



## General Aviation Guidance – January 2024

*Changes to the 2023 version of this guidance:*

*The list of aerodromes at Annex E has been updated to include the aerodromes that have an approved Certificate of Agreement and can handle international GA flights.*

*The 'exceptional circumstances' section of this guidance has been updated to provide a clear process for reporting delayed flights and for those that need having to report in 'exceptional circumstances'.*

**Submitting a General Aviation Report to Border Force/HMRC under the Customs & Excise Management Act 1979 and to the Police under the Terrorism Act 2000.**

### Introduction

This guidance is for pilots, operators and owners of General Aviation (GA) aircraft. It provides information about completing and submitting information about GA flights and about the types of aerodrome you can use when making a GA flight.

The guidance explains:

1. [General Aviation Flights](#)
2. [Where aircraft can arrive and depart](#)
3. [Legislation](#)
4. [When, how and where to send information about a GA flight](#)
5. [How information about a GA flight is used](#)
6. [Customs requirements when travelling to the UK](#)
7. [Immigration and documentation requirements to enter the UK](#)
8. [What to do if you see something suspicious](#)

### 1. General Aviation Flights

GA pilots, operators and owners of aircraft making international journeys (including within the Common Travel Area)<sup>1</sup> are required to report or provide notification of their expected journey to UK authorities. The information provided is used by Border Force, HMRC and the Police to prevent crime and terrorism and facilitate the legitimate passage of persons and goods across the border.

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<sup>1</sup> The Common Travel Area consists of the United Kingdom, Ireland, Isle of Man and the Channel Islands.

## 2. Where aircraft can arrive and depart

Locations at which an aircraft may arrive or depart fall into 3 categories. These are dependent on where you are departing from or arriving at;

- Airports designated as Customs & Excise airports and/or designated immigration ports of entry by the Border Force and/or Police
- Non-designated Customs and Excise airports operating under a Certificate of Agreement (CoA); and
- Aerodromes that are neither designated nor have a Certificate of Agreement e.g. small airfields, landing strips and some helipads

[Annex E](#) lists the designated aerodromes and the locations which operate under a CoA.

### 2.1 Designated airports

Airports can have 3 types of designation:

- Customs & Excise
- Immigration
- Police

Pilots and operators using an airport designated as a customs & excise airport may fly to or from any destination. All ports designated as immigration ports of entry are also designated as customs & excise airports.

Where an aircraft is carrying any paying passengers (including air taxi and similar arrangements) between Great Britain and Northern Ireland or between the UK and the rest of the Common Travel Area the aircraft must use a Police designated airport unless specific authority has been given by the relevant police force<sup>2</sup>.

### 2.2 Certificate of Agreement (CoA) airports

For customs purposes certain airports not designated as a customs & excise airport may operate under a CoA managed by Border Force. The CoA agreement sets out which type of flights the airport or airfield operator is allowed to handle and, where applicable, any permitted customs operations that can take place e.g. the permanent importation of an aircraft.

When intending to arrive in or depart from Great Britain or Northern Ireland for the first time at a CoA airport, you should check the airport is approved to handle your flight, given that CoA may restrict where flights can arrive and depart, and the purpose of the flight e.g. transporting passengers or the permanent importation of the aircraft.

Not all CoA aerodromes are listed within Annex E, therefore operators and pilots must contact the relevant aerodrome to ensure it is authorised to receive or operate a flight from outside the United Kingdom.

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<sup>2</sup> [Terrorism Act 2000 \(legislation.gov.uk\)](https://legislation.gov.uk)

## **2.3 Other GA locations that are neither designated nor hold a CoA**

Aerodromes within Great Britain that do not hold an official designation status are therefore deemed non-designated and are unable to operate or receive flights from outside the United Kingdom (including the Channel Islands and Ireland). Non-designated aerodromes are permitted to handle domestic flights and flights from the Isle of Man only.

## **3. Legislation**

### **Customs & Excise Management Act 1979**

In accordance with Sections 35 and 64 of the Customs & Excise Management Act 1979 an operator or pilot of a GA aircraft is required to report international or Channel Island flights to or from Great Britain (GB) and Northern Ireland (NI).

### **Terrorism Act 2000**

Under Paragraph 12 of Schedule 7 to the Terrorism Act 2000, the captain of an aircraft operating between Great Britain and Northern Ireland, Ireland, the Channel Islands or the Isle of Man or between Northern Ireland and Great Britain, Ireland, the Channel Islands or the Isle of Man using a port not designated under that Act, must notify the police where the port is located 12 hours before departure from or arrival in the UK. Pilots and operators can meet the notification requirement by providing a GAR. Where a flight is operating for reward the captain may not arrive or depart from a non-designated port without having approval to do so from a Police examining officer<sup>3</sup>. Willful failure to seek approval or notify is a criminal offence<sup>4</sup>.

## **4. When, where and how to submit information about a GA flight**

Annexes A to D below set out the circumstances and timescales in which you are required to submit information about a GA flight.

The preferred method to submit a GAR, is electronically. This may be via the Border Force digital application 'Submit a GAR' (sGAR), which is a free-to-use Government digital service. You can register for the service by visiting [www.GOV.UK/submit-gar](http://www.GOV.UK/submit-gar).

