

# Office of the Traffic Commissioner (Scotland)

## Applications and Decisions

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### Correspondence should be addressed to:

Office of the Traffic Commissioner  
(Scotland)  
Hillcrest House  
386 Harehills Lane  
Leeds  
LS9 6NF

**Telephone:** 0300 123 9000

**Website:** [www.gov.uk/traffic-commissioners](http://www.gov.uk/traffic-commissioners)

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**This publication can be viewed by visiting our website at the above address. It is also available, free of charge, via e-mail. To use this service please send an e-mail with your details to:**

[Notifications@vehicle-operator-licensing.service.gov.uk](mailto:Notifications@vehicle-operator-licensing.service.gov.uk)

**PLEASE NOTE:**

**The new enquiry telephone number: 020 4551 8711 and will be open  
Monday to Thursday - 9am to 5pm, Friday 9am to 4.30pm**

**\*\*\*\*\***

**The public counter at Hillcrest House, Leeds will be open  
Monday to Friday - 10am to 4pm**

**\*\*\*\*\***

**Due to flexible working, staff are working between the office and home. If  
you need to see your caseworker, please ensure prior arrangements have  
been made before visiting the office.**

**Most correspondence from the Office of the Traffic Commissioner will now be  
sent to you by email.**

**The best way to reach us at the moment is digitally. Please upload documents  
through your VOL user account or email us. There may be delays if you send  
correspondence to us by post.**

**If you wish to make an objection to a goods vehicle application it is  
recommended you send the details to [Environmental@otc.gov.uk](mailto:Environmental@otc.gov.uk) clearly stating  
'Objection' in the subject line.**

**If you wish to make an objection to a public service vehicle application it is  
recommended you send the details to [PSVOperatorLicensing@otc.gov.uk](mailto:PSVOperatorLicensing@otc.gov.uk) clearly  
stating 'Objection' in the subject line.**

**If you are an existing operator without a VOL user account, and you would like  
one, please email [Notifications@vehicle-operator-licensing.service.gov.uk](mailto:Notifications@vehicle-operator-licensing.service.gov.uk) and a  
member of staff will contact you as soon as possible to arrange this. You will  
need to answer some security questions.**

# Applications and Decisions

## Important Information

All correspondence relating to public inquiries should be sent to:

Office of the Traffic Commissioner  
(Scotland)  
Level 6  
The Stamp Office  
10 Waterloo Place  
Edinburgh  
EH1 3EG

The public counter in Edinburgh is open for the receipt of documents between 9.30am and 4pm Monday to Friday. Please note that no payments relating to goods vehicles can be made at this counter.

## General Notes

**Layout and presentation** – Entries in each section (other than in section 5) are listed in alphabetical order. Each entry is prefaced by a reference number, which should be quoted in all correspondence or enquiries.

**Further notes** precede each section, where appropriate.

**Accuracy of publication** – Details published of applications reflect information provided by applicants. The Traffic Commissioner cannot be held responsible for applications that contain incorrect information.

**Our website** includes details of all applications listed in this booklet. The website address is: [www.gov.uk/traffic-commissioners](http://www.gov.uk/traffic-commissioners)

**Copies of Applications and Decisions** can be inspected free of charge at the Office of the Traffic Commissioner in Leeds.

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## Section 1 – Applications Received

**Inspection of licence applications** can be requested under the provisions of Regulation 9 of the Goods Vehicles (Licensing of Operators) Regulations 1995 by anybody who holds statutory objector status. Applications may be inspected free of charge at the Office of the Traffic Commissioner in Leeds by any person who carries written authorisation to act in that capacity.

**Objections against published applications** may be made in writing by a Chief Officer of Police, a local authority, a planning authority or a prescribed trade union or association within 21 days of the date on which notice of an application is published in Applications and Decisions. Objections must be made either on the grounds that any of the requirements listed in Section 13 of the Goods Vehicles (Licensing of Operators) Act 1995 are not met and/or that a nominated operating centre will be unsuitable for use as such. A copy of the objection must be sent by the objector to the applicant at the same time that it is sent to the Traffic Commissioner. The onus of proof in terms of the grounds on which an objection is lodged lies with the objector.

You may fax a copy of your objection to 0113 2488521 but please note that you must send the original signed document through the post.

**Classification of Operator Licences** – There are three classes of licence:

- A **Restricted (R)** licence authorises the use of a goods vehicle on public roads in Great Britain for the carriage of the licence holder’s own goods in the course of his trade or business. The licence holder cannot carry goods for other people for hire or reward;
- A **Standard National (SN)** licence allows the licence holder to carry both his own goods and goods for other people for hire or reward, on public roads in Great Britain. He can also carry his own goods on journeys abroad;
- A **Standard International (SI)** licence allows the licence holder to carry both his own goods and goods for other people for hire or reward. These activities can be undertaken both in Great Britain and on international journeys.

