## The information you need to provide when submitting a voluntary National Security and Investment (NSI) Act notification

This document contains all the questions you'll be asked when completing a voluntary notification. It can help you collect all the information you need before submitting your notification.

You can also read NSI Act guidance if you need information about how to answer the questions.

Some questions may not be relevant to your situation. For example:

- if you're an acquirer who's submitting the notification, you will not need to provide information about your representative.
- if you say there are no key dates related to the acquisition, you will not need to provide further information about key dates.
- if your notification relates to a qualifying entity, you will not need to provide information about a qualifying asset.

Once you've created all the information, you'll need to enter it into the <u>Submit a National Security</u> and Investment notification service.

You will not be able to submit this information by post or email without prior permission from the Investment Security Unit (ISU).

To request permission, you can contact ISU at investment.screening@cabinetoffice.gov.uk

#### 1. Contact details and related notifications

#### About you and the notifying party

#### Which type of notifier are you?

☐ Representative of notifier

	ou're a representative of a notifier, select the party you're representing.
	Acquirer Seller Qualifying entity Other
Ar	e you the notifier or a representative of the notifier?
	Notifier

If Representative of acquirer, skip to: About the notifier and its authorised representative.

## **About the notifier** Name of notifier **Business address of notifier** (You have 200 characters) Details of individual submitting the notification form Your full name Your position Your email Your telephone Are you authorised to accept all correspondence about this notification? ☐ Yes ☐ No If No: Full name of authorised person This is the person we will contact about this notification. **Position**

Email
<u></u>
Telephone
If Acquirer, skip to: Is there more than one acquirer involved in this acquisition?
About the notifier and its authorised representative
Name of notifier
Full name of person within notifier we can contact if needed
Email of person within notifier we can contact if needed
Telephone of person within notifier we can contact if needed
Name of representative
Lead representatives
Leau representatives
Full name of authorised individual from representative
This is the person we will contact about this notification.
Email of authorised individual

Telephone of authorised individual
Relationship to notifier
Is this individual authorised to accept all correspondence and accept service?
☐ Yes ☐ No
Is there more than one acquirer involved in this acquisition?
□ Yes □ No
If Yes:
Add an acquirer
Name of acquirer
Full name of authorised individual from acquirer Leave blank if not applicable.
Email of authorised individual
Name of authorised representatives of acquiring party Leave blank if not applicable.
Expected or proposed percentage of ownership to be held in the qualifying entity following the acquisition
Business address of acquirer

Telephone of acquirer	
Related notifications	
To the best of your knowledge, has the notifier submitted a notification to any overseas investment screening regimes within the last 12 months?	
☐ Yes ☐ No	
If Yes:	
Overseas investment screening regimes	
Enter details including name, reference numbers and any other relevant information	
(You have 5,000 characters)	
2. Acquisition details	
Trigger events	
Which sectors are relevant to this notification? Select all that apply.	
☐ Academic research and development in higher education	
☐ Accommodation and food service activities	
Advanced materials	
<ul> <li>□ Advanced robotics</li> <li>□ Administrative and support service activities</li> </ul>	
<ul><li>Administrative and support service activities</li><li>Agriculture, forestry and fishing</li></ul>	
☐ Artificial intelligence	

☐ Arts, entertainment and recreation

	Civil nuclear
	Communications
	Computing hardware
	Construction
	Critical suppliers to government
	Cryptographic authentication
	Data infrastructure
	Defence
	Energy
	Financial and Insurance activities
	Human health and social work activities
	Information and communication
	Manufacturing
	Military and dual-use
	Mining and quarrying
	Other service activities
	Professional, scientific and technical activities
	Public administration and defence; compulsory social security
	Quantum technologies
	Real estate activities
	Satellite and space technology
	Suppliers to the emergency services
	Synthetic biology
	Transport
	Transportation and storage (logistics)
	Water supply, sewerage, waste management and remediation activities
	Wholesale and retail trade, repair of motor vehicles and motorcycles
	litional information
Des	cribe the qualifying entity's activities within these sectors.