When using the sGAR portal you can complete and upload a GAR template or complete the online web form.

If you are submitting a GAR template, you can only insert ICAO or IATA designation for your departure and arrival locations. The GAR template will not accept ZZZZ or YYYY or latitude and longitude coordinates.

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<sup>3</sup> 'Examining officer' means a constable, immigration officer or a customs officer who is designated for the purpose of this Schedule by the Secretary of State and the Commissioners of Customs and Excise as defined in the Terrorism Act 2000 (legislation.gov.uk)

<sup>4</sup> GARs submitted via the sGAR service or third party applications and submitted to the Police meet the requirement for the notification to be sent to a constable of the force where the port is located.

If submitting via sGAR using the online web format, you must insert an ICAO or IATA designation for your departure and arrival locations. You cannot insert ZZZZ or YYYY and if your departure and/or arrival location does not have an ICAO or IATA designation, you should add latitude and longitude co-ordinates in the degree, minutes and seconds format.

You may also use third party applications which have secure links to Home Office systems for the transmission of this information, see [Annex G](#). Please note that third party applications may incur a service/membership charge.

If you are unable to submit a GAR using the sGAR service, you may also complete and submit a GAR by emailing it in an excel format to the National Co-ordination Unit (NCU): [ncu@hmrc.gov.uk](mailto:ncu@hmrc.gov.uk).

Please title your email using the following format: 'GAR, airfield registration, name of airfield, postcode of airfield (if known) for example: 'GAR, EGLF, Farnborough, GU14 6XA'.

The latest excel format GAR form is available on [GOV.UK](#). Guidance on how to complete the form is available on the 'guidance for completion' tab on the template.

The GAR, whether uploading via template to sGAR or emailing to NCU, should be saved and submitted in an xlxs format (Windows 2007 onwards as per the format on GOV.UK). Illegible handwritten GARs cannot be processed and will be rejected.

## **Terrorism Act 2000 Reporting Requirements**

To meet the reporting requirements set out in Paragraph 12 of Schedule 7 to the Terrorism Act 2000, you must notify the Police Force responsible for the departure/arrival port by email using the contact details shown in [Annex F](#), alternatively these requirements can also be met by using the sGAR digital application or other approved third-party applications. If further information is required, then please contact the relevant county/area on the phone numbers provided in [Annex D](#).

## **Reporting in exceptional circumstances**

### Delayed flights

Compliance with the 2 hour reporting requirement is still required.

The requirement to resubmit a GAR in the event of a delay will depend on several factors:

1. How long the delay is.  
If the flight will operate on the same day, albeit later, no new report is required. If a flight is delayed to the next calendar day, a new report must be submitted.
2. Whether there are any changes to the aircraft or persons on board.  
Any changes to the aircraft or individuals listed on the GAR will mean a new report must be submitted.
3. If the aerodrome of arrival changes.  
If the arrival aerodrome has changed and this is known prior to departure a new report must be submitted with the new arrival aerodrome.

## Exceptional in-flight circumstances

If, due to bad weather or technical issues, a flight is forced to change its arrival location in-flight, the following process may be followed:

1. Provided it is practicable to do so, the change may be notified to the NCU by calling +44 300 123 2012.
2. If this is not possible, the pilot must divert to the alternative customs and excise designated aerodrome specified on the flight plan.
3. Flights for which the pilot is required to notify in accordance with the Terrorism Act 2000 must use the alternative police designated aerodrome specified on the flight plan.

If circumstances mean a pilot is unable to divert to the alternative customs or police designated aerodrome specified on the flight plan, the pilot must redirect to the nearest available airfield, submit a new report and contact local Border Force on arrival.

## **Flights to or from the Channel Islands and the Isle of Man not departing from or arriving in the UK**

The sGAR service, approved applications and websites, and the GAR template are only to be used for flights specified in the Annexes.

If you are flying to or from the Channel Islands or the Isle of Man you should provide notification and declarations in accordance with the requirements of the authorities of those territories as described at the links below:

- [Jersey: Private aircraft general declaration form for entering and leaving Jersey](#)
- [Guernsey & Alderney: Declaring passengers and goods – private aircraft](#)
- [Isle of Man general aviation report instructions](#)

## **5. How information about a GA flight is used**

GAR information is used by Border Force, HMRC and Police. Information about their processing of personal information including from GARs can be found in the following privacy information notices:

- [Borders, immigration and citizenship: privacy information notice](#)
- [HMRC Privacy Notice - GOV.UK \(www.gov.uk\)](#)
- [National Police Chief's Council Privacy Notice](#)

Or the privacy information notice for the police area into which your flight is departing or arriving.

## **6. Customs requirements when travelling to the UK**

All individuals on board need to ensure they comply with customs requirements when travelling to and from the UK. Certain goods are prohibited and restricted in the UK. There are heavy penalties for bringing prohibited or restricted goods into the UK.

[Further information about customs requirements and prohibited and restricted goods](#)

## Personal Allowances

If you're travelling from Great Britain to Northern Ireland, you do not need to declare your goods if both of the following apply:

- you're a UK resident
- you have already paid both VAT and excise duty (alcohol and tobacco only) on the goods in Great Britain

You may need to declare your goods if any of the following apply:

- you're not a UK resident
- you have alcohol or tobacco over your allowances for Northern Ireland and excise duty has not been paid on them in Great Britain
- you have goods worth more than £390 and you have not paid VAT on them in Great Britain. See 'Goods Reporting' below.

