, if you are the sole owner of the land icultural holding.	or building to which the
* "owner" is a person with a freehold intere ** "agricultural holding" has the meaning		erest with at least 7 years left to run. se to the definition of "agricultural tenant" i	n section 65(8) of the Act.
Signed - Applicant:		Or signed - Agent:	Date (DD/MM/YYY):
	CERTIFICAT	E OF OWNERSHIP - CERTIFICATE B	
21 days before the date of this application application relates. * "owner" is a person with a freehold interest	on, was the owne	has given the requisite notice to everyone er* and/or agricultural tenant** of any pa erest with at least 7 years left to run. 5(8) of the Town and Country Planning Act 1	rt of the land or building to which this
Name of Owner / Agricultural Tenant		Address	Date Notice Served
Signed - Applicant:		Or signed - Agent:	Date (DD/MM/YYYY):

26. Ownership Certificates and A	•	and Declaration (co	•		
<ul> <li>I certify/ The applicant certifies that:</li> <li>Neither Certificate A or B can be is</li> <li>All reasonable steps have been ta of the land or building, or of a pa</li> <li><i>"owner" is a person with a freehold interes</i></li> <li><i>"agricultural tenant" has the meaning g</i></li> <li>The steps taken were:</li> </ul>	ken to find out rt of it, but I hav <i>t or leasehold in</i>	the names and addresses ve/ the applicant has bee terest with at least 7 years	n unable to do so. <i>left to run.</i>	nd/or agri	cultural tenants**
Name of Owner / Agricultural Tenant		Address			Date Notice Served
Notice of the application has been publish (circulating in the area where the land is		wing newspaper	On the following da than 21 days before	te (which the date o	must not be earlier of the application):
Signed - Applicant:		Or signed - Agent:			Date (DD/MM/YYYY):
L	CERTIFICAT	E OF OWNERSHIP - CER	TIFICATE D	]	
<ul> <li>I certify/ The applicant certifies that:</li> <li>Certificate A cannot be issued for</li> <li>All reasonable steps have been tak date of this application, was the ow have/ the applicant has been una</li> <li><i>"owner" is a person with a freehold interest</i></li> <li><i>"agricultural tenant" has the meaning gi</i></li> <li>The steps taken were:</li> </ul>	en to find out t vner* and/or ag ble to do so. or leasehold int	he names and addresses of gricultural tenant** of any rerest with at least 7 years of any	part of the land to whic <i>left to run.</i>		
Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):			On the following da than 21 days before	te (which i the date o	must not be earlier of the application):
Signed - Applicant:	]	Or signed - Agent:		]	Date (DD/MM/YYYY):

#### 27. Planning Application Requirements - Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority has been submitted.

The original and 3 copies of a completed and dated application form:	The correct fee:	
The original and 3 copies of the plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North:	The original and 3 copies of a design and access statement, if required (see help text and guidance notes for details):	
The original and 3 copies of other plans and drawings or information necessary to describe the subject of the application:	The original and 3 copies of the completed, dated Ownership Certificate (A, B, C or D – as applicable) and Article 12 Certificate (Agricultural Holdings):	

#### 28. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additionalinformation. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Signed - Applic	cant	Or signed – Agent	:	Date	
					(date cannot be pre-application)
29. Applicant	Contact Details	J	30. Agent Co	ontact Details	
Telephone numb	pers		Telephone num	bers	
Country code:	National number:	Extension number:	Country code:	National number:	Extension number:
Country code:	Mobile number (optional):		Country code:	Mobile number (optional):	
Country code:	Fax number(optional):		Country code:	Fax number(optional):	
Email address (op	ptional):		Email address (c	optional):	
31. Site Visit					
Can the site be se	een from a public road, public foo	otpath, bridleway or o	other public land?	Yes No	
	thority needs to make an appoin hom should they contact? (Please		Agent		(if different from the /applicant's details)
If Other has been	selected, please provide:		Telephone numbe	er:	
Email address:					