At what stage is the acquisition?
<ul><li>☐ In contemplation or in progress</li><li>☐ Has taken place</li></ul>
What are you notifying about?
<ul> <li>□ Qualifying asset</li> <li>□ Qualifying entity</li> </ul>
If Qualifying entity, skip to: Select the 'trigger events' that apply to the acquisition.
Will the acquisition provide the ability for the acquirer to use, control or direct the asset?  This includes the acquirer further increasing any existing ability to use, control or direct the asset.  Yes  No
If Yes:  Describe the nature of the right or interest being acquired and the level of control it provides

If Qualifying Asset, skip to: Acquisition details - Key dates.

## Select the 'trigger events' that apply to the acquisition Select all that apply. ☐ The percentage of the share that the person holds in the entity meets the relevant control thresholds. **Additional Information** Describe the acquisition and provide details on the shareholding rights being acquired. Specify if percentage of shareholding rights increases: • from 25% or less to more than 25% • from 50% or less to more than 50%, or • from less than 75% to 75% or more (You have 5,000 characters) ☐ The percentage of the voting rights that the person holds in the entity meets the relevant control thresholds. **Additional Information** Describe the acquisition and provide details on the voting rights being acquired. Specify if percentage of voting rights increases: • from 25% or less to more than 25% • from 50% or less to more than 50%, or • from less than 75% to 75% or more

voting rights held, will enable the acquirer to secure or prevent the passage of any class of resolution governing the affairs of the entity.
Additional Information
Describe the acquisition and provide details on the voting rights being acquired. Specify if percentage of voting rights increases:
<ul> <li>from 25% or less to more than 25%</li> <li>from 50% or less to more than 50%, or</li> <li>from less than 75% to 75% or more</li> </ul>
(Variables 5,000 alconostana)
<ul> <li>(You have 5,000 characters)</li> <li>□ The acquisition of a right or interest, alone or together with other interests or rights held, enable the acquirer to materially influence the policy of the qualifying entity.</li> </ul>
Additional Information  Briefly describe the acquisition and how it enables material influence over the policy of the qualifying entity.
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#### **Key dates**

## When is the acquisition expected to take place? For example, 1 11 2022. Enter an approximate date if you're not sure. Month **Additional information** (You have 5,000 characters) To the best of your knowledge, will the acquisition require approval from any **UK regulators?** This includes any approvals that have already been given. ☐ Yes □ No If Yes: Add a regulatory approval Name of regulator **Expected date of regulatory approval** For example, 1 11 2022. Enter an approximate date if you're not sure. Month Day Year

Additional information
Leave blank if not applicable.
(You have 1200 characters)
Are there any other key dates you consider relevant to this notification?
☐ Yes ☐ No
If Yes:
Add a key date
<b>Key date</b> For example, 1 11 2022. Enter an approximate date if you're not sure.
Day Month Year
Why this date is relevant

#### 3a. Qualifying entity details

#### **About the qualifying entity**

Name of qualifying entity	
Business address of qualifying entity Provide full details of the business address.	
(You have 200 characters)	
Website of qualifying entity	
Leave blank if not applicable.	
Describe the qualifying entity's UK activities,	, products and services
(You have 2500 characters)	
(You have 2500 characters)  Contact details of authorised indivi	idual in qualifying entity

Email of authorised individual in qualifying entity
Telephone of authorised individual in qualifying entity
If incorporated in the UK
Companies House registration number
Leave blank if not applicable.
Standard industrial classification (SIC) code Leave blank if not applicable.
Leave blank if flot applicable.
If incorporated outside the UK
Unique business reference Leave blank if not applicable.
Country of incorporation
Leave blank if not applicable.
Full registration details within country of incorporation
Leave blank if not applicable.