If you're travelling from Northern Ireland to Great Britain (England, Wales or Scotland) you do not have to declare any goods. However, you'll need to pay Import VAT on any goods you buy in Northern Ireland from shops that offer tax-free shopping under the VAT Retail Export Scheme.

For more information, read [Bringing goods into the UK for personal use](#).

For guidance and making online declarations for Merchandise in Baggage (under £1500), read [Declare commercial goods you're bringing into Great Britain in your accompanied baggage or a small vehicle](#)

## Goods Reporting

An Entry Summary (ENS) declaration must be submitted to the Safety and Security GB (S&SGB) service for goods that are to be imported into or transiting through Great Britain (GB) from Rest of the World (RoW). In readiness for future reporting changes, goods, arriving in GB from the EU can have their ENS declarations, voluntarily submitted into S&SGB.

[Check if you need to make an ENS declaration](#).

[Making an entry summary declaration - GOV.UK \(www.gov.uk\)](#)

Details of this link for ENS and that for Merchandise in Baggage declarations can be found on the GAR template under 'Reporting Goods'.

## 7. Immigration and documentation requirements to enter the UK

All individuals need to ensure they meet the immigration requirements set out in legislation in order to lawfully enter the UK; otherwise, you may enter the UK illegally or be refused entry. You also need to ensure when arriving in the UK from abroad that all persons onboard have the correct documents required to enter the UK and produce them if required. These include a passport or other documents that satisfactorily establish your identity and nationality, and if required a visa of the kind required under the immigration rules.

Since 1 October 2021, most EU, EEA and Swiss citizens may only enter the UK using a valid passport. ID cards will no longer be accepted as a valid travel document for entry to the UK. Please [check GOV.UK for further details and exceptions](#).

Border Force will use the information provided in the GAR to consider whether you or any person onboard require permission to enter the UK, and if so whether to grant this permission. Those who require permission to enter must receive notification of this permission to enter the UK prior to disembarking the aircraft in the UK. Permission may be granted remotely (without seeing a Border Force Officer) via email, or telephone. If you have not been contacted by Border Force, or are unsure you or any person onboard require permission, you should contact your Fixed Based Operator or the airfield operator, who will provide the details of the responsible Border Force Office for you to contact.

Failure to obtain permission to enter the UK may result in you entering the UK illegally and being subject to enforcement action. Additionally, if those on board require permission to enter the UK, the agent or owner of the aircraft could be charged £2000 for each inadequately documented person carried on the aircraft. Border Force use the term 'carriers' liability' to describe this potential charge. [Further information about the immigration rules, visa requirements and carrier's liability](#) can be found on GOV.UK.

## **8. What to do if you see something suspicious**

If you see anything suspicious you can;

- contact your local police or
  - phone 0300 123 7000 and quote 'Pegasus' or
  - report online at [gov.uk/report-border-crime](https://gov.uk/report-border-crime) and quote 'Pegasus'
  - In an emergency always call 999.
- Further information can be found [here](#)

DESTINATION	REPORTING REQUIREMENT NCU Email: <a href="mailto:ncu@hmrc.gov.uk">ncu@hmrc.gov.uk</a>
<b>To all destinations (excluding NI and Common Travel Area)</b>	<p><b>Submit a GAR to Border Force</b></p> <p>You are required to submit the GAR at least <b>2 hours</b> prior to departure via the GOV.UK sGAR service; other approved third-party application or via the National Co-ordination Unit (NCU).</p>
<b>To Ireland</b>	<p><b>Submit a GAR to Border Force</b></p> <p>You are required to submit the GAR at least <b>2 hours</b> prior to departure via the GOV.UK sGAR service; other approved third-party application or via the NCU.</p> <p>You must also notify the Police*</p> <p>If the departure airport does <b>not</b> have a police designation you are required to notify the police at least <b>12 hours</b> prior to departure:</p> <ul style="list-style-type: none"> <li>- via sGAR or other approved third-party application; or</li> <li>- Directly to the Police force responsible for the area in which your departure airport is situated (see <a href="#">Annex F</a>);</li> </ul> <p>If the departure airport has a police designation you do not have to notify the police</p> <p>See <a href="#">Annex E</a> for a list of police designated airports</p>
<b>To Northern Ireland or the Isle of Man</b>	<p><b>You must notify the Police*</b></p> <p>If the departure airport does <b>not</b> have a police designation you are required to notify the police at least <b>12 hours</b> prior to departure:</p> <ul style="list-style-type: none"> <li>- via sGAR or other approved third-party application; or</li> <li>- Directly to the Police force responsible for the area in which your departure airport is situated (see <a href="#">Annex F</a>)</li> </ul> <p>If the departure airport has a police designation you do not have to notify the police.</p> <p>If the arrival airport in NI is not a police designated airport please also submit a GAR to the Police Service of NI.</p> <p>See <a href="#">Annex E</a> for a list of police designated airports</p>
<b>To the Channel Islands</b>	<p><b>Submit a GAR to Border Force</b> (you can only use an airport designated for customs purposes or an airport with a Certificate of Agreement allowing Channel Island flights)</p> <p>You are required to submit the GAR at least <b>2 hours</b> prior to departure via the Border Force sGAR digital application or other approved third-party application or via the NCU.</p> <p><b>You must notify the Police*:</b></p> <p>If the departure airport does not have a police designation you are required to notify the police at least <b>12 hours</b> prior to departure:</p>



