

## Assessor

The requirements for each level are cumulative

### Maintain relevant technical expertise

To achieve this skill you should be able to explain and / or apply:

- The nature and significance of relevant regulatory issues to a standard commensurate with your qualifications and experience
- The need to keep your knowledge up to date and effective ways of doing this
- All staff will be expected to become accredited within a reasonable time frame dependent on their background and role in accordance with their trainee contract. Sound knowledge and understanding of a range of regulatory procedures relevant to your area of work
- A proficient understanding of related MHRA IT systems and packages relevant to your area of work
- The ability to assess a wide range of applications to ensure compliance with regulatory requirements in accordance with required timescales
- The ability to make consistent and technically sound judgements
- The basic ability to understand and comply with the statutory (and non-statutory where applicable) requirements of your current role

You should be able to provide examples of, for instance:

- Relevant qualification and registration with the appropriate professional body
- Evidence of meeting the requirements for revalidation and continuing professional development including awareness of professional obligations and gaining experience on the job as appropriate
- Applying the understanding of and demonstrating appropriate use of MHRA IT systems for business processes, effective assessment and record maintenance
- General knowledge and understanding of regulatory systems and processes in the UK and Europe
- Independently produced well-written, structured and technically sound reports and other documents
- Throughput and scope of work commensurate with knowledge and experience to meet targets
- Having complied with/explained the relevance of UK legislation or ethical/professional codes
- Working in accordance with appropriate quality assurance procedures

### Understand the requirements of, and provide clear technical advice to, stakeholders

To achieve this skill you should be able to explain and / or apply:

- Who may be affected, either directly or indirectly, by the results of your work
- Technical advice which is easily understood by all relevant stakeholders, including limitations of the advice (e.g. in the absence of complete data)
- The ability to communicate key messages from analyses in clear and

You should be able to provide examples of, for instance:

- Providing reports specifically tailored to meet requirements of different stakeholders
- Explaining the significance of specialist scientific/medical issues
- Providing recommendations to relevant stakeholders and decision makers, based on results of analyses
- Providing technical advice to applicants on general or regulatory

