

NOTES FOR THE GUIDANCE OF THE OFFICIAL VETERINARIAN AND EXPORTER

In relation to 5884EHC titled:
EXPORT TO ARGENTINA OF LANOLIN AND LANOLIN PRODUCTS

Associated Documents: 5884EHC

IMPORTANT

These notes provide guidance to Official Veterinarians (OV) and exporters. The NFG should not be read as a standalone document but always in conjunction with certificate 5884EHC. We strongly suggest that exporters obtain full details of the importing country's requirements from the veterinary authorities in the country concerned, or their representatives in the UK, in advance of each consignment.

1. **Scope**

This certificate may be used for the export to Argentina of lanolin and lanolin products.

2. **CERTIFICATION BY AN OFFICIAL VETERINARIAN (OV)**

This certificate may be signed by an OV appointed by the Department for Environment, Food and Rural Affairs, the Scottish Government, Welsh Government or the Department of Agriculture, Environment and Rural Affairs (DAERA) Northern Ireland, who is on the appropriate panel for export purposes or who holds the appropriate Official Controls Qualification (Veterinary) (OCQ(V)) authorisation.

Certified Copy Requirements - England, Wales and Scotland

Guidance concerning return of certified copies of EHCs has changed and only specific certified copies are required to be returned to the APHA. Certifying OVs must return a certified copy of EHCs only for the following EHC types:

- if the exported commodity is cattle, pigs, sheep, goats or camelids;
- if the certificate was applied for manually and the application documents have been emailed to APHA and not applied for via the Exports Health Certificates Online (EHCO) system.

Certified copies should be emailed on the day of signature to the Centre for International Trade Carlisle (CITC) at the following address: certifiedcopies@apha.gov.uk.

For certificates that have been issued to the Certifying OV via the EHCO system, the Certifying OV must complete the certifier portal with the status of the certificate and the date of signature.

A copy of all EHCs and supporting documentation certified must be retained for two years.

Certifying OVs are not required to return certified copies of other EHCs issued, however CITC may request certified copies of EHCs and supporting documentation in order to complete Quality Assurance checks or if an issue arises with the consignment after certification.

DAERA Export Health Certificates: provision of certified copies

Authorised Private Veterinary Practitioners (aPVPs) certifying DAERA Export Certification On-Line (DECOL) produced EHCs must return a

legible, scanned copy of the final EHC to the relevant DAERA Processing Office within 1 working day of signing.

Good quality photographic copies will be accepted by the Department where obtaining a scanned copy is not feasible - for example, where 'on site' certification is undertaken and scanning facilities are not available.

For record purposes, a copy of the final Export Health Certificate and associated Support documents should be retained by the aPVP for a period of 2 years from the date of certification.

The Department will carry out periodic audits of all aspects of export certification to ensure that a high standard of certification is being maintained.

3. Paragraph I - Identification of the consignment

These sections should be completed with the appropriate information about the consignment.

'(a) Description of the product' should be completed with a description of the nature of the product, avoiding brand names.

'(n) Product code (HS Code) should be completed with the appropriate commodity code. The Harmonised System (HS) Code is a commodity classification system used as a basis for customs tariffs and for international trade statistics.

Further information on HS Codes can be found online at:

<https://www.gov.uk/trade-tariff/sections>

The OV should confirm with the exporter that the HS Code used correctly describes the products being consigned.

4. Paragraph II - Origin of Products

These sections should be completed with the appropriate information about the consignment.

Section (a) and (b) should be completed with full names, addresses and official control numbers of the processing and storage establishments. Official control numbers refer to premises approval or registration numbers as required by animal by-product storage and processing plants under UK law.

The approval or registration number may be confirmed on sight of a valid approval or registration document or by reference to the responsible local APHA or DAERA office.

5. Paragraph III - Destination of the Products

These sections should be completed with the appropriate information about the consignment's destination, recipient and means of transport.

4. Paragraph IV - Health information

The health information may be certified on the basis of the following specific guidance in conjunction with the RCVS Principles of Certification. OVs should develop due familiarity with the sourcing, procurement, segregation, processing, handling and storage arrangements in place at the establishment. This should be supported as necessary by physical inspection and by examination of relevant

documentation or other records including commercial documentation, veterinary statements, laboratory analysis and valid declarations.

Paragraph IV. 1 serves to explain that, in the case of packed and retail sale ready lanolin, the Official Veterinary Authority of the UK is not required to provide animal health assurances.

Paragraph IV. 2 sets out the requirements for bulk lanolin and its derivatives.

Paragraph IV. 2 (a) may be certified on the basis of the OV's knowledge of the processes in place at the manufacturing establishment. These processes must be described in the relevant section, and it is the responsibility of the exporter to ensure that these satisfy the requirements of the importing country regarding inactivation of pathogens.

Paragraph IV. 2 (b) may be certified based on the OV's knowledge of the processing, handling and packaging procedures in place at the manufacturing and/or storage establishment, and on physical inspection of the containers as required.

Paragraph IV. 3 may be certified on the basis that the manufacturing plant carries the appropriate APHA registration or approval to process lanolin, and on the basis of the OV's knowledge of the procedures and controls in place at the manufacturing plant, along with any supporting evidence deemed necessary by the OV.

Paragraph IV. 4 may be certified based on the presence of an official stamp or label providing the required assurances regarding origin and labelling. It is the responsibility of the exporter to ensure that such labels or stamps meet the requirement of the importing country.

Paragraph IV. 5 may be certified on the basis that the manufacturing plant carries the appropriate APHA registration or approval to process lanolin, and on the basis of the OV's knowledge of the procedures and controls in place at the manufacturing plant, along with any supporting evidence deemed necessary by the OV.

4. SUPPORTING DECLARATIONS

Where declarations are relied upon to support the completion of this certificate, these must be signed by someone who has knowledge of and responsibility for the relevant parts of the production process and/or declared intended use. The managing director (or equivalent) of the company should provide a letter giving the name(s) and job title(s) of those authorised to give the declaration and the basis on which the declaration is made.

The declaration should include a clause indicating that the signatory is aware that making a false declaration is an offence and that he/she accepts full responsibility if any problems arise with the export should there be any dispute relating to the matters being declared.

Where possible, supporting evidence should be called for and put on file.

5. DISCLAIMER

This certificate is provided on the basis of information available at the time, and may not necessarily comply fully with the requirements of the importing country. It is the exporter's responsibility to

check the certificate against any relevant import permit or any advice provided by the competent authority in the importing country. If these do not match, the exporter should contact the APHA Centre for International Trade, Carlisle or DAERA, via the link or e-mail address below:

<https://www.gov.uk/guidance/contact-apha>

DAERA - Email: vs.implementation@daera-ni.gov.uk