Does the qualifying entity carry out activities in the UK, or supply goods or services to the UK?
☐ Yes ☐ No
If Yes:
Briefly describe the activities carried out in the UK or goods supplied or services supplied to the UK
(You have 2500 characters)
To the best of your knowledge, is the qualifying entity authorised to receive
or hold information that has a UK Government Security Classification?
□ Yes
□ No
If Yes:
Add a UK Government Security Classification
Classification level
☐ OFFICIAL
□ SECRET
☐ TOP SECRET ☐ Other
□ Other
Which government department, agency or public body does the information come from?
☐ Attorney General's Office
☐ Cabinet Office
<ul><li>□ Department for Business and Trade</li><li>□ Department for Culture, Media and Sport</li></ul>
☐ Department for Education
☐ Department for Energy Security and Net Zero
☐ Department for Environment Food and Rural Affairs
☐ Department for Health and Social Care
☐ Department for Science, Innovation and Technology

	Department for Transport Department for Work and Pensions Foreign, Commonwealth and Development Office HM Treasury Home Office Ministry of Defence Ministry of Housing, Communities and Local Government Ministry of Justice Northern Ireland Office
	Office of the Advocate General for Scotland Office of the Leader of the House of Commons Office of the Leader of the House of Lords Office of the Secretary of State for Scotland
If y	me of other government department, agency or public body you have chosen 'Other' and the name is an intelligence agency, please leave this box blank. The ention of any intelligence agencies (directly or indirectly) may result in a security breach and could lay your notification being processed.

To the best of your knowledge, does the qualifying entity hold any licences to operate within its sector in the UK?
□ Yes □ No
If Yes:
Add a licence
Name of licence
Name of issuer or regulator
Date issued or declined For example, 1 11 2022. Enter an approximate date if you're not sure.
Day Month Year
To the best of your knowledge, does the qualifying entity hold or own any
dual-use items?
□ Yes □ No
If Yes:
Add a dual-use item
Name of item
Description of item

To the best of your knowledge, in the last 5 years has the qualifying entity had a supply relationship with the UK government in any of the following areas?

The areas are:
<ul> <li>defence</li> <li>national security responsibilities</li> <li>law enforcement</li> <li>national infrastructure sector</li> </ul>
This includes supply relationships with any UK government department, agency or public body.
□ Yes □ No
If Yes:
Add a supply relationship  Do not mention the name of any intelligence agencies (directly or indirectly) in the text boxes below or attach documents that mention their names, as this may result in a security breach and could delay your notification being processed.
Description of supply relationship
(Var. have 5,000 share stars)
(You have 5,000 characters)
Area:  Defence National security responsibilities Law enforcement National infrastructure sector  UK government department, agency or public body

To the best of your knowledge, in the last 5 years has the qualifying entity entered into any research and development that has been partly or wholly funded by the UK government in the following areas?

The areas are:

<ul><li>defence</li><li>national security responsibilities</li></ul>
law enforcement
<ul> <li>national infrastructure sector</li> <li>This includes research and development funded by any UK government department, agency or public body.</li> </ul>
☐ Yes ☐ No
If Yes:
Add a funded research and development project
Name of research and development project
Area:  Defence National security responsibilities Law enforcement National infrastructure sector  Description of the research and development undertaken
(You have 5,000 characters)
UK government department, agency or public body that funded the research and development

To the best of your knowledge, is the qualifying entity currently party to any contracts that require personnel to hold National Security Vetting (NSV) clearance?
☐ Yes ☐ No
If Yes:
Add a National Security Vetting (NSV) clearance required by personnel
Level of NSV security clearance For example, BPSS.
Number of personnel with this level of clearance

#### **Ownership and structure**

#### Pre-acquisition structure chart of qualifying entity

Add a document that includes details of all shareholders who have share ownership or voting rights of 5% or over.

It must include each relevant shareholder's:

- full name
- percentage of ownership
- details of voting rights
- nationality (or country of incorporation if it is an entity)

The document must also include any other information that is relevant.

#### Add a file

File must be 10MB or less in PDF, DOCX, XLSX or PPTX format

#### **Expected post-acquisition structure chart of qualifying entity**

Add a document that includes details of all shareholders who are expected to have share ownership or voting rights of 5% or over.

It must include each relevant shareholder's:

- full name
- percentage of ownership
- details of voting rights
- nationality (or country of incorporation if it is an entity)

The document must also include any other information that is relevant.

