



Maritime &
Coastguard
Agency

**APPLICATION FOR THE REMOVAL OF A LIMITATION OR
CHANGE OF NAME ON A CERTIFICATE OF COMPETENCY**

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This form can be used for ECDIS, High Voltage, Davit lifeboat and ETO limitation removal. This form can also be used for a change of name on a Certificate of Competency.

Please email your application and scanned documents to deck@mcga.gov.uk for those holding Deck CoC's or engineering@mcga.gov.uk for those holding Engineering CoC's – please note you may be selected for random screening, which will require you to post original documents to us (as per with [MIN 655](#)).

1 PERSONAL DETAILS

| | | | |
|----------------------------|-------------------------|------------------|--|
| Title Mr/Mrs/Miss/Capt etc | | Sex: Male/Female | |
| Surname /Family name | | | |
| Forename(s) in full | | | |
| Date of Birth | | | |
| Place of Birth | | Country of Birth | |
| Nationality | | | |
| | Return Delivery Address | | |
| Address | | | |
| | | | |
| District | | | |
| Town/City | | | |
| County/State | | | |
| Post Code/Zip | | | |
| Country | | | |
| Email Address | | | |
| Mobile No | | Tel No | |

2A LIMITATION REMOVAL

| | Please (✓) | Official use only |
|--|---------------|----------------------|
| Payment – see section 5 | | |
| Certificate of Competency AND at least one of the following: | | |
| - MCA approved* High Voltage (at appropriate level) or ECDIS/NARAS/NAEST certificate | | |
| - Full PSCRB certificate | | |
| - AMERC Electronic Navigation Equipment Maintenance (ENEM) certificate | | |
| - AMERC GMDSS Radio Maintenance course certificate | | |

* For a list of MCA approved ECDIS or High Voltage course certificates please visit www.gov.uk and search "MCA ATP"

2B CHANGE OF NAME

| | Please (✓) | Official use only |
|--|---------------|----------------------|
| Certificate of Competency AND | | |
| Deed Poll, Marriage or Civil Partnership Certificate OR | | |
| Copy of Passport (updated with new name) | | |

3 DECLARATION

(The maximum penalty for a false declaration is £5000)

I declare that the data contained in this application is, to the best of my knowledge, true and complete. I also declare that the documents supplied with this application are genuine. I consent to any processing of the data contained in this application by the MCA. Please refer to our privacy statement in Section 6 which explains how we use the personal information we collect from you.

Signature:

Today's date:

Please sign with your usual signature **within** the signature box above.

For office use only

- Please print this form to sign it.
- You must use black ink only.
- You must not extend beyond the boundary of the box.
- The maximum dimensions for your signature are 0.6 cm (h) x 5.0 cm (w).
- You must scan in at a minimum of 200dpi and the signature must be clearly legible.

This signature will be transferred to your certificate. If your signature does not meet the above criteria, we will not be able to issue your certificate.

Please ensure payment has been made and all required documents have been provided. If your application is missing relevant documents or payment, your application will be delayed and may not be assessed.

5 PAYMENT

IMPORTANT NOTE: If you are sending documents from outside the UK and indicate to your courier company that the documents have a value of over £100 GBP, you will be liable to pay any import charges.

You must ensure you pay the appropriate fee (as laid down in the current Merchant Shipping Fees Regulations).

Payment should be made in pounds sterling (£), by BACS transfer, credit or debit card via online payment facility **Gov.uk Pay** by following the links below.

We are unable to accept cheques, postal orders, banker's drafts or cash.

The fee is £83 for a UK return address, £93 for EU/EEA return address and £103 for the rest of the world.

Please tick (✓) the appropriate box below to indicate your chosen method of payment.

Limitation Removal/Change of Name Application

To pay via Gov.UK Pay for delivery to the UK: £83

<https://www.gov.uk/payments/seafarer-training-courses/application-for-limitation-removal-deck-or-engineering-uk>

To pay via Gov.UK Pay for delivery to the European Union or EEA: £93

<https://www.gov.uk/payments/seafarer-training-courses/application-for-limitation-removal-deck-or-engineering-eu>

To pay via Gov.UK Pay for delivery to the Rest of the World: £103

<https://www.gov.uk/payments/seafarer-training-courses/application-for-limitation-removal-deck-or-engineering-row>

If you wish to pay by BACS transfer – please contact us.

6 PRIVACY STATEMENT

Personal information which you supply to us will be used to process your application; To check and report on how effective the MCA and the services it commissions have been; To make sure that the MCA gives value for money. We may use your information to investigate complaints, legal claims or important incidents. We may use your information for crime prevention and prosecution of offenders.

The information you provide is primarily used for issuing your UK Certificate of Competency (CoC) but may also be used for other related purposes and shared with other statutory bodies/organisations to enable them to fulfil their statutory obligations.

We will not disclose any financial details you provide to us. Once your payment has been processed all financial details are securely destroyed.

For more information on how we use your information, and your rights to access information we hold on you, please see our full privacy policy available on our website:

<https://www.gov.uk/government/organisations/maritime-and-coastguard-agency>