	<ul style="list-style-type: none"><li>- via sGAR or other approved third-party application; or</li><li>- Directly to the Police force responsible for the area in which your departure airport is situated (see <a href="#">Annex F</a>);</li></ul> <p>If the departure airport has a police designation you do not have to notify the police.</p> <p>See <a href="#">Annex E</a> for a list of customs and police designated airports</p>
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**Annex B**

**GAR reporting – arriving in GB**

DESTINATION	REPORTING REQUIREMENT <span style="float: right;">NCU Email: <a href="mailto:ncu@hmrc.gov.uk">ncu@hmrc.gov.uk</a></span>
<p><b>From a country outside of GB (excluding NI and Common Travel Area)</b></p>	<p><b>Submit a GAR to Border Force</b>                      You are required to submit the GAR at least <b>2 hours</b> prior to departure via the GOV.UK sGAR service; other approved third-party application or via the National Co-ordination Unit (NCU).</p>
<p><b>From Ireland</b></p>	<p><b>Submit a GAR to Border Force</b>                      You are required to submit the GAR at least <b>2 hours</b> prior to departure via the GOV.UK sGAR service; other approved third-party application or via the NCU.</p> <p><b>You must notify the Police*:</b>                      If the arrival airport does not have a police designation you are required to notify the police at least <b>12 hours</b> prior to departure:</p> <ul style="list-style-type: none"> <li>- via sGAR or other approved third-party application; or</li> <li>- Directly to the Police force responsible for the area in which your departure airport is situated (see <a href="#">Annex F</a>);</li> </ul> <p>If the airport has a police designation you do not have to notify the police.</p> <p>See <a href="#">Annex E</a> for a list of police designated airports.</p>
<p><b>From Northern Ireland or the Isle of Man</b></p>	<p><b>You must notify the Police*</b>                      If the departure airport does not have a police designation you are required to notify the police at least <b>12 hours</b> prior to departure:</p> <ul style="list-style-type: none"> <li>- via sGAR or other approved third-party application; or</li> <li>- Directly to the Police force responsible for the area in which your departure airport is situated (see <a href="#">Annex F</a>);</li> </ul> <p>If the airport does have a police designation you do not have to notify the police.</p> <p>If the departure airport in NI is not a police designated airport please also submit a GAR to the Police Service of NI.</p> <p>See <a href="#">Annex E</a> for a list of police designated airports.</p>

<b>From the Channel Islands</b>	<p><b>Submit a GAR to Border Force</b> (you can only use an airport designated for customs purposes or an airport with a Certificate of Agreement allowing Channel Island flights)</p> <p>You are required to submit the GAR at least <b>2 hours</b> prior to departure to: - Border Force via sGAR or other approved third-party application or via the NCU.</p> <p><b>You must notify the Police*:</b></p> <p>If the departure airport does not have a police designation you are required to notify the police at least <b>12 hours</b> prior to departure:</p> <ul style="list-style-type: none"><li>- via sGAR or other approved third-party application; or</li><li>- Directly to the Police force responsible for the area in which your departure airport is situated (see <a href="#">Annex E</a>);</li></ul> <p>If the airport has a police designation you do not have to notify the police.</p> <p>See <a href="#">Annex E</a> for a list of customs and police designated airports.</p>
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## Annex C

## GAR reporting – departing from NI

DESTINATION	REPORTING REQUIREMENT NCU Email: <a href="mailto:ncu@hmrc.gov.uk">ncu@hmrc.gov.uk</a>
<b>To all destinations (excluding GB, Common Travel Area and EU Member States)</b>	<p><b>Submit a GAR to Border Force</b></p> <p>You are required to submit the GAR at least <b>2 hours</b> prior to departure via the GOV.UK sGAR service; other approved third-party application or via the National Co-ordination Unit (NCU).</p>
<b>To Ireland</b>	<p><b>You must notify the Police*</b></p> <p>If the departure airport does not have a police designation you are required to notify the police at least <b>12 hours</b> prior to departure:</p> <ul style="list-style-type: none"> <li>- via sGAR or other approved third-party application; or</li> <li>- Directly to the Police force responsible for the area in which your departure airport is situated (see <a href="#">Annex F</a>);</li> </ul> <p>If the airport has a police designation you do not have to notify the police.</p> <p>See <a href="#">Annex E</a> for a list of police designated airports.</p>
<b>To GB or the Isle of Man</b>	<p><b>You must notify the Police*</b></p> <p>If the departure airport does not have a police designation you are required to notify the police at least <b>12 hours</b> prior to departure:</p> <ul style="list-style-type: none"> <li>- via sGAR or other approved third-party application; or</li> <li>- Directly to the Police force responsible for the area in which your departure airport is situated (see <a href="#">Annex F</a>);</li> </ul> <p>If the airport does have a police designation you do not have to notify the police.</p> <p>See <a href="#">Annex E</a> for a list of police designated airports.</p>
<b>To the Channel Islands</b>	<p><b>Submit a GAR to Border Force</b> (you can only use an airport designated for customs purposes or an airport with a Certificate of Agreement allowing Channel Island flights)</p> <p>You are required to submit the GAR at least <b>2 hours</b> prior to departure via the GOV.UK sGAR service; other approved third-party application or via the National Co-ordination Unit (NCU).</p> <p><b>You must notify the Police*:</b></p> <p>If the departure airport does not have a police designation you are required to notify the police at least <b>12 hours</b> prior to departure:</p> <ul style="list-style-type: none"> <li>- via sGAR or other approved third-party application; or</li> <li>- Directly to the Police force responsible for the area in which your departure airport is situated (see <a href="#">Annex F</a>);</li> </ul>