#### Add a file

File must be 10MB or less in PDF, DOCX, XLSX or PPTX format

To the best of your knowledge, does any non-UK government have a indirect role in the operation or decision making of the qualifying er	
☐ Yes ☐ No	
Additional information	
(You have 1200 characters)	
If Yes:	
Add a non-UK government or representative that has a role in the o or decision making of the qualifying entity	peration
Name of non-UK government or representative	
Describe its role and interests	

#### **3b.** Qualifying asset details

#### **About the qualifying asset**

Full name of asset
Which qualifying asset type does this notification relate to?
<ul> <li>□ Land</li> <li>□ Tangible (corporeal) moveable property</li> <li>□ Ideas, information or techniques that have industrial, commercial or other economic value</li> </ul>
Address of qualifying asset
(Vou hour 200 characters)
(You have 200 characters)
Description of the qualifying asset

	itional information e blank if not applicable.
(You	have 1800 characters)
	the best of your knowledge, does the qualifying asset have a UK vernment Security Classification?
	Yes No
If Ye	s:
Add	d a UK Government Security Classification
Wha	t is the qualifying asset's highest Security Classification level?
	OFFICIAL
	SECRET
	TOP SECRET Other
Whi	ch government department, agency or public body does the information come from?
	Attorney General's Office
	Cabinet Office
	Department for Business and Trade Department for Culture, Media and Sport
	Department for Education
	Department for Energy Security and Net Zero
	Department for Environment Food and Rural Affairs
	Department for Health and Social Care
	Department for Science, Innovation and Technology Department for Transport
	Department for Work and Pensions
	Foreign, Commonwealth and Development Office
	HM Treasury
	Home Office
	Ministry of Defence
	Ministry of Housing, Communities and Local Government Ministry of Justice

☐ Northern Ireland Office

Office of the Advocate General for Scotland	
<ul><li>Office of the Leader of the House of Commons</li><li>Office of the Leader of the House of Lords</li></ul>	
☐ Office of the Secretary of State for Scotland	
<ul><li>☐ UK Export Finance</li><li>☐ Wales Office</li></ul>	
☐ Other	
Name of other government department, agency or public body	
If you have chosen 'Other' and the name is an intelligence agency, please leave this box blank	
mention of any intelligence agencies (directly or indirectly) may result in a security breach an	d could
delay your notification being processed.	
Description of why the qualifying asset has a UK government Security Classification	
(You have 5,000 characters)	
Additional information Leave blank if not applicable.	
(You have 1200 characters)	

To the best of your knowledge, does the owner of the qualifying asset hold any licences to operate the asset within its sector in the UK?
□ Yes
□ No
If Yes:
Add a licence
Name of licence
Name of issuer or regulator
Date issued or declined For example, 1 11 2022. Enter an approximate date if you're not sure.
Day Month Year
To the best of your knowledge, is the qualifying asset considered to be a dual-use item?
☐ Yes ☐ No
If Yes:
Add dual-use items
Name of asset that is considered a dual-use item
Description of dual-use item and its application

To the best of your knowledge, is the qualifying asset used to gather or hold data on UK citizens?
☐ Yes ☐ No
If Yes:
Describe the data gathered or held
(You have 5,000 characters)
Does the qualifying asset hold any UK or internationally recognised
standards, accreditations or certifications relevant to the sectors covered by
this notification?
☐ Yes ☐ No
If Yes:
Names of the standards, accreditations or certifications held
ivallies of the standards, accreditations of certifications field
Additional information Leave blank if not applicable.

#### **Ownership and structure**

#### **Pre-acquisition ownership**

Add a document that describes the ownership of the qualifying asset before the acquisition.

The document must include:

- the full names of those with rights or interests in the qualifying asset before the acquisition
- any other information that is relevant

#### Add a file

File must be 10MB or less in PDF, DOCX, XLSX or PPTX format

#### Post-acquisition ownership

Add a document that describes the ownership of the qualifying asset after the acquisition.

