Right to Contest - Application Form

This form will help you exercise the Right to Contest. The Right has two strands:

Strand 1

* Applies to land and property owned by Government Departments and their arms length bodies, which is potentially surplus or redundant and can be put to better economic use.
* Includes land and property in use as well as unused and under-used.
* We will write to all applicants within 6 weeks of their application. We would expect to determine most simple cases in this time. If cases take longer, we will keep applicants updated on progress.

Applicants may wish to consider before applying the reasons Departments can give not to sell.

Strand 2

* Applies to land and property owned by local authorities and certain other public bodies[[1]](#footnote-1).
* The land must be unused or underused.
* In these cases, legislation enables the Secretary of State for Communities and Local Government to direct that a site be disposed.
* This legal basis means that cases may take longer to conclude.

Applicants may wish to contact the site owner before submitting a Right to Contest application.

**PART 1: APPLICANT AND SITE OWNER DETAILS**

1. Your details

|  |  |
| --- | --- |
| Name: |  |
| Address (including postcode): |  |
| Email address: |  |
| Telephone number: |  |
| Reference (if applicable): |  |

1. Details if you are acting on behalf of a community group, company or other organisation

|  |  |
| --- | --- |
| Name: |  |
| Address (including postcode): |  |
| Email address: |  |
| Telephone number: |  |
| Your position within the organisation: |  |

1. Details regarding the land/property about which you are making a Request

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| --- | --- |
| Site name (if appropriate): |  |
| Site address (including postcode): |  |
| Site owner’s name |  |
| Site owner’s address |  |
| Site owner’s contact email, telephone number or website: |  |

*If you are uncertain who owns the land, you may be able to find out by:*

* *Contacting the assumed owner for confirmation*
* *Checking whether the land or property is included in the public land database at www.data.gov.uk or https://www.epims.ogc.gov.uk/fmsgspublic/Home.aspx*
* *Using the services of the Land Registry (www.landregistry.gov.uk)*

**PART 2: CASE FOR DISPOSAL**

1. If the site is owned by a Government Department or Arms Length Body, please say why you believe the land/property is potentially surplus or redundant.
2. If the site is owned by a local authority or other Strand 2 body, please say why you believe the site is unused or underused, there are no plans to bring it into use, and why the current owner should dispose of it.

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| --- |
| Please provide your reasons here or in a separate document |
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Please provide as much information and supporting material as you wish, including:

* Ordnance Survey coordinates or a map of the location with the land and/or property clearly highlighted, e.g. outlining the assumed or known boundary in red. To help us orientate any map, it should include at least two road names as well as the general name of the location.
* If the Request relates to part of a property or certain properties within a site, a description of what is included in the application.
* Any other relevant information you may wish to provide, e.g. photos

1. If the site is held by a Government Department or Arms Length Body, please say why you believe the land/property can be put to better economic use, e.g. for housing or business.
2. If the site is held by a local authority or other Strand 2 body, please say the purpose(s) to which you/your group believe the land could be used for (optional)

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| --- |
| Please provide your reasons here or in a separate document |
|  |

*Please note that such information may help us understand the reasons for your application. However, it may not necessarily be able to be used as part of the Government’s decision as to whether the land or property should be disposed of.*

1. Have you had contact with the site owner?

Yes

No

If yes, please supply details.

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**PART 3 - SIGNATURE**

1. Signature of applicant

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1. Date of application

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To find out how we process your personal data please see the Right to Contest privacy notice available [here.](https://www.gov.uk/government/organisations/cabinet-office/about/personal-information-charter)

Strand 1 applications

Please send this form and any supporting material to: righttocontest@cabinetoffice.gov.uk

*Or:*

The Office of Government Property

1 Horse Guards Road,

London, SW1A 2HQ

Strand 2 applications

Please send this form and any supporting material to: pcu@levellingup.gov.uk

*Or:*

The Planning Casework Unit

4th Floor

23 Stephenson Street

Birmingham B2 4BH

1. This covers bodies that are listed under Schedule 16 of the Local Government and Planning Act 1980 [↑](#footnote-ref-1)