	<p>If the airport has a police designation you do not have to notify the police.</p> <p>See <a href="#">Annex E</a> for a list of customs and police designated airports.</p>
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DESTINATION	REPORTING REQUIREMENT <span style="float: right;">NCU Email: <a href="mailto:ncu@hmrc.gov.uk">ncu@hmrc.gov.uk</a></span>
<b>From anywhere outside of NI</b> (excluding GB and the Common Travel Area)	<p><b>Submit a GAR to Border Force</b></p> <p>You are required to submit the GAR at least <b>2 hours</b> prior to departure via the GOV.UK sGAR service; other approved third-party application or via the National Co-ordination Unit (NCU)</p>
<b>From Ireland</b>	<p><b>Submit a GAR to Border Force to report the flight only, there is no requirement to report individuals on board.</b></p> <p>You are required to notify the flight at least <b>2 hours</b> prior to departure via the GOV.UK sGAR service; other approved third-party application or via the National Co-ordination Unit (NCU).</p> <p><b>You must also notify the Police*</b></p> <p>If the departure airport does not have a police designation you are required to notify the police at least <b>12 hours</b> prior to departure:</p> <ul style="list-style-type: none"> <li>- via sGAR or other approved third-party application; or</li> <li>- Directly to the Police force responsible for the area in which your departure airport is situated (see <a href="#">Annex E</a>);</li> </ul> <p>If the airport has a police designation you do not have to notify the police.</p> <p>See <a href="#">Annex E</a> for a list of police designated airports.</p>

<p><b>From GB or the Isle of Man</b></p>	<p><b>You must notify the Police*</b></p> <p>If the departure airport does not have a police designation) you are required to notify the police at least <b>12 hours</b> prior to departure:</p> <ul style="list-style-type: none"> <li>- via sGAR or other approved third-party application; or</li> <li>- Directly to the Police force responsible for the area in which your departure airport is situated (see <a href="#">Annex F</a>);</li> </ul> <p>If the airport does have a police designation you do not have to notify the police.</p> <p>See <a href="#">Annex E</a> for a list of police designated airports.</p>
<p><b>From the Channel Islands</b></p>	<p><b>Submit a GAR to Border Force</b> (you can only use an airport designated for customs purposes or an airport with a Certificate of Agreement allowing Channel Island flights)</p> <p>You are required to submit the GAR at least <b>2 hours</b> prior to departure to: - Border Force via sGAR, other approved third-party application or via the NCU.</p> <p><b>You must notify the Police*:</b></p> <p>If the departure airport does not have a police designation you are required to notify the police at least <b>12 hours</b> prior to departure:</p> <ul style="list-style-type: none"> <li>- via sGAR or other approved third-party application; or</li> <li>- Directly to the Police force responsible for the area in which your departure airport is situated (see <a href="#">Annex F</a>);</li> </ul> <p>If the airport has a police designation you do not have to notify the police.</p> <p>See <a href="#">Annex E</a> for a list of customs and police designated airports.</p>

\* Notification to the Police is required 12 hours in advance under the Terrorism Act 2000.

# Annex E

**Customs & Excise designated airport: C**

**Immigration designated: I**

**Police designated (under Schedule 7 to the Terrorism Act 2000): P**

**Certificate of Agreement airport: A**

**Certificate of Agreement airport approved for 3rd country aircraft imports: A \***

	C	I	P	A		C	I	P	A		C	I	P	A	
Aberdeen / Dyce - EGPD	X	X	X		Farnborough - EGLF	X				Old Sarum Airfield - EGLS				X	
Abergavenny Airfield, The Byre				X		Farway Common Airfield, Moorlands Farm				X	Otherton Airfield, Staffordshire Aero Club				X
Aboyne Deeside Gliding Club				X		Fawsley Hall Hotel				X	Oxford (Kidlington) * - EGTK				X
Andrewsfield (Saling) Airfield - EGSL				X		Fenland Airfield - EGCL				X	Parc Le Breos House Helipad				X
Audley End Airfield				X		Field Farm, Fresh Air				X	Pent Farm Airfield				X
Bagby Airfield - EGNG				X		Fowlmere - EGMA				X	Perranporth Airfield - EGTP				X
Battersea Aerodrome - EGLW				X		Full Sutton Airfield - EGNU				X	Perth Airport - EGPT				X
Bedford Aerodrome - EGBF				X		Gamston Airfield - EGNE				X	Pointon				X
Belfast City -George Best - EGAC			X	X		Glasgow - EGPF	X	X	X		Popham Airfield - EGHP				X
Belfast International / Aldergrove - EGAA	X	X	X			Glenforsa Airfield, Mull				X	Portledge Helipad				X
Bembridge Airport - EGHJ				X	Glenswinton, Castle Douglas				X	Prestwick - EGPK	X	X	X		