## Section 1.1 – New Applications

No entries

## Section 1.2 – Variation Applications

No entries



## Section 2 – Applications Decided (Without Public Inquiries)

Appeals against any decision published in this section must be lodged with the Upper Tribunal – Administrative Appeal Chamber (Transport), 5th Floor, Rolls Building, 7 Rolls Buildings, Fetter Lane, London, EC4A 1NL not later than one month after the date of the letter conveying the Traffic Commissioner’s (or Deputy Traffic Commissioner’s) decision. Appellants can obtain guidance on lodging appeals, including downloading the appeal form, from the website: [www.administrativeappeals.tribunals.gov.uk](http://www.administrativeappeals.tribunals.gov.uk)

## **Section 2.1 – New Applications Granted**

No entries

## **Section 2.2 – New Applications Refused**

No entries

## **Section 2.3 – Variation Applications Granted**

No entries

## **Section 2.4 – Variation Applications Refused**

No entries



## **Section 3 – Schedule 4 Applications**

**Schedule 4** to the Goods Vehicles (Licensing of Operators) Act 1995 allows, in certain situations, the transfer of operating centres from one existing licence to either another existing licence or as part of a new licence application. A range of qualifying criteria has to be met, with approval at the Traffic Commissioner’s discretion. An important consideration in the process is any environmental history relating to the subject operating centre or any potentially adverse environmental impact resulting from the transfer. Legislation prevents any statutory objection against the Schedule 4 element of an application.

**New Applications (Section 3.1):** where the Traffic Commissioner has given a direction that the provisions of paragraph 2 of Schedule 4 shall apply, objections may only be lodged against the published application under Section 12(1)(a) of the 1995 Act, disregarding the suitability of the operating centre for use as such by the applicant as set out in Section 13(5)(d) of the Act.

**Variation Applications (Section 3.2):** where the Traffic Commissioner has given a direction that the provisions of paragraph 4 of Schedule 4 shall apply, objections may again only be lodged against the published application under Section 12(1)(a) of the 1995 Act unless that transfer can be accommodated without any overall increase in the existing overall vehicle/trailer authorisation on the receiving licence, in which case there is no statutory requirement to publish details of that application. However, **Section 3.3** does detail any such applications in order that interested parties are made aware of changes to authorised operators at listed operating centres

## **Section 3.1 – New Applications**

No entries

## **Section 3.2 – Variation Applications**

No entries

## **Section 3.3 – Other Schedule 4 Approvals**

No entries



## **Section 4 – Applications Withdrawn or Grants Not Taken Up**

### **Section 4.1 – Applications Withdrawn**

No entries

### **Section 4.2 – Grants Not Taken Up (Fees Not Paid)**

No entries



## **Section 5 – Public Inquiries**

**Anyone wishing to observe a physical or virtual public inquiry must request to do so from the relevant Office of the Traffic Commissioner in advance of the hearing. Due to space or technology restrictions we may not be able to accommodate all requests.**

**Please contact [david.march@otc.gov.uk](mailto:david.march@otc.gov.uk) for further information.**

There is no obligation on the traffic commissioner to provide a transcript of proceedings. Any decision to release will refer to the reasons for the request and there may be restrictions placed on its use. That request should be made via the relevant Office of The Traffic Commissioner and the applicant must understand that they will be liable for the cost of producing the transcript. This will vary according to demand and size of content.

Appeals against any decision published in this section must be lodged with the Upper Tribunal – Administrative Appeal Chamber (Transport), 5th Floor, Rolls Building, 7 Rolls Buildings, Fetter Lane, London, EC4A 1NL not later than one month after the date of the letter conveying the Traffic Commissioner’s (or Deputy Traffic Commissioner’s) decision. Appellants can obtain guidance on lodging appeals, including downloading the appeal form, from the website: [www.administrativeappeals.tribunals.gov.uk](http://www.administrativeappeals.tribunals.gov.uk)

### **Section 5.1 – Notice of Public Inquiries to be Held**

No entries

### **Section 5.2 – Decisions Taken at Public Inquiries**

No entries

## **Section 5.3 – Notice of Transport Manager Public Inquiries to be Held**

No entries

## **Section 5.4 – Decisions Taken at Transport Manager Public Inquiries**

No entries

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## **Section 6 – Operating Centre Reviews (Without Public Inquiries)**

This section lists the results of reviews of operating centres made without the need for a public inquiry (with the Traffic Commissioner’s decision based on documentary evidence submitted).

Appeals against any decision published in this section must be lodged with the Upper Tribunal – Administrative Appeal Chamber (Transport), 5th Floor, Rolls Building, 7 Rolls Buildings, Fetter Lane, London, EC4A 1NL not later than one month after the date of the letter conveying the Traffic Commissioner’s (or Deputy Traffic Commissioner’s) decision. Appellants can obtain guidance on lodging appeals, including downloading the appeal form, from the website: [www.administrativeappeals.tribunals.gov.uk](http://www.administrativeappeals.tribunals.gov.uk)

### **Section 6.1 – Decisions Taken Following Review**

No entries

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## **Section 7 – Licences Surrendered or Terminated**

### **Section 7.1 – Licences Surrendered**

No entries

### **Section 7.2 – Licences Terminated**

No entries

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## **Section 8 – Licences Revoked (Without Public Inquiries)**



Appeals against any decision published in this section must be lodged with the Upper Tribunal – Administrative Appeal Chamber (Transport), 5th Floor, Rolls Building, 7 Rolls Buildings, Fetter Lane, London, EC4A 1NL not later than one month after the date of the letter conveying the Traffic Commissioner’s (or Deputy Traffic Commissioner’s) decision. Appellants can obtain guidance on lodging appeals, including downloading the appeal form, from the website: [www.administrativeappeals.tribunals.gov.uk](http://www.administrativeappeals.tribunals.gov.uk)

No entries



## **Section 9 – Corrections**

