School/college

Street name

Town

Postcode

00 month 20XX

Dear parent or guardian,

I am writing to inform you that there has been a case of confirmed hepatitis A infection in a pupil in year xxx at xxx school. Xxxxxxxx Health Protection Team, the NHS in xxxxxxxx area and xxxxxxxx Council have reviewed the risk posed by this infection and have recommended the immunisation of all children and staff in year xxx as a precautionary measure. No other children, staff or visitors to the school will be offered the vaccine as the risk of exposure to them is very low.

Parents of pupils from year xxx will be contacted separately with further details about the immunisation.

Hepatitis A is a viral infection of the liver which can be commonly transmitted via poor hygiene, through person to person spread or through contaminated foods or water. Symptoms can include fever, abdominal pain, loss of appetite, nausea, vomiting and sometimes leading to jaundice. Hepatitis A infection can sometimes spread within families but the most common cause in the UK is due to foreign travel to countries where sanitation is poor.

Young children with hepatitis A often have mild or no symptoms at all but can pass the infection to others. If your child, or a member of your family, develops jaundice (yellowish tinge to the whites of the eyes) or other symptoms of hepatitis A (fever, tiredness, loss of appetite, nausea, abdominal discomfort or dark urine) please contact your GP (Out of hours contact NHS 111) for advice and further investigation.

This information is being given as a precaution to parents and staff of all year groups for information and as a reminder that good hygiene, especially after helping a child with toileting, offers protection. We have no other information to suggest that there is spread of the infection in other years in the school and would like to reassure you that we will continue to monitor this infection over the coming weeks.

For more information about [hepatitis A](https://www.nhs.uk/conditions/hepatitis-a/) please type ‘Hepatitis A and NHS choices’ into your internet search engine.

Yours sincerely

Position

Team

[employee.email@ukhsa.gov.uk](mailto:employee.email@ukhsa.gov.uk)