Benbecula Airstrip - EGPL				X		Gloucester (Staverton) Airport - EGBJ			X	X	Priory Farm Airfield, Tibenham				X
Berrow Airfield				X		Goodwood - EGHR				X		Ranston Hill Farm			

	C	I	P	A		C	I	P	A		C	I	P	A
Beverley (Linley Hill) Airfield - EGNV				X	Hadfold farm, Adversane				X	Redhill Aerodrome - EGKR				X
Bideford, Lake Heliport				X	Hamilton Farm Airstrip				X	Redwood, West Meon				X
Bidford Gliding and Flying Club				X	Haverfordwest - EGFE				X	Rendcombe Aerodrome				X
Biggin Hill - EGKB	X		X		Hawarden Airport - EGNR				X	Rhinefield House Hotel				X
Birmingham - EGBB	X	X	X		Headcorn / Lashenden - EGKH				X	RNAS Portland, HeliOperations - EGDP				X
Blackbushe Airport - EGLK				X	Helix AV, Gateway Heliport, Manston				X	Rochester Airport - EGTO				X
Blackpool Airport - EGNH	X		X	X	Henstridge Airfield - EGHS				X	Ronaldsway / Isle of Man - EGNS	X	X		
Bodmin Airfield - EGLA				X	High Ham				X	Rookery Hall Hotel				X
Bognor - EGKC				X	Hinton Airfield				X	Sandown Airport - EGHN				X
Bolt Head Airfield				X	Holmbeck Farm				X	Sandtoft - EGCF				X
Bourne Airfield, The Ridings				X	Home Farm, Baynards Park				X	Selham Lodge				X
Bournemouth / Hurn - EGHH	X	X	X		Hubbards Farm				X	Sherburn In Elmet - EGCJ				X
Bradwell Farm				X	Humberside / Kirmington - EGNJ	X		X		Shingley Airfield				X
Brands Hatch Helipad, West Kingsdown				X	Inverness / Dalcross - EGPE	X				Shobdon Airfield - EGBS				X
Brands Hatch Place Hotel				X	Kemble Airport * - EGBP				X	Shoreham - EGKA	X			
Brimpton Airfield - EGLP				X	Kirkwall Airport - EGPA				X	Sibson Aerodrome - EGSP				X
Bristol Lulsgate - EGGD	X	X	X		Kitesbridge Farm				X	Skegness Airfield - EGNI				X
Bunton Barn Airfield				X	Knoll House				X	Southampton International / Eastleigh - EGHI	X	X	X	
Bylaugh Hall Helipad				X	Lands End - EGHC				X	Southend - EGMC	X	X	X	

	C	I	P	A		C	I	P	A		C	I	P	A
Caernarfon - EGCK				X	langlebury Fields Helipad, Model Farm				X	St Mary's Airport, Scilly Isles - EGHE				X
Cambridge - EGSC	X		X		Lasham Airfield * - EGHL				X	Stanbrook Abbey Hotel				X
Cardiff - EGFF	X	X	X		Leeds Bradford - EGNM	X	X	X		Stapleford - EGSG				X
Cardiff Heliport - Tremorfa Heliport - EGFC				X	Leeds East Airport, Church Fenton - EGCM				X	Stone Cottage Airfield, Pettistree				X
Castle Air, Liskeard Helipad				X	Lee-on-Solent Airfield (Daedalus) - EGHF				X	Stones Farm Airfield, Wickham St Paul				X
Castle dairy Farm				X	Leicester Stoughton - EGBG				X	Stornoway * - EGPO				X
Chalgrove Airfield *- EGLJ				X	Little Green Street Farm				X	Stow Maries Great War Aerodrome				X
Chester Racecourse				X	Little Shelford				X	Strubby North Airfield - EGCG				X
Chilbolton, Stonefield Park				X	Little Snoring				X	Sturgate - EGCS				X
Church Farm, Shipmeadow				X	Liverpool - EGGP	X	X	X	X	Sumburgh - EGPB	X			
Clacton Aerodrome - EGSQ				X	London City - EGLC	X		X		Sunnyside Farm				X
Compton Abbas Airfield - EGHA				X	London Gatwick - EGKK	X	X	X		Swansea Airport - EGFH				X
Coventry - EGBE	X		X		London Heathrow - EGLL	X	X	X		Sywell *- EGBK				X
Cranfield Airport * - EGTC				X	London Luton - EGGW	X	X	X		Tatenhill Airfield - EGBM				X
Crowfield Airfield - EGSO				X	London Stanstead - EGSS	X	X	X		The Old Rectory, Little Cressingham				X
Cumbernauld Airport - EGPG				X	Long Stratton				X	Thrupton Airport - EGHO				X
Curry Rivel Airstrip				X	Ludham				X	Tiiffenden Airfield				X
Deanland Airfield - EGKL				X	Lydd / London Ashford- EGMD	X		X		Turweston - EGBT				X

