

Application for export services at concessionary rates



Animal & Plant Health Agency

For Official Use Only	
Checked	_____ Initials _____
Date	_____
Approved	_____ SPHSI _____
Date	_____

- Any individual or company may obtain Plant Health Export Certification Services at reduced rates if:
 - that individual or company is not registered for VAT purposes or
 - the total value of the individual's or company's certified exports of plants and plant products was less than £5,000 during the last financial year (1 April to 31 March).
- These concessions may also apply to private individuals making non-commercial exports and to Universities and other non-commercial scientific establishments.
- Services under this concession will be available only up to a maximum total of £750 at half price (£1500 full price value) in any one financial year. Services required when this total is exceeded will be charged for at full price.
- Evidence of qualification will have to be provided by applicants if they are requested to do so.
- If you think that you or your company qualify for export services at reduced rates, complete questions 1, 2 and 3 or 4 as appropriate, of this form, sign and date the application and email it to: planthealth.info@apha.gov.uk

Please use **BLACK INK** and **BLOCK LETTERS**

1. Your name or the name of the company you represent

2. Full postal address

Postcode Telephone Number

Tick appropriate box

3. Are you registered for VAT purposes?Yes No
- OR**
4. What was the total value of your certified exports of plants and plant products during the last financial year (1 April to 31 March)? £

Declaration

- I confirm that to the best of my knowledge and belief the information I have entered above is true.
- I understand that if the answers to questions 3 or 4 subsequently prove to be false I/my company will immediately become liable for the full charges for any services already received less any sums already paid.

Signature Date

Status in company (if applicable)

Data Protection

For information on how we handle personal data please go to www.gov.uk and search Animal and Plant Health Agency personal information charter.