The document must include:

- the full names of those with rights or interests in the qualifying asset after the acquisition
- the changes in the rights or interests held in the qualifying asset as a result of the acquisition

To the best of your knowledge, does any non-UK government have a direct or

• any other information that is relevant

#### Add a file

File must be 10MB or less in PDF, DOCX, XLSX or PPTX format

indirect role in controlling how the qualifying asset is used?
□ Yes □ No
If Yes:
Description of non-UK governments or representatives, and their roles and interests

### 4. Acquiring party details

#### **About the acquiring party**

About the acquirer
Name of acquirer
Country of incorporation or nationality
Is the acquirer an entity or an individual?
<ul><li>☐ Entity</li><li>☐ Individual</li></ul>
If Individual, skip to: Acquirer's products, services and activities.
Registration details of acquirer
Companies House registration number Leave blank it not applicable.
Standard industrial classification (SIC) code Leave blank it not applicable.
Registration details if the entity incorporated outside the UK Leave blank it not applicable.
□ Yes □ No
If Yes:
Unique business reference Leave blank it not applicable.

Full registration details within country of incorporation Leave blank it not applicable.
(You have 1,000 characters)
Acquirer's products, services and activities
Describe the acquirer's products, services and activities
When describing the product, services and activities, please do not mention the name of any intelligence agencies (directly or indirectly) or attach documents that mention their names, as the may result in a security breach and could delay your notification being processed.
(You have 3,000 characters)
Additional information
Leave blank if not applicable.
(You have 2500 characters)
To the best of your knowledge, does any non-UK government, or
representative of any non-UK government, have share ownership or votin
rights in the acquirer?
☐ Yes ☐ No

If Yes:
Add a non-UK government or representative that has share ownership or voting rights in the acquirer
Name of non-UK government or representative
Name of person or entity acting on behalf of non-UK government or representative
Percentage of share ownership or voting rights it holds
Telechage of share of the share street of the share street of the share of the shar
Any other information that you consider relevant Leave blank if not applicable.
(You have 5,000 characters)
To the best of your knowledge, does any non-UK government or representative have a direct or indirect role in the operation or decision making of the acquirer?
☐ Yes ☐ No
If Yes:
Add a non-UK government or representative that has a role in the operation or decision making of the acquirer
Name of non-UK government or representative

Description of the role
(You have 5,000 characters)
To the best of your knowledge, when the acquisition completes, will there any contractual arrangements in place regarding share ownership or voting
rights between the acquirer and any other party?
rights between the acquirer and any other party?  ☐ Yes ☐ No
□ Yes
☐ Yes ☐ No
☐ Yes ☐ No  If Yes:
☐ Yes ☐ No If Yes:
☐ Yes ☐ No If Yes:
☐ Yes ☐ No If Yes:

#### **Ownership and structure**

#### Structure chart of acquirer

Add a document that includes details of all shareholders who have share ownership or voting rights of 5% or over.

It must include each relevant shareholder's:

- full name
- percentage of ownership
- details of voting rights
- nationality (or country of incorporation if it is an entity)

The document must also specify whether or not any individual or entity is acquiring indirect control over the qualifying entity.

If indirect control is being acquired, specify the chain of entities which holds an interest or right in the acquirer, up to the last entity which holds the interest or right.

The document must also include any other information that is relevant.

#### Add a file

File must be 10MB or less in PDF, DOCX, XLSX or PPTX format

# Date of birth For example, 12 11 1987. Day Month Year

Add a member of the board of directors or equivalent within the acquirer

Date of birth For example, 12 11 1987.
Day Month Year
Position Held
Is this person classified as a Politically Exposed Person (PEP) or similar?
□ Yes
□ No

#### 5. Declaration and other relevant information

#### Signed declaration and other relevant documentation

#### Other relevant documentation and information on the acquisition

You can add up to 4 documents that are relevant to the acquisition.

Files must be 10MB or less in PDF, DOCX, XLSX or PPTX format

#### Upload a copy of the signed declaration

You must add Declaration A if you are the notifying party in an acquisition, submitting the notification without an authorised representative acting on your behalf.

You must add Declaration A and Declaration B if you are acting as the authorised representative of the notifying party, submitting the notification on their behalf. Declaration A will be signed by the nominated person within the notifying party and Declaration B will be signed by you, as the authorised representative of the notifying party.

Download a copy of the declaration form.

#### Add the signed declaration

File must be 10MB or less in PDF format

## Add any additional comments or information that you consider relevant to the acquisition

Leave blank if not applicable.