Deenethorpe			X	Lydeaway Field			X	Wadswick Airfield			X
Denham Aerodrome - EGLD			X	Main Hall Farm			X	Wellesbourne - EGBW			X
Dundee Airport - EGPN			X	Mainey Wood			X	Welshpool - EGCW			X
Dunkeswell - EGTU			X	Manchester - EGCC	X	X	X	West Wales (Ceredigion) EGFA			X

	C	I	P	A
Durham Tees Valley/ Teesside - EGNV	X	X	X	
Duxford Airfield - EGSU				X
Earls Colne - EGSR				X
East Midlands - EGNX	X	X	X	
Eddsfield, Octon Lodge				X
Edinburgh Airport - EGPH	X	X	X	
Elmsett Airfield - EGST				X
Elstree - EGTR				X
Enniskillen (St Angelo) Airport - EGAB				X
Enstone - EGTN				X
Ettington Park Hotel				X
Exeter Airport - EGTE	X		X	
Fairoaks Airport - EGTF				X

	C	I	P	A
Manchester City/Barton - EGCB				X
Netherthorpe Airfield - EGNF				X
Newcastle - EGNT	X	X	X	
Newport City Aerodrome - W254				X
Newquay / St Mawgan- EGHQ	X			
North Weald Airfield - EGSX				X
Northrepps Airfield				X
Norwich International - EGSH	X	X	X	
Nottingham Tollerton - EGBN				X
Nutfield Priory				X
Oaksey Park Airfield - EGTW				X
Old Buckenham Airfield - EGSV				X
Old Quarry Farm				X

	C	I	P	A
Weybourne Airfield				X
White Waltham - EGLM				X
Wick Airport * - EGPC				X
Wickenby Aerodrome - EGNW				X
Williamstrip Hall				X
Wolverhampton - EGBO				X
Wycombe - EGTB				x
Yeovil Aerodrome * EGHG				X

## Annex F: Police Force contact details

You should submit the GAR to the police force geographically closest to your point of arrival or departure

County / Area	Phone	Email
Avon & Somerset	0127 864 7144	<a href="mailto:CTPSWControlDesk@avonandsomerset.pnn.police.uk">CTPSWControlDesk@avonandsomerset.pnn.police.uk</a>
Bedfordshire	01582 394222	<a href="mailto:EasternGARs@beds.police.uk">EasternGARs@beds.police.uk</a>
Cambridgeshire	01582 394222	<a href="mailto:EasternGARs@beds.police.uk">EasternGARs@beds.police.uk</a>
Cheshire	01606 362121	<a href="mailto:small.ports.unit@cheshire.pnn.police.uk">small.ports.unit@cheshire.pnn.police.uk</a>
Cleveland	0113 395 4276	<a href="mailto:ctbordersne@ctpne.police.uk">ctbordersne@ctpne.police.uk</a>
Cumbria	01768 215058	<a href="mailto:CTBIntel@cumbria.police.uk">CTBIntel@cumbria.police.uk</a>
Derbyshire	0116 248 5812	<a href="mailto:ctp-em-ema@leicestershire.pnn.police.uk">ctp-em-ema@leicestershire.pnn.police.uk</a>
Devon & Cornwall	0127 864 7144	<a href="mailto:CTPSWControlDesk@avonandsomerset.pnn.police.uk">CTPSWControlDesk@avonandsomerset.pnn.police.uk</a>
Dorset	0127 864 7144	<a href="mailto:CTPSWControlDesk@avonandsomerset.pnn.police.uk">CTPSWControlDesk@avonandsomerset.pnn.police.uk</a>
Durham	0113 395 4276	<a href="mailto:ctbordersne@ctpne.police.uk">ctbordersne@ctpne.police.uk</a>
Dyfed Powys	01348 871968	<a href="mailto:dpp.portsinfo@dyfed-powys.pnn.police.uk">dpp.portsinfo@dyfed-powys.pnn.police.uk</a>
Essex	01582 394222	<a href="mailto:EasternGARs@beds.police.uk">EasternGARs@beds.police.uk</a>
Gloucestershire		
Greater London - Battersea Heliport and City Airport (including RAF Northolt)	02082 177600	<a href="mailto:SO15-batterseaHeliport@met.pnn.police.uk">SO15-batterseaHeliport@met.pnn.police.uk</a>
Greater London - Biggin Hill	02082 177600	<a href="mailto:SO15-bigginhillairport@met.pnn.police.uk">SO15-bigginhillairport@met.pnn.police.uk</a>
Greater Manchester	01618 560270	<a href="mailto:PortUnit.Terminal2Airport@gmp.pnn.police.uk">PortUnit.Terminal2Airport@gmp.pnn.police.uk</a>
Gwent	01446 450515	<a href="mailto:Cardiffairportgroup@south-wales.pnn.police.uk">Cardiffairportgroup@south-wales.pnn.police.uk</a>
Hampshire & IOW	07789 745410	<a href="mailto:General.aviation.se@hampshire.pnn.police.uk">General.aviation.se@hampshire.pnn.police.uk</a>
Hertfordshire	01582 394222	<a href="mailto:EasternGARs@beds.police.uk">EasternGARs@beds.police.uk</a>
Humberside	0113 395 4276	<a href="mailto:ctbordersne@ctpne.police.uk">ctbordersne@ctpne.police.uk</a>
Isle of Man	01624 631344	<a href="mailto:GeneralAviation.Customs@gov.im">GeneralAviation.Customs@gov.im</a>
Kent	01303 297320	<a href="mailto:allports@kent.police.uk">allports@kent.police.uk</a>
Lancashire	01253 604166	<a href="mailto:heyshamsb@lancashire.pnn.police.uk">heyshamsb@lancashire.pnn.police.uk</a>
Leicestershire & Northamptonshire	0116 248 5812	<a href="mailto:ctp-em-ema@leicestershire.pnn.police.uk">ctp-em-ema@leicestershire.pnn.police.uk</a>
Lincolnshire	0116 248 5812	<a href="mailto:ctp-em-ema@leicestershire.pnn.police.uk">ctp-em-ema@leicestershire.pnn.police.uk</a>

Merseyside	01519 071223	<a href="mailto:Airport.SB@merseyside.pnn.police.uk">Airport.SB@merseyside.pnn.police.uk</a>
<b>County / Area</b>	<b>Phone</b>	<b>Email</b>
Norfolk	01582 394222	<a href="mailto:EasternGARs@beds.police.uk">EasternGARs@beds.police.uk</a>
North - Wales	01407 724444	<a href="mailto:CSHolyheadPortJIC@nthwales.pnn.police.uk">CSHolyheadPortJIC@nthwales.pnn.police.uk</a>
North Yorkshire	0113 395 4276	<a href="mailto:ctbordersne@ctpne.police.uk">ctbordersne@ctpne.police.uk</a>
Northern Ireland	02890 650222	<a href="mailto:ZPortsRCD@PSNI.Police.UK">ZPortsRCD@PSNI.Police.UK</a>
Northumbria - Tyne & Wear	0113 395 4276	<a href="mailto:ctbordersne@ctpne.police.uk">ctbordersne@ctpne.police.uk</a>
Nottinghamshire	0116 248 5812	<a href="mailto:ctp-em-ema@leicestershire.pnn.police.uk">ctp-em-ema@leicestershire.pnn.police.uk</a>
Scotland (Border Policing Command) – Edinburgh Airport	01313 353501	<a href="mailto:SCDBPCIntelligenceEdinburgh@scotland.pnn.police.uk">SCDBPCIntelligenceEdinburgh@scotland.pnn.police.uk</a>
Scotland (Border Policing Command) Glasgow and Prestwick Airports	01415 326087	<a href="mailto:SCDBPCIntelligenceGlasgow@scotland.pnn.police.uk">SCDBPCIntelligenceGlasgow@scotland.pnn.police.uk</a>
Scotland (Border Police Command) – Aberdeen Airport	01224 305556	<a href="mailto:SCDBPCPortsUnitAberdeen@scotland.pnn.police.uk">SCDBPCPortsUnitAberdeen@scotland.pnn.police.uk</a>
South - Wales	01446 450515	<a href="mailto:Cardiffairportgroup@south-wales.pnn.police.uk">Cardiffairportgroup@south-wales.pnn.police.uk</a>
South Yorkshire	0113 395 4276	<a href="mailto:ctbordersne@ctpne.police.uk">ctbordersne@ctpne.police.uk</a>
Staffordshire	01217 126098	<a href="mailto:general_aviation@west-midlands.pnn.police.uk">general_aviation@west-midlands.pnn.police.uk</a>
Suffolk	01582 394222	<a href="mailto:EasternGARs@beds.police.uk">EasternGARs@beds.police.uk</a>
Surrey	01444 449628	<a href="mailto:general.aviation.SE@hampshire.pnn.police.uk">general.aviation.SE@hampshire.pnn.police.uk</a>
Sussex	01444 449628	<a href="mailto:gatwickportsconduct@sussex.pnn.police.uk">gatwickportsconduct@sussex.pnn.police.uk</a>
Thames Valley	07789 745410	<a href="mailto:general.aviation.se@hampshire.pnn.police.uk">general.aviation.se@hampshire.pnn.police.uk</a>
Warwickshire	01217 126098	<a href="mailto:general_aviation@west-midlands.pnn.police.uk">general_aviation@west-midlands.pnn.police.uk</a>
West Midlands	01217 126098	<a href="mailto:general_aviation@west-midlands.pnn.police.uk">general_aviation@west-midlands.pnn.police.uk</a>
West Yorkshire	0113 395 4276	<a href="mailto:ctbordersne@ctpne.police.uk">ctbordersne@ctpne.police.uk</a>
Wiltshire	0127 864 7144	<a href="mailto:CTPSWControlDesk@avonandsomerset.pnn.police.uk">CTPSWControlDesk@avonandsomerset.pnn.police.uk</a>

## **Annex G: 3rd Party Applications with secure links to Home Office systems**

Airbox RunwayHD (also known as Airboxaero [www.airboxaero.com](http://www.airboxaero.com))

Gendec.EU (also known as CloudAviation [www.gendec.eu](http://www.gendec.eu))

OnlineGAR ([www.onlinegar.com](http://www.onlinegar.com)) This third party application has collaborated to also send through GAR data received from SkyDemon ([www.skydemon.aero](http://www.skydemon.aero))

RocketRoute ([www.rocketroute.com](http://www.rocketroute.com))